

**MINUTES OF THE  
INFRASTRUCTURE COMMITTEE**

**TUESDAY, MAY 13, 2014**

At a meeting of the **Infrastructure Committee**, held Tuesday, May 13, 2014, in the Board Room, on the 9<sup>th</sup> Floor of the Administration Building, Mount Clemens, the following members were present:

Carabelli-Chair, Smith-Vice-Chair, Brown, Klinefelt, Mijac, Sabatini, Vosburg and Flynn (ex-officio).

There being a quorum of the committee present, Chair Carabelli called the meeting to order at 9 a.m.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**AGENDA**

Chair Carabelli requested moving #17, Discussion on 2013 Residential Building Permits and Demolition Data, to follow Public Participation.

**MOTION**

A motion was made by Smith, supported by Mijac, to adopt the agenda, as amended (and to include #7, 8, 9, 10, 14 and 15). **The Motion Carried.**

**MINUTES**

**MOTION**

A motion was made by Brown, supported by Smith, to approve the February 25 and March 18, 2014 minutes of this committee, as written. **The Motion Carried.**

**PUBLIC PARTICIPATION**

Timothy Malone, 14708 Caramel, Sterling Heights

**DISCUSSION ON 2013 RESIDENTIAL BUILDING PERMITS AND DEMOLITION DATA**

Michael Stoskopf, Executive Director of Homebuilders Association (HBA) of SE Michigan, and Janet Moadlo, Senior Planning Analyst at SEMCOG, were present and provided an overview of the report. A chart was also distributed which illustrated the 40-year residential building permit history.

The following commissioners spoke: Carabelli and Brown.

**MOTION**

A motion was made by Mijac, supported by Vosburg, to receive and file the report provided on 2013 residential building permits and demolition data. **The Motion Carried.**

**MDOT CONTRACT FOR HAYES FROM 21 TO 23 MILE ROAD/DEPARTMENT OF ROADS**

**MOTION**

A motion was made by Brown, supported by Mijac, to forward to the Finance Committee a recommendation to approve the contract between the Macomb County Department of Roads and Michigan Department of Transportation for the reconstruction of Hayes Road from 21 Mile Road to 23 Mile Road. **The Motion Carried.**

**BUDGET AMENDMENT/MDOT AUDIT REFUND/DEPARTMENT OF ROADS**

**MOTION**

A motion was made by Smith, supported by Mijac, to forward to the Finance Committee a recommendation to approve an amendment to the 2013-14 Department of Roads budget to include the addition of \$1,034,320 for the Fiscal Year 2011-12 audit refund from MDOT and the utilization of \$456,680 from the Department of Roads' fund balance; further, this budget action addresses budgetary issues only. It does not constitute the Commission's approval of any County contract. If a contract requires Commission approval under the County's Contracting Policy or the County's Procurement Ordinance, such approval must be sought separately.

The following commissioners spoke: Flynn and Carabelli.

Chair Carabelli called for a vote on the motion and **The Motion Carried.**

**BUDGET AMENDMENT/ADDITIONAL SALARY-BENEFITS EXPENSE FOR TRAFFIC OPERATION CENTER DIRECTOR POSITION/DEPARTMENT OF ROADS**

Bob Hoepfner, Department of Roads Director, provided an overview.

**MOTION**

A motion was made by Brown, supported by Smith, to forward to the Finance Committee a recommendation to approve an amendment to the 2013-14 Department of Roads budget to include the additional salary/benefits expense of \$243,000 for the position of Traffic Operations Center Director to be covered through the Roads' fund balance; further, this budget action addresses budgetary issues only. It does not constitute the Commission's approval of any County contract. If a contract requires Commission approval under the County's Contracting Policy or the County's Procurement Ordinance, such approval must be sought separately.

The following commissioners spoke: Carabelli, Sabatini, Smith, Flynn and Brown.

Commissioner Klinefelt stated that the request is to amend the 2013-14 budget for the entire position amount, but noted that the 2013-14 budget will end in September. She wondered if the amount should only reflect the appropriate months of the 2013-14 budget. Finance Director Pete Provenzano concurred and said they will adjust the request for tomorrow's Finance Committee meeting to reflect the actual number of months for this fiscal year.

Commissioner Klinefelt questioned the fringe benefit costs and Mr. Provenzano stated that further review and recalculation might be needed and that could be brought back to the Board next month.

Chair Carabelli called for a vote on the motion and **The Motion Carried.**

**BUDGET AMENDMENT/THREE ASSISTANT FOREMAN POSITIONS/  
DEPARTMENT OF ROADS**

**MOTION**

A motion was made by Mijac, supported by Brown, to forward to the Finance Committee a recommendation to approve an amendment to the 2013-14 Department of Roads budget to include the addition of \$388,503.39 for three Assistant Foreman positions to be covered through the Roads' fund balance; further, this budget action addresses budgetary issues only. It does not constitute the Commission's approval of any County contract. If a contract requires Commission approval under the County's Contracting Policy or the County's Procurement Ordinance, such approval must be sought separately.

The following commissioners asked questions of Bob Hoepfner: Vosburg, Smith, Sabatini and Carabelli.

Commissioner Klinefelt requested for tomorrow's Finance Committee meeting that the dollar amount be prorated to reflect the actual number of months for the 2013-14 budget year as indicated for the previous agenda item, as well as a correction next month for the fringe benefit costs.

Chair Carabelli called for a vote on the motion and **The Motion Carried.**

**BUDGET AMENDMENT/SPECIAL WINTER MAINTENANCE REIMBURSEMENT/  
DEPARTMENT OF ROADS**

**MOTION**

A motion was made by Vosburg, supported by Smith, to forward to the Finance Committee a recommendation to approve an amendment to the 2013-14 Department of Roads budget to include the addition of \$2,435,600.44 received from MDOT as special winter maintenance reimbursement; further, this budget action addresses budgetary

issues only. It does not constitute the Commission's approval of any County contract. If a contract requires Commission approval under the County's Contracting Policy or the County's Procurement Ordinance, such approval must be sought separately.

