

**MINUTES OF THE
FINANCE COMMITTEE
WEDNESDAY, AUGUST 15, 2012**

At a meeting of the **Finance Committee**, held Wednesday, August 15, 2012, in the Board Room, on the 9th Floor of the Administration Building, Mount Clemens, the following members were present:

Brown-Chair, Carabelli, DiMaria, Flynn, Frascchetti, Gralewski, Miller,
Moceri, Sabatini, Sauger, Smith, Tocco and Vosburg.

There being a quorum of the committee present, Chair Brown called the meeting to order at 10:15 a.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

AGENDA

MOTION

A motion was made by Carabelli, supported by Smith, to adopt the agenda, as amended, to include an item from the 8-15-12 Economic Development Committee meeting: increase in budgeted expenditures in 2012 Planning Special Aerial Photos Account. **The Motion Carried.**

REFERRAL FROM AUGUST 15, 2012 ECONOMIC DEVELOPMENT COMMITTEE MEETING: INCREASE IN BUDGETED EXPENDITURES IN 2012 PLANNING SPECIAL AERIAL PHOTOS ACCOUNT

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY MILLER, SUPPORTED BY SMITH, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE AN INCREASE IN THE BUDGETED EXPENDITURES IN THE 2012 PLANNING SPECIAL AERIAL PHOTOS ACCOUNT (ORG/KEY 36180120) IN THE AMOUNT OF \$88,457 FROM PROGRAM FUND BALANCE FOR PAYMENT OF SPRING 2012 DIGITAL AERIAL PHOTOGRAPHY PARTNERSHIP INVOICE (STATE OF MICHIGAN \$64,419) AND REPLACEMENT OF GIS MAPPING SERVER AND RELATED COMPUTER HARDWARE (\$15,000 ESTIMATE IT DEPARTMENT); FURTHER, THIS BUDGET ACTION ADDRESSES BUDGETARY ISSUES ONLY. IT DOES NOT CONSTITUTE THE COMMISSION'S APPROVAL OF ANY COUNTY CONTRACT. IF A CONTRACT REQUIRES COMMISSION APPROVAL UNDER THE COUNTY'S CONTRACTING POLICY OR THE COUNTY'S PROCUREMENT ORDINANCE, SUCH APPROVAL MUST BE SOUGHT SEPARATELY; FURTHER, A COPY OF THIS BOARD OF COMMISSIONERS' ACTION IS DIRECTED TO BE DELIVERED FORTHWITH TO THE OFFICE OF THE COUNTY EXECUTIVE. **THE MOTION CARRIED.**

REFERRALS FROM JULY 24, 2012 JUSTICE & PUBLIC SAFETY COMMITTEE MEETING

Information on Clerk's Plan to Improve Juror Payment System

Todd Schmitz gave an overview of the plans to improve the Jury Room.

The following commissioner spoke: Chair Brown.

MOTION

A motion was made by Carabelli, supported by Sauger, to receive and file the plan by the County Clerk to improve the Juror Payment System by offering jurors 1) the option to check-in for morning jury duty at area restaurants and businesses, 2) the option to check-in at downtown establishments for jury duty after lunch, 3) the option to be paid electronically the same day they complete their jury service, 4) the option to pay for restaurant meals and other downtown services electronically using their juror e-pay the same day jurors service and 5) the option to donate some or all of their juror compensation to the county at a one-time cost of \$2,500 and no net annual cost to the County. Funds are available from the Clerk's Special Projects Account (\$10121501-96600) for the one-time cost and from savings achieved by the Clerk through efficient administration of the Jury Room, savings from not issuing and mailing paper checks and revenue from juror voluntary contributions. If at any time the anticipated savings and revenue do not cover the cost of the Juror E-Pay System, then it would be discontinued until an alternative funding plan is found. **The Motion Carried.**

2012 Budget Transfer Requests for Fund 350 Emergency Management Grants

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY DIMARIA, SUPPORTED BY GRALEWSKI, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE THE 2012 BUDGET TRANSFER REQUESTS FOR FUND 350 EMERGENCY MANAGEMENT GRANTS IN THE AMOUNT OF \$241,000 FOR THE 2008 URBAN AREA SECURITY INITIATIVE (UASI) GRANT PROGRAM AND \$185,000 FOR THE 2009 URBAN AREA SECURITY INITIATIVE (UASI) GRANT PROGRAM; FURTHER, THIS BUDGET ACTION ADDRESSES BUDGETARY ISSUES ONLY. IT DOES NOT CONSTITUTE THE COMMISSION'S APPROVAL OF ANY COUNTY CONTRACT. IF A CONTRACT REQUIRES COMMISSION APPROVAL UNDER THE COUNTY'S CONTRACTING POLICY OR THE COUNTY'S PROCUREMENT ORDINANCE, SUCH APPROVAL MUST BE SOUGHT SEPARATELY; FURTHER, A COPY OF THIS BOARD OF COMMISSIONERS' ACTION IS DIRECTED TO BE DELIVERED FORTHWITH TO THE OFFICE OF THE COUNTY EXECUTIVE. **THE MOTION CARRIED.**

