

**MINUTES OF THE  
ADMINISTRATIVE SERVICES COMMITTEE**

**WEDNESDAY, FEBRUARY 10, 2010**

At a meeting of the **Administrative Services Committee**, held Wednesday, February 10, 2010, in the Board Room, on the 9<sup>th</sup> Floor of the Administration Building, Mount Clemens, the following members were present:

Vosburg-Chair, Accavitti, Brown, Camphous-Peterson, J. Flynn, Mijac, Sauger and Gielegem (ex-officio).

Absent and excused were Lampar and Szczepanski.

**Other Commissioners Also Present:**

Carabelli

There being a quorum of the committee present, Chair Vosburg called the meeting to order at 9:03 am.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**AGENDA**

**MOTION**

A motion was made by Camphous-Peterson, supported by J. Flynn, to adopt the agenda, as amended (to include #8, 9 and 10). **The Motion Carried.**

**MINUTES**

**MOTION**

A motion was made by J. Flynn, supported by Camphous-Peterson, to approve the December 9, 2009 minutes of this committee, as written. **The Motion Carried.**

**CONTRACT BETWEEN CLERK/REGISTER OF DEEDS AND ACS, INC.  
TO IMPROVE OFFICIAL INDEXING FOR REGISTER OF DEEDS**

**MOTION**

A motion was made by Camphous-Peterson, supported by Mijac, to receive and file the contract between the Clerk/Register of Deeds and ACS to improve the official index by contracting with ASC, Inc. for Register of Deeds indexing services at a cost of \$1.50 per document. All costs will be paid from the Register of Deeds Automation Fund, which was created solely to provide funding to implement improvements in service like this and which is created not from the general fund, but from Register of Deeds filing fees. **The Motion Carried.**

### **PRESENTATION ON GOVERNMENT FINANCIAL TRANSPARENCY REPORTING**

Chair Vosburg noted that she saw this as an opportunity for the County to disclose its business to the public.

Cyntia Zerkowski provided an overview of the City of Palm Bay, Florida's new website on financial transparency reporting.

The following commissioner spoke: Brown.

#### **MOTION**

A motion was made by Brown, supported by J. Flynn, to refer the same presentation to the Budget Committee, with more details to be provided.

The following commissioners spoke: Brown and J. Flynn.

Chair Vosburg called for a vote on the motion and **The Motion Carried.**

### **PLAN FOR 2010 VOLUNTEER RECOGNITION PROGRAM**

#### **MOTION**

A motion was made by Mijac, supported by Camphous-Peterson, to receive and file the plan for the 2010 Volunteer Recognition Program. **The Motion Carried.**

### **APPROVE TRANSFER OF FUNDS CURRENTLY BUDGETED FOR VOLUNTEER RECOGNITION PROGRAM AND STUDENT GOVERNMENT DAY TO 2010 GREEN SCHOOLS PROGRAM**

#### **MOTION**

A motion was made by Mijac, supported by Sauger, to approve the transfer of funds currently budgeted for the Volunteer Recognition Program (\$500) and Student Government Day (\$250) to the 2010 Green Schools Program for the purpose of purchasing flags to award schools achieving Official Green Schools status and forward to the Budget Committee.

The following commissioner spoke: J. Flynn.

Chair Vosburg called for a vote on the motion and **The Motion Carried.**

**SUPPORT MACOMB COUNTY’S PARTICIPATION IN NATIONAL “BRING YOUR CHILD TO WORK DAY”**

**COMMITTEE RECOMMENDATION – MOTION**

A MOTION WAS MADE BY CAMPHOUS-PETERSON, SUPPORTED BY J. FLYNN, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS SUPPORT MACOMB COUNTY’S PARTICIPATION IN THE NATIONAL “BRING YOUR CHILD TO WORK DAY” TO BE HELD ON THURSDAY, APRIL 22, 2010, PER THE ATTACHED GUIDELINES.

The following commissioner spoke: Brown

Chair Vosburg called for a vote on the motion and **THE MOTION CARRIED.**

**NEW BUSINESS**

Board Chair Gielegem introduced a new employee in the Board Office, Lisa Martino, Media and Technology Assistant.

Commissioner Brown requested that next month’s agenda include discussion on televising meetings via live stream on the internet.

**ADJOURNMENT**

Chair Vosburg adjourned the meeting at 9:34 a.m.

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**Corinne Bedard**  
**Committee Reporter**