

**MINUTES OF THE
ADMINISTRATIVE SERVICES COMMITTEE**

WEDNESDAY, SEPTEMBER 15, 2010

At a meeting of the **Administrative Services Committee**, held Wednesday, September 15, 2010, in the Board Room, on the 9th Floor of the Administration Building, Mount Clemens, the following members were present:

Vosburg-Chair, Accavitti, Brown, Camphous-Peterson, J. Flynn, Lampar, Mijac, Sauger, Szczepanski and Gielegem (ex-officio).

Other Commissioners Also Present:

Carabelli

There being a quorum of the committee present, Chair Vosburg called the meeting to order at 9:04 a.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

AGENDA

MOTION

A motion was made by Szczepanski, supported by Camphous-Peterson, to adopt the agenda, as presented. **The Motion Carried.**

MINUTES

MOTION

A motion was made by Accavitti, supported by J. Flynn, to approve the August 12, 2010 minutes of this committee, as written. **The Motion Carried.**

**REPLACEMENT OF BROKEN SHELVING SYSTEM IN CLERK'S OFFICE
FILE ROOM**

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY CAMPHOUS-PETERSON, SUPPORTED BY ACCAVITTI, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS AUTHORIZE THE COUNTY CLERK TO REPLACE THE BROKEN SHELVING SYSTEM IN THE FIRST FLOOR CLERK'S FILE ROOM OF THE CIRCUIT COURT BUILDING USING THE COUNTY'S VENDOR, MAYLINE GROUP, AT A COST NOT TO EXCEED \$83,170.57, AS RECOMMENDED BY THE PURCHASING DEPARTMENT; FUNDING IS AVAILABLE FROM:

GENERAL FUND CAPITAL OUTLAY	\$10,000.00
CAPITAL FUND FURNITURE REPLACEMENT	\$40,000.00
F&O GENERAL FUND CIRCUIT COURT BUILDING REPAIR & MAINTENANCE	\$28,000.00
CLERKS SPECIAL PROJECTS	\$ 5,170.57

THE PURCHASING DEPARTMENT AND FACILITIES AND OPERATIONS DEPARTMENT SHALL HAVE DISCRETION TO DIRECT THE TIMING OF THIS PURCHASE.

The following commissioners spoke: Sauger and Vosburg.

Chair Vosburg called for a vote on the motion and **THE MOTION CARRIED.**

ADJOURNMENT

Chair Vosburg adjourned the meeting at 9:08 a.m.

Corinne Bedard
Committee Reporter