

**MINUTES OF THE
FINANCE COMMITTEE
THURSDAY, FEBRUARY 12, 2015**

At a meeting of the **Finance Committee**, held Thursday, February 12, 2015, in the Board Room, on the 9th Floor of the Administration Building, Mount Clemens, the following members were present:

Miller-Chair, Brown-Vice-Chair, Carabelli, Duzyj, Flynn, Klinefelt, Marino,
Mijac, Sabatini, Sauger, Smith, Tocco and Vosburg.

There being a quorum of the committee present, Chair Miller called the meeting to order at 9 a.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

AGENDA

MOTION

A motion was made by Duzyj, supported by Sauger, to adopt the agenda, as presented.
The Motion Carried.

CHAIRMAN'S COMMENTS

Chair Miller provided some historical facts.

MINUTES

MOTION

A motion was made by Carabelli, supported by Mijac, to approve the November 19, 2014, minutes of this committee, as written. **The Motion Carried.**

**RECOMMENDATION FROM 2-9-15 HEALTH AND HUMAN SERVICES
COMMITTEE MEETING**

Amendment to 2013-14 Annual Action Plan/MCCSA

COMMITTEE RECOMMENDATION – MOTION

A motion was made by Carabelli, supported by Vosburg, to recommend that the Board of Commissioners approve the substantial amendment to the 2013-14 Annual Action Plan; further, this budget action addresses budgetary issues only. It does not constitute the Commission's approval of any County contract. If a contract requires Commission approval under the County's Contracting Policy or the County's Procurement Ordinance, such approval must be sought separately; further, a copy of this Board of

Commissioners' action is directed to be delivered forthwith to the Office of the County Executive. **THE MOTION CARRIED.**

RECOMMENDATIONS FROM 2-10-15 GOVERNMENT OPERATIONS COMMITTEE MEETING

Great Lakes Geomatics, LLC Contract/Professional Parcel ID Assignment Services for Macomb County/Clerk/Register of Deeds

COMMITTEE RECOMMENDATION – MOTION

A motion was made by Marino, supported by Duzyj, to recommend that the Board of Commissioners approve the contract for professional parcel ID assignment services for the Macomb County Register of Deeds between the County of Macomb and Great Lakes Geomatics, LLC; further, a copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive. **THE MOTION CARRIED.**

Xerox ACS Enterprise Solutions, LLC Agreement/Information Technology Products and Services/Clerk/Register of Deeds

COMMITTEE RECOMMENDATION – MOTION

A motion was made by Sauger, supported by Marino, to recommend that the Board of Commissioners approve the agreement for Information Technology products and services between the County of Macomb and Xerox, ACS Enterprise Solutions, LLC; further, a copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive. **THE MOTION CARRIED.**

RECOMMENDATION FROM 2-11-15 JUSTICE AND PUBLIC SAFETY COMMITTEE MEETING

Budget Amendment/Federal Justice Assistance Grant (JAG)/Sheriff/Community Corrections

COMMITTEE RECOMMENDATION – MOTION

A motion was made by Vosburg, supported by Duzyj, to recommend that the Board of Commissioners approve an increase in 2015 CY budgeted revenues and expenditures for the Community Corrections Department as a result of being awarded a Federal Justice Assistance Grant covering the years 2013-2017 in the amount of \$90,111; further, this budget action addresses budgetary issues only. It does not constitute the Commission's approval of any County contract. If a contract requires Commission approval under the County's Contracting Policy or the County's Procurement Ordinance, such approval must be sought separately; further, a copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive. **THE MOTION CARRIED.**

PRESENTATION ON RETIREE HEALTH CARE

Steve Smigiel, Interim Finance Director, summarized a proposed recommendation regarding financing of the Retiree Health Care Plan and the Central Campus renovations. He stated that the objective is to develop a strategy that maintains adequate levels of fund balance in the General Fund in the near term (3-5 years) while minimizing interest costs over the long term (15-20 years), with the optimal goal of maintaining a fund balance of at least 20 percent of expenditures in any given year. He provided a recap of the Retiree Health Care and Central Campus Renovation Projects and explained the recommended funding proposal.

The following commissioners spoke: Flynn, Klinefelt, Vosburg, Miller and Mijac.

MOTION

A motion was made by Carabelli, supported by Smith, to receive and file the presentation provided on retiree health care. **The Motion Carried.**

FOLLOW-UP ON RFI'S FROM COMMISSIONERS ON MACOMB COUNTY CENTRAL CAMPUS REVITALIZATION PROJECT AND REVIEW OF FUNDING SCHEDULE AND 10-YEAR FINANCIAL FORECAST

Mark Deldin, Deputy Executive, Steve Smigiel, Interim Finance Director, and Gino Del Pup from Plante Moran Cresa, were present. Mr. Del Pup provided an overview of the Central Campus Revitalization Project, including its scope, timeline and estimated cost.

The following commissioners spoke: Tocco, Vosburg, Carabelli, Klinefelt, Smith, Duzyj and Flynn.

