

**MINUTES OF THE
FINANCE COMMITTEE
MONDAY, NOVEMBER 19, 2012**

At a meeting of the **Finance Committee**, held Monday, November 19, 2012, in the Board Room, on the 9th Floor of the Administration Building, Mount Clemens, the following members were present:

Brown-Chair, Carabelli, DiMaria, Flynn, Frascchetti, Gralewski, Miller,
Moceri, Sabatini, Sauger, Smith, Tocco and Vosburg.

There being a quorum of the committee present, Chair Brown called the meeting to order at 11:03 a.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

AGENDA

Chair Brown requested the following additions: budget amendment for the Veterans Services Department and three referrals from the 11-19-12 Economic Development Committee meeting. He also asked that agenda item #11a, Adoption of Resolution Requiring Added Line Items in FY 2013 Budget and Requiring Additional Information from the County Executive, be moved up to follow the departmental budget reviews.

MOTION

A motion was made by Sauger, supported by Carabelli, to adopt the agenda, as amended (and to include #6a, Approve Agreement Between Civil Staffing Resources LCC and Sheriff's Office for Operation of Civil Division, and #10 (additional law firm appointment). **The Motion Carried.**

MINUTES

MOTION

A motion was made by Carabelli, supported by Gralewski, to approve the October 10 and October 24 (special), 2012 minutes, as written. **The Motion Carried.**

REPORT BY SHERIFF RE: STATE ACT 302 TRAINING FUNDS

Sheriff Wickersham explained that they receive Act 302 training funds from the State of Michigan and are used for deputies and command staff to attend trainings throughout the state. He noted that one of the requirements is that the funding be used to supplement the County's training fund.

The following commissioner spoke: Tocco.

**APPROVE AGREEMENT BETWEEN CIVIL STAFFING RESOURCES LCC
AND SHERIFF'S OFFICE FOR OPERATION OF CIVIL DIVISION**

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY SMITH, SUPPORTED BY SAUGER, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE A ONE YEAR AGREEMENT BETWEEN CIVIL STAFFING RESOURCES LCC AND THE MACOMB COUNTY SHERIFF'S OFFICE FOR THE OPERATION OF THE SHERIFF'S CIVIL DIVISION; FURTHER, A COPY OF THIS BOARD OF COMMISSIONERS' ACTION IS DIRECTED TO BE DELIVERED FORTHWITH TO THE OFFICE OF THE COUNTY EXECUTIVE.

The following commissioners spoke: Mocerri, Tocco, Flynn, Smith, Carabelli, Frascchetti, Vosburg, Miller, Sauger and Gralewski.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS:

VOTING YES WERE CARABELLI, FRASCHETTI, GRALEWSKI, SABATINI, SAUGER, SMITH AND VOSBURG. THERE WERE 7 "YES" VOTES.

VOTING NO WERE BROWN, FLYNN, MILLER, MOCERI AND TOCCO. THERE WERE 5 "NO" VOTES.

THE MOTION CARRIED.

DEPARTMENTAL BUDGET REVIEWS

Sheriff

Pete Provenzano summarized the budget. He stated that no change in personnel is being recommended and they have reduced their total expenditures by \$968,000, which is a result of several initiatives that have been put in place regarding overtime and contract services.

The following commissioners asked questions of Sheriff Wickersham: Brown, Carabelli, Frascchetti, Tocco, Mocerri and Flynn.

Treasurer

Pete Provenzano summarized the budget. He stated that no change in personnel is being recommended and the department has trimmed their operating expenses across the board. He referred to the Revolving Tax Fund, a major function of the department, and commended the Treasurer for his vital role in generating earnings back to the General Fund.

The following commissioners asked questions of Treasurer Wahby and Jerry Moffitt: Frascchetti and Sauger.

Finance/Purchasing/Risk Management

Finance/Risk Management

Pete Provenzano summarized the budget. He stated that their operating expenses have been consistent throughout the years, but they have decreased the supplies and services line item. He said since 2006, they have lost over 33 percent of personnel. He said they are recommending the addition of a Grant Contract Specialist for 2013, who will manage all of the grant operations, as well as the contracting policy and review of contracts, and this position would fall under Risk Management.

