

**MINUTES OF THE
TECHNOLOGY AND COMMUNICATIONS COMMITTEE**

MONDAY, MAY 11, 2009

At a meeting of the **Technology and Communications Committee**, held Monday, May 11, 2009, in the Board Room, on the 9th Floor of the Administration Building, Mount Clemens, the following members were present:

Accavitti-Chair, Boyle, Bruley, DiMaria, Duzyj, D. Flynn, Mocerri and Szczepanski.

Absent and excused was Sprys.

Other Commissioners Also Present:

Commissioner Brdak
Commissioner Carabelli

There being a quorum of the committee present, Chair Accavitti called the meeting to order at 9:03 a.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

AGENDA

Chair Accavitti added two items to the agenda: 1) Approve Wireless Internet Access in Planning and Economic Development Department. He added this as item #6A. 2) Business Contact System for the Planning and Economic Development Department. He added this as item #6B. There were no objections.

MOTION

A motion was made by Duzyj, supported by D. Flynn, to adopt the agenda, as amended.
The Motion Carried.

APPROVE MISCELLANEOUS DEPARTMENT REQUESTS

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY DUZYJ, SUPPORTED BY D. FLYNN, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE THE FOLLOWING MISCELLANEOUS DEPARTMENT REQUESTS:

ONE BLACKBERRY FOR THE PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT WITH A ONE-TIME COST NOT TO EXCEED \$100, AND THE ADDITIONAL MONTHLY CHARGE OF \$50 (\$600 ANNUALLY); FUNDING IS AVAILABLE IN THE PLANNING DEPARTMENT'S SBA INCUBATOR GRANT FUND; AND

ONE WIRELESS AIR CARD FOR VETERANS OUTREACH AND COUNSELING PROGRAM AT A ONE-TIME COST OF \$0.00 AND A MONTHLY RECURRING CHARGE OF \$42.99; FUNDING IS AVAILABLE IN THE VETERAN AFFAIRS FUND.

THE MOTION CARRIED.

UPDATE CELL PHONE PURCHASE APPROVAL PROCESS

Ms. Cyntia Zerkowski explained the proposed updated cell phone purchase approval process request.

The following commissioner spoke: Duzyj.

MOTION

A motion was made by Szczepanski, supported by Bruley, to approve the change to the cell phone purchase approval process as outlined in attached correspondence from the Information Technology Director. **Forward to the Budget Committee. The Motion Carried.**

APPROVE WIRELESS INTERNET ACCESS IN PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT

Currently, there is no public Internet access on the 7th Floor. This will allow business visitors and clients, equipped with a laptop device and a standard WI-FI card to access the Internet directly.

Ms. Zerkowski was present to answer questions.

The following commissioners spoke: Accavitti and Carabelli.

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY SZCZEPANSKI, SUPPORTED BY D. FLYNN, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE WIRELESS INTERNET ACCESS IN THE PLANNING AND ECONOMIC DEVELOPMENT OFFICES FOR CLIENT ACCESS AT A ONE-TIME COST OF \$1,324 FOR TWO WIRELESS ACCESS POINTS, FUNDING AVAILABLE IN IT CAPITAL, AND A MONTHLY

RECURRING COST OF \$79.99; FUNDING AVAILABLE IN THE PLANNING AND ECONOMIC DEVELOPMENT BUDGET.

The following commissioners spoke: Szczepanski, Duzyj, Bruley and Accavitti.

A **friendly amendment** by Commissioner Bruley was accepted as follows: "TO INCREASE TO THREE (3) WIRELESS ACCESS POINTS AT A COST NOT TO EXCEED \$1,986.00."

Chair Accavitti called for a vote on the **motion, as amended**, and **THE MOTION CARRIED.**

The motion that was forwarded to the Full Board reads as follows:

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY SZCZEPANSKI, SUPPORTED BY D. FLYNN, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE WIRELESS INTERNET ACCESS IN THE PLANNING AND ECONOMIC DEVELOPMENT OFFICES FOR CLIENT ACCESS AT A COST NOT TO EXCEED \$1,986 FOR THREE WIRELESS ACCESS POINTS, FUNDING AVAILABLE IN IT CAPITAL, AND A MONTHLY RECURRING COST OF \$79.99; FUNDING AVAILABLE IN THE PLANNING AND ECONOMIC DEVELOPMENT BUDGET. **THE MOTION CARRIED.**

BUSINESS CONTACT SYSTEM FOR THE PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT

MOTION

A motion was made by Bruley, supported by Duzyj, to approve the purchase of six wireless card/Blackberry devices at a one-time cost of \$300 and a monthly recurring cost of \$47.99 each; seven mobile devices at a cost not to exceed \$9,805.88; hardware, software, training and implementation of a Business Contact Information System at a one-time cost not to exceed \$20,000 and an annual recurring cost per seat not to exceed \$480 for up to 12 users for the Planning and Economic Development Department; funding available within IT Capital and Planning and Economic Development Aerial Photo Account; \$15,255.88 and \$14,850 respectively, and recurring costs available within the Planning and Economic Development Budget. **Forward to the Planning and Economic Development Committee for authorization.**

The following commissioner spoke: Szczepanski.

Ms. Zerkowski gave an overview of this request.

The following commissioners spoke: Szczepanski and Duzyj.

Chair Accavitti called for a vote on the motion and **The Motion Carried.**

MONTHLY REPORT FROM OFFICE OF PUBLIC AFFAIRS

Mr. Phil Frame did not have anything to add to his submitted report.

There were no questions for Mr. Frame.

MOTION

A motion was made by D. Flynn, supported by Duzyj, to receive and file the report from the Director, Office of Public Affairs. **The Motion Carried.**

REPORT FROM LOBBYIST

Contained within committee packets was a two-page memorandum dated May 1, 2009 from Mr. Erik Hingst.

Mr. Hingst provided an update on the following key topics: State Budget Deficit and Road Commission Bills.

There were no questions for Mr. Hingst.

MOTION

A motion was made by Duzyj, supported by Szczepanski, to receive and file the report from the Lobbyist. **The Motion Carried.**

ADJOURNMENT

MOTION

A motion was made by Duzyj, supported by Boyle, to adjourn the meeting at 9:40 a.m. **The Motion Carried.**

Denise M. Jacks
Committee Reporter