The following commissioners spoke: Carabelli, Vosburg, Flynn and Smith.

Chair Carabelli called for a vote on the motion and **The Motion Carried.**

**CONTRACT AMENDMENT FOR COURTVIEW EFILING INTEGRATION  
WITH IMAGESOFT/IT**

Sandy Jurek, Information Technology Director, provided an overview of the contract amendment. She recognized Mary Ann Zak, Program Manager from IT, Tom Giachino from Metro Technology Services, and Anthony June, IT Director for Circuit Court.

**MOTION**

A motion was made by Mijac, supported by Vosburg, to forward to the Finance Committee a recommendation to approve the contract amendment for eFiling integration with ImageSoft.

The following commissioners spoke: Carabelli, Brown, Smith, Vosburg and Klinefelt.

Chair Carabelli called for a vote on the motion and **The Motion Carried.**

**CONTRACT WITH BERNCO, INC., FOR ANIMAL SHELTER 2014 BUILDING  
RENOVATIONS/FACILITIES AND OPERATIONS**

**MOTION**

A motion was made by Brown, supported by Klinefelt, to forward to the Finance Committee a recommendation to approve the contract between the County of Macomb and the low bidder, Bernco, Inc., in the amount of \$632,950, which includes the base bid Alternate #1, Alternate #2 and Alternate #3; funds for this project are available in the Capital Plan.

The following commissioner asked questions of Lynn Arnott-Bryks: Carabelli.

Chair Carabelli called for a vote on the motion and **The Motion Carried.**

**ENGAGEMENT AGREEMENT WITH PLANTE MORAN CRESA FOR PROGRAM  
MANAGEMENT SERVICES FOR MACOMB COUNTY CENTRAL CAMPUS  
IMPROVEMENT PROJECT/FACILITIES AND OPERATIONS**

Deputy Executive Mark Deldin and Facilities and Operations Director Lynn Arnott-Bryks were present.

**MOTION**

A motion was made by Smith, supported by Vosburg, to forward to the Finance Committee a recommendation to approve execution of the engagement agreement between the County of Macomb and Plante Moran Cresa for program management services for the Macomb County Central Campus Improvement Project; funds for these services are available in the Capital Plan.

The following commissioners spoke: Flynn, Klinefelt and Brown.

Chair Carabelli called for a vote on the motion and **The Motion Carried.**

**BUDGET AMENDMENT/PUBLIC WORKS INSPECTOR POSITIONS/  
PUBLIC WORKS**

**MOTION**

A motion was made by Brown, supported by Smith, to forward to the Finance Committee a recommendation to approve an amendment to the Public Works Administration budget by \$106,035 to fund pay grade reclassifications for Public Works Inspector positions; this request is to be funded from Fund Balance, in consideration of the inspection fee revenue budgeted for 2014 which was increased by \$250,000; further, this budget action addresses budgetary issues only. It does not constitute the Commission's approval of any County contract. If a contract requires Commission approval under the County's Contracting Policy or the County's Procurement Ordinance, such approval must be sought separately.

Bill Misterovich, Chief Deputy Public Works Commissioner, provided an overview of the request and noted that the request was brought forward by the union.

The following commissioners spoke: Klinefelt, Smith, Vosburg, Sabatini and Carabelli.

Discussion took place regarding the retroactive pay.

Commissioner Smith withdrew his support of the motion.

**MOTION**

A motion was made by Smith, supported by Klinefelt, to refer this issue to the Finance Committee.

The following commissioners spoke: Klinefelt, Brown and Flynn.

Chair Carabelli called for a vote on the motion to refer and **The Motion Carried with Brown voting "No."**

**BUDGET AMENDMENT/THREE NEW POSITIONS/PUBLIC WORKS  
WASTEWATER SERVICES DIVISION**

**MOTION**

A motion was made by Klinefelt, supported by Smith, to forward to the Finance Committee a recommendation to approve an amendment to the Public Works 2014 budget by an increase of \$127,557 to fund three new positions for the Wastewater Services Division; the funding for this increase will be 100 percent reimbursed through the user charge rates of the Macomb County Wastewater Disposal System; further, this budget action addresses budgetary issues only. It does not constitute the Commission's approval of any County contract. If a contract requires Commission approval under the County's Contracting Policy or the County's Procurement Ordinance, such approval must be sought separately. **The Motion Carried.**

**2014 FREEDOM HILL COUNTY PARK USE LICENSE CONTRACT**

**MOTION**

A motion was made by Klinefelt, supported by Vosburg, to forward to the Finance Committee a recommendation to approve the 2014 Freedom Hill County Park Use License.

The following commissioners spoke: Klinefelt and Flynn.

Chair Carabelli called for a vote on the motion and **The Motion Carried.**

**SEMCOG ROAD CONDITION SURVEY DATA FOR 2013**

**MOTION**

A motion was made by Vosburg, supported by Sabatini, to receive and file the SEMCOG road condition survey data for 2013. **The Motion Carried.**

**SEMCOG TOP 20 CRASH PRONE INTERSECTIONS FOR 2013**

**MOTION**

A motion was made by Vosburg, supported by Sabatini, to receive and file the information provided by SEMCOG regarding the top 20 crash prone intersections for 2013. **The Motion Carried.**

**ADJOURNMENT**

**MOTION**

A motion was made by Vosburg, supported by Smith, to adjourn the meeting at 11:32 a.m. **The Motion Carried.**



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**Corinne Bedard**  
**Committee Reporter**