

**MINUTES OF THE  
GOVERNMENT OPERATIONS COMMITTEE  
MONDAY, JULY 21, 2014**

At a meeting of the **Government Operations Committee**, held Monday, July 21, 2014, in the Board Room, on the 9<sup>th</sup> Floor of the Administration Building, Mount Clemens, the following members were present:

Tocco-Chair, Flynn-Vice-Chair, Boyle, Brown, Carabelli, Klinefelt, Mijac,  
Miller, Mocerri, Sabatini, Sauger, Smith and Vosburg.

There being a quorum of the committee present, Chair Tocco called the meeting to order at 12 p.m.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**AGENDA**

**MOTION**

A motion was made by Miller, supported by Sauger, to adopt the agenda, as presented.  
**The Motion Carried.**

**MINUTES**

**MOTION**

A motion was made by Carabelli, supported by Vosburg, to approve the June 2, 2014 minutes of this committee, as written. **The Motion Carried.**

**PUBLIC PARTICIPATION**

Patrick Daniels, 21843 Elmway, Clinton Township

**INTERVIEWS OF CANDIDATES FOR BOARDS & COMMISSIONS APPOINTMENTS:**

**Veterans Affairs Commission**

The following applicants were present and provided some background information and spoke about their interest in serving on the Veterans Affairs Commission:

Fred Warner  
John Becker  
Greg Donahoe  
John Hages

Peter Henderson  
Carl Lopez  
Henrietta McNair-Ford  
Joseph Reddo  
Raymond Sand

The following applicants were not present:

Frank Flores  
Wm David Mathiak

Chair Tocco stated that the appointments will be made at the July 31<sup>st</sup> Full Board meeting.

**MOTION**

A motion was made by Carabelli, supported by Sauger, to receive and file the interviews. **The Motion Carried.**

**STATE LEGISLATIVE UPDATE/GOVERNMENTAL CONSULTANT SERVICES, INC.**

**MOTION**

A motion was made by Brown, supported by Smith, to receive and file the state legislative update submitted by Governmental Consultant Services, Inc., dated June 13, 2014. **The Motion Carried.**

**CORPORATION COUNSEL MONTHLY REPORT**

John Schapka summarized the report and highlighted four new cases. He indicated that no cases were referred to outside counsel.

The following commissioners spoke: Carabelli and Sauger.

**MOTION**

A motion was made by Mijac, supported by Miller, to receive and file the monthly report submitted by Corporation Counsel. **The Motion Carried.**

**ADOPTION OF PROCLAMATION – COMMENDING POLLY HELZER  
(OFFERED BY BOARD)**

**COMMITTEE RECOMMENDATION – MOTION**

A motion was made by Vosburg, supported by Sauger, to recommend that the Board of Commissioners adopt a proclamation congratulating Polly Helzer – 50 years of employment with Macomb County. **THE MOTION CARRIED.**

### **DEPARTMENT BUDGET REVIEW – BOARD OF COMMISSIONERS**

Board Chair Flynn summarized a staff-created informational pamphlet which provides a snapshot of the Board of Commissioners' department as a whole, including 2013-14 term highlights, legislative roadmap, proposed budget, organizational change and a newly-developed Communications Plan.

The following commissioners spoke: Klinefelt and Brown.

#### **MOTION**

A motion was made by Carabelli, supported by Brown, to receive and file the budget review for the Board of Commissioners. **The Motion Carried.**

### **DEPARTMENT BUDGET REVIEW – ETHICS**

Dave Stiteler, Senior Budget Analyst, summarized the budget for the Ethics Board. Also in attendance were Ethics Board members Donald Amboyer, Paddy Laske and Tim Wiley.

The following commissioners spoke: Flynn, Miller and Vosburg.

#### **MOTION**

A motion was made by Carabelli, supported by Sauger, to receive and file the budget review for the Ethics Board. **The Motion Carried.**

### **DEPARTMENT BUDGET REVIEW - CLERK/REGISTER OF DEEDS**

Dave Stiteler summarized the budget for the Clerk/Register of Deeds. Also in attendance were Carmella Sabaugh, Clerk/Register of Deeds; Todd Schmitz, Chief Deputy County Clerk; Crystal Brenner, Administrative Assistant; Lisa Emerson, Chief Circuit Court Clerk; Genafer Brewster, Jury Supervisor; and Craig Jones, Chief Deputy Register of Deeds.

Mr. Schmitz highlighted goals and objectives for both offices and addressed the personnel changes that were included in their budget submission.

The following commissioners spoke: Carabelli, Smith, Vosburg, Sauger, Klinefelt and Miller.

#### **MOTION**

A motion was made by Carabelli, supported by Miller, to receive and file the budget review for the Clerk/Register of Deeds. **The Motion Carried.**

Vice-Chair Flynn chaired the meeting.

**CONTRACT WITH COURTHOUSE TECHNOLOGIES, LTD. TO HOST JURY  
MANAGEMENT SYSTEM/COUNTY CLERK/REGISTER OF DEEDS**

**MOTION**

A motion was made by Vosburg, supported by Brown, to forward to the Finance Committee a recommendation to authorize the County Clerk to improve jury service by contracting with Courthouse Technologies, Ltd. to host the Jury Management System at a cost not to exceed \$18,000 annually for five years, for a total five-year cost of \$90,000; funds are available in the Jury Commission Account 10116601-80185. **The Motion Carried.**

Chair Tocco resumed chairing the meeting.

**PURCHASE OF INTEGRATED VOICE RESPONSE SYSTEM FROM COURTHOUSE  
TECHNOLOGIES FOR COUNTY'S JURY MANAGEMENT SYSTEM/COUNTY  
CLERK/REGISTER OF DEEDS**

**MOTION**

A motion was made by Miller, supported by Sauger, to forward to the Finance Committee a recommendation to authorize the County Clerk/Register of Deeds to purchase an Integrated Voice Response System from Courthouse Technologies, Ltd. for the County's Jury Management System at a cost not to exceed \$9,700; funding is available in the Jury Commission Account 10116601-80185. **The Motion Carried.**

**ADJOURNMENT**

**MOTION**

A motion was made by Miller, supported by Sauger, to adjourn the meeting at 1:57 p.m. **The Motion Carried.**



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**Corinne Bedard  
Committee Reporter**