The following commissioners asked questions of Pete Provenzano: Carabelli, Flynn, Vosburg, Mocerri and Brown.

Purchasing

Pete Provenzano summarized the budget. He stated that the department has lost over 30 percent of personnel since 2006 and are recommending the elimination of one position in 2013 due to the consolidation of the Department of Roads.

The following commissioner spoke: Mocerri.

ADOPT RESOLUTION REQUIRING ADDED LINE ITEMS IN THE FY 2013 BUDGET AND REQUIRING ADDITIONAL INFORMATION FROM THE COUNTY EXECUTIVE

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY FLYNN, SUPPORTED BY MOCERI, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS ADOPT A RESOLUTION REQUIRING ADDED LINE ITEMS IN THE FY 2013 BUDGET AND REQUIRING ADDITIONAL INFORMATION FROM THE COUNTY EXECUTIVE.

The following commissioners spoke: Vosburg, Flynn, Mocerri and Carabelli.

AMENDMENT

A MOTION WAS MADE BY VOSBURG, SUPPORTED BY GRALEWSKI, TO AMEND AS FOLLOWS:

#1, PERSONNEL, SHOULD READ AS FOLLOWS:

SALARIES
FRINGE BENEFITS
OVERTIME

UNDER SUPPLIES & SERVICES, DELETE "OFFICE EXPENDITURES, TELEPHONES AND EQUIPMENT, INSURANCE AND REGISTRATION AND INTEREST EXPENSE."

The following commissioners spoke: Mocerri, Miller and Flynn.

Commissioner Carabelli offered a friendly amendment: DELETE "PERSONNEL" FROM LINE ITEMS AND JUST LIST "SALARIES, FRINGE BENEFITS AND OVERTIME." ALSO, INCLUDE "SCHEDULE BY POSITION TYPE" AND LIST AS FOLLOWS: "DEPARTMENT HEAD, MANAGERS, SUPERVISORS, PROFESSIONAL STAFF AND CLERICAL STAFF." That was accepted by the maker and supporter.

Chair Brown called for a vote on the amendment and **THE MOTION CARRIED WITH FLYNN, MILLER AND MOCERI VOTING "NO."**

Chair Brown called for a vote on the adoption of the resolution, as amended, and **THE MOTION CARRIED WITH FLYNN, MILLER AND MOCERI VOTING "NO."**

RECOMMENDATIONS FROM 11-13-12 HEALTH & HUMAN SERVICES COMMITTEE MEETING

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY VOSBURG, SUPPORTED BY MOCERI, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE THE FOLLOWING RECOMMENDATIONS FROM THE 11-13-12 HEALTH & HUMAN SERVICES COMMITTEE MEETING:

INCREASE IN BUDGETED REVENUES AND EXPENDITURES IN THE 2012/2013 MACOMB COUNTY COMMUNITY SERVICES AGENCY'S HEAD START NON-FEDERAL FUND IN THE AMOUNT OF \$7,463.06;

BUDGETED REVENUES AND EXPENDITURES IN THE 2012/2013 MACOMB COUNTY COMMUNITY SERVICES AGENCY'S HEAD START NON-FEDERAL PROGRAM IN THE NET AMOUNT OF \$28,126;

INCREASE IN BUDGETED REVENUES AND EXPENDITURES IN THE 2012/2013 MACOMB COUNTY SENIOR NUTRITION PROGRAM'S HOME DELIVERED MEALS-ADDITIONAL RESOURCES FUND IN THE NET AMOUNT OF \$15,430.50;

INCREASE IN BUDGETED REVENUES AND EXPENDITURES IN THE 1012/2013 MACOMB COUNTY COMMUNITY SERVICES AGENCY'S WEATHERIZATION ENERGY OPTIMIZATION (EO) FUND IN THE NET AMOUNT OF \$200,000, BRINGING THE TOTAL BUDGET TO \$240,000;