MOTION

A motion was made by Carabelli, supported by Tocco, to receive and file the update provided on the Central Campus Revitalization Project. **The Motion Carried.**

UPDATE ON SEARCH FOR NEW FINANCE DIRECTOR

Deputy Executive Mark Deldin thanked Steve Smigiel for his work as Interim Finance Director, and thanked the Finance Department staff as well.

He gave an update on the original search process for a permanent Finance Director, which had resulted in an inability to reach salary agreement with the candidate. He said they are currently working with an executive search firm that specializes in this type of recruitment and hope to bring a recommendation forward by the end of April.

**ADOPTION OF CONTINUING DISCLOSURE RESOLUTION FOR PROPOSED
2015 RETIREE HEALTH CARE BONDS**

COMMITTEE RECOMMENDATION – MOTION

A motion was made by Brown, supported by Carabelli, to recommend that the Board of Commissioners adopt a Continuing Disclosure Resolution for the proposed 2015 Retiree Health Care Bonds. **THE MOTION CARRIED WITH SABATINI VOTING “NO.”**

**APPROVE 2015 MACOMB COUNTY INTERMEDIATE RETIREES MEDICAL
BENEFITS TRUST AGREEMENT**

COMMITTEE RECOMMENDATION – MOTION

A motion was made by Marino, supported by Brown, to recommend that the Board of Commissioners approve the creation of the 2015 Macomb County Intermediate Retirees Medical Benefits Trust Agreement; further, a copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

The following commissioner spoke: Flynn.

Chair Miller called for a vote on the motion and **THE MOTION CARRIED WITH SABATINI VOTING “NO.”**

**BUDGET AMENDMENT/ADDITION OF ONE SERVICE PARTNER POSITION/
HUMAN RESOURCES-LABOR RELATIONS**

COMMITTEE RECOMMENDATION – MOTION

A motion was made by Mijac, supported by Sauger, to recommend that the Board of Commissioners approve a budget amendment to the budget of the Department of Roads in the amount of \$54,500 to fund the addition of one Service Partner position; the total annual cost of this position, at midpoint of the salary range and including fringe benefits, is approximately \$109,000; the amount of this budget amendment reflects estimated costs for a period of six months from April 1, 2015 to September 30, 2015, which is the end of the Roads' 2015 fiscal year; the full cost of the position will be incorporated into future budget cycles; the Finance Department has indicated that funding for this amendment is available in the Department of Roads' fund balance; further, this budget action addresses budgetary issues only. It does not constitute the Commission's approval of any County contract. If a contract requires Commission approval under the County's Contracting Policy or the County's Procurement Ordinance, such approval must be sought separately; further, a copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive. **THE MOTION CARRIED WITH BROWN, MARINO, SABATINI AND VOSBURG VOTING “NO.”**

**BUDGET AMENDMENT/ADDITION OF ONE OPERATIONS COORDINATOR
POSITION/HUMAN RESOURCES LABOR RELATIONS**

COMMITTEE RECOMMENDATION – MOTION

A motion was made by Klinefelt, supported by Duzyj, to recommend that the Board of Commissioners approve a budget amendment in the amount of \$66,000 to fund the addition of one Operations Coordinator position in the Human Resources and Labor Relations Department; the total annual cost of this position, at midpoint plus one increment of the salary range and including fringe benefits, is approximately \$88,000; the amount of this budget amendment reflects estimated costs for a period of nine months from April 1, 2015 to December 31, 2015; funding for this amendment is available in the County-wide Professional Development Initiative item in the Non-Departmental Appropriations cost center in the General Fund; the full cost of the position will be incorporated into future budget cycles; further, this budget action addresses budgetary issues only. It does not constitute the Commission's approval of any County contract. If a contract requires Commission approval under the County's Contracting Policy or the County's Procurement Ordinance, such approval must be sought separately; further, a copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

The following commissioner spoke: Klinefelt.

Chair Miller called for a vote on the motion and **THE MOTION CARRIED WITH BROWN, MARINO, SABATINI AND VOSBURG VOTING “NO.”**

**REHIRE OF RETIRED POSITION CONTROL SPECIALIST AS PART-TIME
TEMPORARY EMPLOYEE/HUMAN RESOURCES LABOR RELATIONS**

The following commissioners spoke: Vosburg, Tocco, Marino and Smith.

COMMITTEE RECOMMENDATION – MOTION

A motion was made by Vosburg, supported by Marino, to recommend that the Board of Commissioners authorize the Human Resources and Labor Relations Department to rehire Cynthia Hudson, Position Control Specialist (retired 02-27-15), as a part-time employee in the Human Resources and Labor Relations Department for a period not to exceed 250 hours; further, a copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive. **THE MOTION CARRIED.**

FOURTH QUARTER DEPOSITORY RESOLUTION REPORT/TREASURER'S OFFICE

MOTION

A motion was made by Brown, supported by Mijac, to receive and file the Fourth Quarter Depository Resolution Report. **The Motion Carried.**

CORRESPONDENCE

No correspondence was provided.

ADJOURNMENT

MOTION

A motion was made by Marino, supported by Carabelli, to adjourn the meeting at 10:06 a.m. **The Motion Carried.**



Corinne Bedard
Committee Reporter