REFERRALS FROM JULY 24, 2012 HEALTH & HUMAN SERVICES COMMITTEE MEETING

Budget Amendment in 2011-12 Health Grant Fund

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY FRASCHETTI, SUPPORTED BY MOCERI, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE INCREASES IN BUDGETED REVENUES AND EXPENDITURES IN THE 2011/12 HEALTH GRANT FUND IN THE NET AMOUNT OF \$105,405 TO ACCOUNT FOR DIFFERENCES BETWEEN THE FINAL AMOUNTS AWARDED AND THE AMOUNTS INCLUDED IN THE 2011/12 BUDGET APPROVED BY THE BOARD OF COMMISSIONERS IN SEPTEMBER, 2011; FURTHER, THIS BUDGET ACTION ADDRESSES BUDGETARY ISSUES ONLY. IT DOES NOT CONSTITUTE THE COMMISSION'S APPROVAL OF ANY COUNTY CONTRACT. IF A CONTRACT REQUIRES COMMISSION APPROVAL UNDER THE COUNTY'S CONTRACTING POLICY OR THE COUNTY'S PROCUREMENT ORDINANCE, SUCH APPROVAL MUST BE SOUGHT SEPARATELY; FURTHER, A COPY OF THIS BOARD OF COMMISSIONERS' ACTION IS DIRECTED TO BE DELIVERED FORTHWITH TO THE OFFICE OF THE COUNTY EXECUTIVE. **THE MOTION CARRIED.**

2012 Budget Transfer Request/Martha T. Berry

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY SAUGER, SUPPORTED BY MOCERI, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE THE 2012 BUDGET TRANSFER TO DECREASE SUPPLIES/SERVICES BY \$90,000 AND DECREASE CONTRACT SERVICES BY \$135,000 AND TO INCREASE CAPITAL OUTLAY BY \$225,000 FOR MARTHA T. BERRY MEDICAL CARE FACILITY, WITH AN AMENDMENT AS FOLLOWS: IN AWARDING THIS BID, THAT LOCAL FIRMS SHALL BE CONSIDERED"; FURTHER, THIS BUDGET ACTION ADDRESSES BUDGETARY ISSUES ONLY. IT DOES NOT CONSTITUTE THE COMMISSION'S APPROVAL OF ANY COUNTY CONTRACT. IF A CONTRACT REQUIRES COMMISSION APPROVAL UNDER THE COUNTY'S CONTRACTING POLICY OR THE COUNTY'S PROCUREMENT ORDINANCE, SUCH APPROVAL MUST BE SOUGHT SEPARATELY; FURTHER, A COPY OF THIS BOARD OF COMMISSIONERS' ACTION IS DIRECTED TO BE DELIVERED FORTHWITH TO THE OFFICE OF THE COUNTY EXECUTIVE. **THE MOTION CARRIED.**

SECOND QUARTER FINANCIAL REPORT FOR MARTHA T. BERRY

MOTION

A motion was made by Vosburg, supported by Miller, to receive and file the Second Quarter Financial Report for Martha T. Berry.

Jennifer Morgan, Director/Administrator, gave an overview and noted that the facility's current occupancy rate is 99 percent.

The following commissioners spoke: Vosburg, Brown and Sauger.

Chair Brown called for a vote on the motion and **The Motion Carried.**

ADOPT RESOLUTION AUTHORIZING ISSUANCE OF BONDS FOR THE MACOMB COUNTY WASTEWATER DISPOSAL DISTRICT

Bill Misterovich provided an overview.

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY FRASCHETTI, SUPPORTED BY GRALEWSKI, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS ADOPT A RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF REVENUE BONDS FOR THE MACOMB COUNTY WASTEWATER DISPOSAL DISTRICT.

Commissioner Mocerri requested a list of all bonds pertaining to the Wastewater District, as well as new projects, and to include the amounts of the bonds and dates for repayment.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS:

VOTING YES WERE CARABELLI, FLYNN, FRASCHETTI, GRALEWSKI, MOCERI, SABATINI, SAUGER, VOSBURG, MILLER AND BROWN. THERE WERE 10 "YES" VOTES.

THE MOTION CARRIED.