INCREASE IN BUDGETED REVENUES AND EXPENDITURES IN THE 2012/2013 MACOMB COUNTY COMMUNITY SERVICES AGENCY'S WEATHERIZATION ASSISTANCE FUND IN THE NET AMOUNT OF \$256,100, BRINGING THE TOTAL GRANT TO \$552,500;

INCREASE IN BUDGETED REVENUES AND EXPENDITURES IN THE 2012/2013 MACOMB COUNTY COMMUNITY SERVICES AGENCY'S FUND IN THE NET AMOUNT OF \$27,100;

INCREASE IN BUDGETED REVENUES AND EXPENDITURES IN THE 2012/2013 MACOMB COUNTY COMMUNITY SERVICES AGENCY'S SENIOR NUTRITION FUND IN THE NET AMOUNT OF \$8,375, WHICH INCLUDES \$1,675 IN MATCHING DOLLARS;

INCREASE IN BUDGETED REVENUES AND EXPENDITURES IN THE 2012/2013 HEALTH GRANT FUND IN THE NET AMOUNT OF \$49,783.35 TO ACCOUNT FOR THE RECEIPT OF A MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY COMMUNITY POLLUTION PREVENTION GRANT AND FOR THE CARRY-OVER OF FUNDS FROM THE 2012 NATIONAL ASSOCIATION OF COUNTY AND CITY HEALTH OFFICIALS MEDICAL RESERVE CORPS GRANT;

CHANGES IN BUDGETED REVENUES AND EXPENDITURES IN THE 2012/2013 HEALTH GRANT FUND IN THE NET AMOUNT OF \$174,538 TO ACCOUNT FOR DIFFERENCES BETWEEN THE FINAL AMOUNTS AWARDED AND THE AMOUNTS INCLUDED IN THE 2012/2013 BUDGET APPROVED BY THE BOARD OF COMMISSIONERS IN SEPTEMBER 2012 AND

ADJUSTMENT IN BUDGETED REVENUES AND EXPENDITURES IN THE 2012 CALENDAR YEAR BUDGET IN THE NET AMOUNT OF \$1,629,636 TO ACCOUNT FOR THE VALUE OF VACCINES SHIPPED TO THE HEALTH DEPARTMENT BY THE FEDERAL GOVERNMENT THROUGH THE STATE OF MICHIGAN.

FURTHER, THESE BUDGET ACTIONS ADDRESS BUDGETARY ISSUES ONLY. THEY DO NOT CONSTITUTE THE COMMISSION'S APPROVAL OF ANY COUNTY CONTRACT. IF A CONTRACT REQUIRES COMMISSION APPROVAL UNDER THE COUNTY'S CONTRACTING POLICY OR THE COUNTY'S PROCUREMENT ORDINANCE, SUCH APPROVAL MUST BE SOUGHT SEPARATELY; FURTHER, A COPY OF THIS BOARD OF COMMISSIONERS' ACTION IS DIRECTED TO BE DELIVERED FORTHWITH TO THE OFFICE OF THE COUNTY EXECUTIVE. **THE MOTION CARRIED.**

REQUEST FOR BUDGET AMENDMENT FOR VETERANS SERVICES DEPT.

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY VOSBURG, SUPPORTED BY MOCERI, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE A BUDGET AMENDMENT FOR THE VETERANS SERVICES DEPARTMENT TO SATISFY THE NEED CAUSED BY THE REALLOCATION OF OPERATING FUNDS TO THE

