

**MINUTES OF THE  
GOVERNMENT OPERATIONS COMMITTEE  
TUESDAY, JULY 14, 2015**

At a meeting of the **Government Operations Committee**, held Tuesday, July 14, 2015, in the Board Room, on the 9<sup>th</sup> Floor of the Administration Building, Mount Clemens, the following members were present:

Klinefelt-Chair, Smith-Vice-Chair, Brown, Carabelli, Duzyj, Flynn, Marino,  
Mijac, Miller, Sabatini, Sauger, Tocco and Vosburg.

There being a quorum of the committee present, Chair Klinefelt called the meeting to order at 10:10 a.m.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**AGENDA**

**MOTION**

A motion was made by Carabelli, supported by Marino, to adopt the agenda, as presented. **The Motion Carried.**

**MINUTES**

**MOTION**

A motion was made by Marino, supported by Duzyj, to approve the June 9, 2015 minutes of this committee, as written. **The Motion Carried.**

**INTERVIEWS OF CANDIDATES FOR DEPARTMENTS/BOARDS & COMMISSIONS  
APPOINTMENTS**

**Director of Equalization**

Deputy Executive Mark Deldin introduced Kristen Sieloff, who provided background information.

The following commissioners spoke: Brown, Flynn and Vosburg.

Chair Klinefelt stated that the appointment will be made at the July 16<sup>th</sup> Full Board meeting.

### **Veterans Affairs**

The following individuals were present:

Wayne Connor II  
Patrick Daniels  
Andrew Knapp  
John Walus

The following individuals were unable to attend:

Frank Flores  
John Smeekens

The following commissioners spoke: Sauger and Vosburg.

Chair Klinefelt stated that the appointments will be made at the July 16<sup>th</sup> Full Board meeting.

### **DEPARTMENT BUDGET REVIEW – BOARD OF COMMISSIONERS**

Board Chair Flynn provided highlights of the 2014-2015 term and outlined some of the goals and objectives for 2015-2016, which included the BOC Communications Plan.

The following commissioners spoke: Carabelli, Vosburg, Klinefelt and Marino.

### **DEPARTMENT BUDGET REVIEW – ETHICS BOARD**

Ethics Board Chair Dr. Donald Amboyer and Ethics Board member Jim McGrail were present. Dr. Amboyer summarized the budget.

The following commissioners spoke: Klinefelt, Brown, Tocco and Vosburg.

### **DEPARTMENT BUDGET REVIEW - CLERK/REGISTER OF DEEDS**

The following department representatives were present: Clerk/Register of Deeds Carmella Sabaugh, Chief Deputy Clerk Todd Schmitz, Chief Election Clerk Roger Cardamone, Supervisor of Records Brian Brdak, Administrative Coordinator Crystal Brenner and Chief Deputy Register Craig Jones.

Mr. Schmitz provided an overview of the Clerk's Office, which included completed and ongoing projects, the services provided to residents and collaboration efforts with other departments to provide more efficient services. He summarized the staffing changes requested for 2016 and outlined some of the future plans for the Clerk's Office and Register of Deeds.

The following commissioners spoke: Tocco, Carabelli and Miller.

Chair Klinefelt noted the length of today's meeting and asked if there were any objections to removing the Executive Session from the agenda and having it at Thursday's Full Board meeting.

**MOTION**

A motion was made by Tocco, supported by Duzyj, to remove the Executive Session from the agenda. **The Motion Carried.**

**INTERNET FEE STRUCTURE MODIFICATIONS/CLERK/ROD**

Chief Deputy Register Craig Jones gave an overview.

The following commissioners spoke: Carabelli and Miller.

**MOTION**

A motion was made by Carabelli, supported by Marino, to receive and file the information provided regarding the Register of Deeds Super Index and U.S. Land Records internet fee structure modifications. **The Motion Carried.**

**UPDATED FREEDOM OF INFORMATION ACT (FOIA) LAWS**

Corporation Counsel John Schapka summarized the information provided.

The following commissioners spoke: Carabelli and Klinefelt.

**MOTION**

A motion was made by Marino, supported by Vosburg, to receive and file the information provided on the updated Freedom of Information Act (FOIA) laws. **The Motion Carried.**

**ADJOURNMENT**

**MOTION**

A motion was made by Duzyj, supported by Marino, to adjourn the meeting at 11:58 a.m. **The Motion Carried.**



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**Corinne Bedard**  
**Committee Reporter**