ITEMS WAIVED BY JUSTICE & PUBLIC SAFETY COMMITTEE CHAIR

2012 Budget Adjustments/Sheriff's Office

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY FRASCHETTI, SUPPORTED BY SAUGER, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS CONCUR WITH THE SHERIFF'S OFFICE AND FINANCE DEPARTMENT REQUEST TO MAKE 2012 BUDGET ADJUSTMENTS OF ROLLING FORWARD THE ENDING 2011 BALANCE OF \$67,340 IN THE FOLLOWING ACCOUNT: 229 30551 STATE – ACT 302 TRAINING FUNDS; FURTHER, THIS BUDGET ACTION ADDRESSES BUDGETARY ISSUES ONLY. IT DOES NOT CONSTITUTE THE COMMISSION'S APPROVAL OF ANY COUNTY CONTRACT. IF A CONTRACT REQUIRES COMMISSION APPROVAL UNDER THE COUNTY'S CONTRACTING POLICY OR THE COUNTY'S PROCUREMENT ORDINANCE, SUCH APPROVAL MUST BE SOUGHT

SEPARATELY; FURTHER, A COPY OF THIS BOARD OF COMMISSIONERS' ACTION IS DIRECTED TO BE DELIVERED FORTHWITH TO THE OFFICE OF THE COUNTY EXECUTIVE.

Commissioner Miller requested that a discussion be held at a future meeting regarding training grants and what the funds are used for.

Chair Brown called for a vote on the motion and **THE MOTION CARRIED.**

**Authorize Juvenile Justice Center to Hire Substitute Youth Specialist
Per Macomb County's Charter Section 10.6.2**

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY SAUGER, SUPPORTED BY FRASCHETTI, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS AUTHORIZE THE MACOMB COUNTY JUVENILE JUSTICE CENTER TO HIRE CHRISTINE RICHARD TO THE POSITION OF SUBSTITUTE YOUTH SPECIALIST AS PER MACOMB COUNTY'S CHARTER 10.6.2; FUNDING IS AVAILABLE IN 293 14662 70203; FURTHER, A COPY OF THIS BOARD OF COMMISSIONERS' ACTION IS DIRECTED TO BE DELIVERED FORTHWITH TO THE OFFICE OF THE COUNTY EXECUTIVE.

The following commissioner spoke: Miller.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS:

VOTING YES WERE CARABELLI, FRASCHETTI, GRALEWSKI, SABATINI, SAUGER, VOSBURG AND BROWN. THERE WERE 7 "YES" VOTES.

VOTING NO WERE FLYNN, MOCERI AND MILLER. THERE WERE 3 "NO" VOTES.

THE MOTION CARRIED.

QUARTERLY EXPENDITURE AND REVENUE REPORTS FOR JUNE 30, 2012

Pete Provenzano overviewed the reports.

The following commissioners spoke: Mocerri, Vosburg, Miller, Brown, Flynn and Sauger.

Commissioner Sabatini asked that future reports list a summary of the revenues and expenses on one page and include a favorable/unfavorable column for quarterly actuals.

MOTION

A motion was made by Sabatini, supported by Miller, to receive and file the Quarterly Revenue and Expenditure Reports for the period ending June 30, 2012 as submitted by the County Executive's Office. **The Motion Carried.**

REFERRALS FROM 8-14-12 HEALTH & HUMAN SERVICES COMMITTEE MEETING

Budget Amendment in 2011/12 Health Grant Fund (\$79,241)

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY MOCERI, SUPPORTED BY CARABELLI, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE INCREASES IN BUDGETED REVENUES AND EXPENDITURES IN THE 2011/12 HEALTH GRANT FUND IN THE NET AMOUNT OF \$79,241 TO ACCOUNT FOR DIFFERENCES BETWEEN THE FINAL AMOUNTS AWARDED AND THE AMOUNTS INCLUDED IN THE 2011/12 BUDGET APPROVED BY THE BOARD OF COMMISSIONERS IN SEPTEMBER, 2011; FURTHER, THIS BUDGET ACTION ADDRESSES BUDGETARY ISSUES ONLY. IT DOES NOT CONSTITUTE THE COMMISSION'S APPROVAL OF ANY COUNTY CONTRACT. IF A CONTRACT REQUIRES COMMISSION APPROVAL UNDER THE COUNTY'S CONTRACTING POLICY OR THE COUNTY'S PROCUREMENT ORDINANCE, SUCH APPROVAL MUST BE SOUGHT SEPARATELY; FURTHER, A COPY OF THIS BOARD OF COMMISSIONERS' ACTION IS DIRECTED TO BE DELIVERED FORTHWITH TO THE OFFICE OF THE COUNTY EXECUTIVE. **THE MOTION CARRIED.**

Budget Amendment in 2011/12 MCCSA Fund (\$189,033)