SPECIAL NEEDS ACCOUNT TOTTALLING \$57,396; THESE ADDITIONAL FUNDS WERE REQUIRED TO CONTINUE THE OPERATION OF THE MACOMB COUNTY VETERANS RELIEF FUND AND WERE SUPPLIED THROUGH THE VETERANS MILLAGE; THE AMOUNT NEEDED TO BE REALIGNED IS \$40,141 AND WILL COME FROM A SURPLUS IN SALARIES & WAGES AND FRINGE BENEFITS DUE TO AN UNFILLED POSITION IN THE DEPARTMENT; THE FUNDS WILL BE DISTRIBUTED IN THE FOLLOWING MANNER: PER DIEMS-NON PAYROLL, \$1,200; BOOKS, \$1,526; BURIAL ALLOWANCE, \$9,000; GRAVE MARKER ALLOWANCE, \$1,000; TRAVEL-LOCAL MILEAGE, \$1,500; PRINTING AND REPRODUCTION, \$865; SPECIAL NEEDS, \$25,000 AND MISCELLANEOUS, \$50; FURTHER, THIS BUDGET ACTION ADDRESSES BUDGETARY ISSUES ONLY. IT DOES NOT CONSTITUTE THE COMMISSION'S APPROVAL OF ANY COUNTY CONTRACT. IF A CONTRACT REQUIRES COMMISSION APPROVAL UNDER THE COUNTY'S CONTRACTING POLICY OR THE COUNTY'S PROCUREMENT ORDINANCE, SUCH APPROVAL MUST BE SOUGHT SEPARATELY; FURTHER, A COPY OF THIS BOARD OF COMMISSIONERS' ACTION IS DIRECTED TO BE DELIVERED FORTHWITH TO THE OFFICE OF THE COUNTY EXECUTIVE. **THE MOTION CARRIED.**

RECOMMENDATIONS FROM 11-13-12 JUSTICE & PUBLIC SAFETY COMMITTEE MEETING

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY CARABELLI, SUPPORTED BY SAUGER, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE THE FOLLOWING RECOMMENDATIONS FROM THE 11-13-12 JUSTICE & PUBLIC SAFETY COMMITTEE MEETING:

2012 BUDGET AMENDMENT FOR FUND 350 FOR THE 2010 HOMELAND SECURITY GRANT PROGRAM REGIONAL FIDUCIARY GRANT IN THE NET AMOUNT OF \$9,415,370.32;

INCREASE IN THE FY 2013 BUDGETED STATE REVENUES AND EXPENDITURES OF THE MACOMB COUNTY ADULT DRUG COURT IN THE AMOUNT OF \$5,000 TO ACCOUNT FOR THE DIFFERENCE BETWEEN THE FINAL AMOUNT AWARDED BY THE MICHIGAN DRUG COURT GRANT PROGRAM AND THE AMOUNT INCLUDED IN THE FY2013 BUDGET ADOPTED BY THE BOARD OF COMMISSIONERS IN SEPTEMBER 2012; THE BUDGETED LINE ITEM BEING INCREASED IS SUBSTANCE ABUSE TREATMENT AND

AMEND THE BUDGET FOR AN INCREASE IN STATE REVENUE AND RELATED EXPENSES IN THE AMOUNT OF \$20,000 TO SUPPORT JUVENILE DRUG COURT OPERATIONS.

FURTHER, THESE BUDGET ACTIONS ADDRESS BUDGETARY ISSUES ONLY. THEY DO NOT CONSTITUTE THE COMMISSION'S APPROVAL OF ANY COUNTY CONTRACT. IF A CONTRACT REQUIRES COMMISSION APPROVAL UNDER THE COUNTY'S CONTRACTING POLICY OR THE COUNTY'S PROCUREMENT ORDINANCE, SUCH APPROVAL MUST BE SOUGHT SEPARATELY; FURTHER, A COPY OF THIS BOARD OF COMMISSIONERS' ACTION IS DIRECTED TO BE DELIVERED FORTHWITH TO THE OFFICE OF THE COUNTY EXECUTIVE. **THE MOTION CARRIED.**

RECOMMENDATIONS FROM 11-19-12 ECONOMIC DEVELOPMENT COMMITTEE MEETING

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY CARABELLI, SUPPORTED BY SAUGER, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE THE FOLLOWING RECOMMENDATIONS FROM THE 11-19-12 ECONOMIC DEVELOPMENT COMMITTEE MEETING:

