

**MINUTES OF THE
AD HOC COMMITTEE TO SELECT DIRECTOR/HEALTH
OFFICER OF HEALTH DEPARTMENT**

WEDNESDAY, FEBRUARY 17, 2010

At a meeting of the **Ad Hoc Committee to Select Director/Health Officer of Health Department**, held Wednesday, February 17, 2010, in the Board **Library**, on the 9th Floor of the Administration Building, Mount Clemens, the following members were present:

Camphous-Peterson-Chair, Lampar and Mocerri.

Absent and excused were Brown and J. Flynn.

There being a quorum of the committee present, Chair Camphous-Peterson called the meeting to order at 9:10 a.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

AGENDA

MOTION

A motion was made by Lampar, supported by Mocerri, to adopt the agenda, as presented. **The Motion Carried.**

DETERMINE SEARCH PLAN FOR NEW DIRECTOR

Chair Camphous-Peterson stated that Steve Gold is currently fulfilling the Director position and is very interested in the position. She said he will be assigning someone as his Deputy. She said the Board Chair has indicated his preference that a search firm not be hired.

It was determined that a job description would first need to be created and approved and then a decision would need to be made on where to externally post the position.

Commissioner Mocerri suggested contacting the State Department of Public Health for a listing of their associations. Mr. Fouty said a direct mailing can be done to all counties in the metropolitan area.

Committee discussed costs for some advertising.

It was determined that the next meeting will be Wednesday, February 24 at 8:45 a.m. Chair Camphous-Peterson asked that a draft of the job description be sent to all members, as well as ideas for advertising and any costs involved.

DEVELOP TIMELINE

MOTION

A motion was made by Mocerri, supported by Lampar, to approve the following timeline: posting of the position through March 10; February 22, preparation of matrix and interview questions; February 24, interviews; February 25 (if needed), evaluate and make recommendation and April 28, meet and greet. **The Motion Carried.**

ADJOURNMENT

MOTION

A motion was made by Mocerri, supported by Lampar, to adjourn the meeting at 9:49 a.m. **The Motion Carried.**

Corinne Bedard
Committee Reporter