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY MILLER, SUPPORTED BY MOCERI, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE INCREASES IN BUDGETED REVENUES AND EXPENDITURES IN THE 2011/12 MACOMB COUNTY COMMUNITY SERVICES AGENCY'S FUND IN THE NET AMOUNT OF \$189,033 TO ACCOUNT FOR DIFFERENCES BETWEEN THE FINAL AMOUNTS AWARDED AND THE AMOUNTS INCLUDED IN THE 2011/12 BUDGET APPROVED BY THE BOARD OF COMMISSIONERS IN SEPTEMBER, 2011; FURTHER, THIS BUDGET ACTION ADDRESSES BUDGETARY ISSUES ONLY. IT DOES NOT CONSTITUTE THE COMMISSION'S APPROVAL OF ANY COUNTY CONTRACT. IF A CONTRACT REQUIRES COMMISSION APPROVAL UNDER THE COUNTY'S CONTRACTING POLICY OR THE COUNTY'S PROCUREMENT ORDINANCE, SUCH APPROVAL MUST BE SOUGHT SEPARATELY; FURTHER, A COPY OF THIS BOARD OF COMMISSIONERS' ACTION IS DIRECTED TO BE DELIVERED FORTHWITH TO THE OFFICE OF THE COUNTY EXECUTIVE.

The following commissioners spoke: Flynn and Brown.

Chair Brown called for a vote on the motion and **THE MOTION CARRIED.**

Budget Amendment in 2011/12 MCCSA Food Program (\$7,000)

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY MOCERI, SUPPORTED BY MILLER, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE THE INCREASES IN THE 2011/12 MACOMB COUNTY COMMUNITY SERVICES AGENCY'S FOOD PROGRAM IN DONATIONS (REVENUES) AND SUPPLIES-FOOD (EXPENDITURES) IN THE AMOUNT THAT DONATIONS EXCEED THE CURRENT BUDGET ON A YEAR-TO-DATE BASIS; THE CURRENT ACTUAL DONATIONS EXCEED BUDGETED DONATIONS BY \$7,000; FURTHER, THIS BUDGET ACTION ADDRESSES BUDGETARY ISSUES ONLY. IT DOES NOT CONSTITUTE THE COMMISSION'S APPROVAL OF ANY COUNTY CONTRACT. IF A CONTRACT REQUIRES COMMISSION APPROVAL UNDER THE COUNTY'S CONTRACTING POLICY OR THE COUNTY'S PROCUREMENT ORDINANCE, SUCH APPROVAL MUST BE SOUGHT SEPARATELY; FURTHER, A COPY OF THIS BOARD OF COMMISSIONERS' ACTION IS DIRECTED TO BE DELIVERED FORTHWITH TO THE OFFICE OF THE COUNTY EXECUTIVE. **THE MOTION CARRIED.**

Commissioner Mocerri noted that these donations are a testament to how the community has come together to support vital services.

ADOPTION OF PROCLAMATIONS

Commending Debbie Hampton on Her Years of Service to the Community (offered by Smith)

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY SABATINI, SUPPORTED BY MILLER, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS ADOPT A PROCLAMATION COMMENDING DEBBIE HAMPTON ON HER YEARS OF SERVICE TO THE COMMUNITY. **THE MOTION CARRIED.**

Proclaiming September 11-17, 2012 as Patriot Week and September 17, 2012 as Constitution Day in Macomb County (offered by Board Chair on behalf of Board)

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY GRALEWSKI, SUPPORTED BY VOSBURG, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS ADOPT A PROCLAMATION PROCLAIMING SEPTEMBER 11-17, 2012 AS PATRIOT WEEK AND SEPTEMBER 17TH AS CONSTITUTION DAY IN MACOMB COUNTY. **THE MOTION CARRIED WITH MILLER VOTING "NO."**

Commemorating the Month of October 2012 as Respect Life Month in Macomb County (offered by Board Chair on behalf of Board)

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY VOSBURG, SUPPORTED BY CARABELLI, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS ADOPT A PROCLAMATION COMMEMORATING THE MONTH OF OCTOBER 2012 AS RESPECT LIFE MONTH IN MACOMB COUNTY.

Commissioner Tocco referred to the sixth paragraph and requested a friendly amendment to add “sexual orientation”. Board Chair Vosburg did not accept the friendly amendment.

The following commissioners spoke: Tocco, Vosburg, Flynn and Mocerri.

Commissioner Tocco requested that her name be excluded from the section that indicates “on behalf of the Board of Commissioners.”

Chair Vosburg suggested that a roll call vote be taken and those voting yes would be listed on the proclamation. There were no objections.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS:

VOTING YES WERE CARABELLI, DiMARIA, FRASCHETTI, GRALEWSKI, SABATINI, SAUGER, VOSBURG AND BROWN. THERE WERE 8 “YES” VOTES.

VOTING NO WERE FLYNN, MOCERI, TOCCO AND MILLER. THERE WERE 4 “NO” VOTES.

THE MOTION CARRIED.

ADJOURNMENT

MOTION

A motion was made by Miller, supported by Sabatini, to adjourn the meeting at 11:26 a.m. **The Motion Carried.**



**Corinne Bedard
Committee Reporter**