AMENDMENT TO THE FY 2012/2013 BUDGET FOR THE MACOMB COUNTY DEPARTMENT OF ROADS TO TRANSFER \$70,000 FROM THE FUND BALANCE TO COMPLETE REPAIRS TO THE ELEVATOR AT 117 SOUTH GROESBECK BUILDING (FUND BALANCE OF \$41,926,999 ESTIMATED FOR FY END ON 9/30/13). NATIONAL ELEVATOR CONSULTANTS, INC., THE COUNTY'S ELEVATOR CONSULTANT, WILL PREPARE BID SPECIFICATIONS AND MONITOR REPAIRS AT A COST OF \$7,200; THE PROJECT WILL BE PUBLICLY ADVERTISED AND BID, WITH AWARD TO THE LOWEST QUALIFIED BIDDER; THE ESTIMATED COST OF THE REPAIR IS \$60,653 (ESTIMATE SUBMITTED BY THYSSEN KRUPP, WITH WHOM DEPARTMENT OF ROADS HAS A CONTRACT WITH FOR ELEVATOR MAINTENANCE);

AMENDMENT TO THE FY 2012/2013 BUDGET FOR THE MACOMB COUNTY DEPARTMENT OF ROADS IN THE AMOUNT OF \$1,342,432 TO RECOGNIZE AUDIT ADJUSTMENT TO FY 2010 STATE MAINTENANCE CONTRACT (\$500,000 IN CAPITAL EQUIPMENT LINE ITEM AND \$842,432 IN CONSTRUCTION AND MAINTENANCE EXPENDITURE LINE ITEM) AND

INCREASE IN 2012 BUDGETED REVENUES AND EXPENDITURES IN THE MACOMB COUNTY DEPARTMENT OF PLANNING & ECONOMIC DEVELOPMENT AS A RESULT OF THE NEED TO EXPEND THE ENTIRE NSP3 GRANT ALLOCATION OF \$2,536,817 IN 2013; THE PROJECT WILL BE COMPLETED BY JULY 2013 AND THE COUNTY MUST HAVE ACCESS TO THE ENTIRE AMOUNT OF FUNDING AVAILABLE IN ORDER TO PAY FOR THESE COSTS.

FURTHER, THESE BUDGET ACTIONS ADDRESS BUDGETARY ISSUES ONLY. THEY DO NOT CONSTITUTE THE COMMISSION'S APPROVAL OF ANY COUNTY CONTRACT. IF A CONTRACT REQUIRES COMMISSION APPROVAL UNDER THE COUNTY'S CONTRACTING POLICY OR THE COUNTY'S PROCUREMENT ORDINANCE, SUCH APPROVAL MUST BE SOUGHT SEPARATELY; FURTHER, A COPY OF THIS BOARD OF COMMISSIONERS' ACTION IS DIRECTED TO BE DELIVERED FORTHWITH TO THE OFFICE OF THE COUNTY EXECUTIVE. **THE MOTION CARRIED.**

APPOINTMENTS OF LAW FIRMS

MOTION

A motion was made by Gralewski, supported by Sauger, to concur in the appointments of the following law firms:

York Dolan & Tomlinson, PC to represent the County Road Commission (Department of Roads) and County defendants in the litigation entitled Melvin Gunter vs. Joshua Mocerri and the County of Macomb and

McConaghy & Nyovich, PLLC to represent County of Macomb in the litigation entitled Macomb County Professional Deputy Sheriffs Association vs. County of Macomb.

The Motion Carried.

ADOPTION OF PROCLAMATIONS

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY MILLER, SUPPORTED BY MOCERI, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS ADOPT THE FOLLOWING PROCLAMATIONS:

COMMENDING MACOMB COUNTY CHAMBER ON BEING CHOSEN THE 2012 OUTSTANDING CHAMBER OF THE YEAR (**OFFERED BY MILLER**);

COMMENDING GRACE SHORE ON RECEIVING THE MICHIGAN CHAMBER PROFESSIONAL AWARD (**OFFERED BY MILLER**) AND

COMMENDING LOGAN OKONIEWSKI – EAGLE SCOUT (**OFFERED BY BROWN**).

THE MOTION CARRIED.

ADJOURNMENT

MOTION

A motion was made by Mocerri, supported by Miller, to adjourn the meeting at 1:31 p.m.
The Motion Carried.



Corinne Bedard
Committee Reporter