



BOARD OF COMMISSIONERS

1 S. Main St., 9th Floor
Mount Clemens, Michigan 48043
586-469-5125 FAX 586-469-5993
macombcountymi.gov/boardofcommissioners

PLANNING AND ECONOMIC DEVELOPMENT COMMITTEE

WEDNESDAY, DECEMBER 8, 2010

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Adoption of Agenda
4. Approval of Minutes dated November 10, 2010 (previously distributed)
5. Public Participation (five minutes maximum per speaker, or longer at the discretion of the Chairperson related only to issues contained on the agenda)
6. **Community Development**
 - a) Update on Neighborhood Stabilization Program (mailed)
 - b) Monthly Report from Solid Ground (mailed)
7. **Planning**
 - a) Update on County-wide Trail Plan (mailed)
8. **Economic Development**
 - a) Report on Macomb Cultural & Economic Partnership China Mission (mailed)
9. **Administrative**
 - a) Request Extension of Temporary Assignment of Office Clerk to Business Counselor (mailed)
10. **Economic Development Events** (mailed)
 - December 15 Fundamentals of Writing a Business Plan SBTDC
 - January 5 Keys to Successful Financial Planning SBTDC
11. New Business
12. Public Participation (five minutes maximum per speaker or longer at the discretion of the Chairperson)
13. Adjournment

MEMBERS: Bruley-Co-Chair, Carabelli-Co-Chair, D. Flynn-Vice Chair, Brown, Mijac, Vosburg, Duzyj, Accavitti, Moceri and Gielegghem (ex-officio)

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Jeffery S. Sprys - District 26

6a

RESOLUTION NO. _____

FULL BOARD MEETING DATE:
AGENDA ITEM:

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Receive and File the Status Report on the Neighborhood Stabilization Program (NSP)

INTRODUCED BY: Commissioners James Carabelli and Edward Bruley, Co-Chairs

DESCRIPTION:

COMMITTEE/MEETING DATE

PED 12/8/2010 _____

Macomb County NSP 1 Project Summary - October 26, 2010

Housing and Project Summary				
Summary	Total	Spent	Balance	Spent as %
VLI Hsg	\$2,602,067.86	\$1,804,826.00	\$797,241.86	69.36%
Non VLI Hsg	\$2,017,681.02	\$2,004,113.00	\$13,568.02	99.33%
Demolition	\$330,030.78	\$123,217.00	\$206,813.78	37.34%
Plan/Admin	\$835,000.00	\$407,802.50	\$427,197.50	48.84%
Redevelopm	\$3,980,595.34	\$29,724.38	\$3,950,870.96	0.75%
Total	\$9,765,375.00	\$4,369,682.88	\$5,395,692.12	
		44.75%	55.25%	
VLI Dev Hsg. Requirement				
	\$2,441,344.00			
Actual VLI Hsg. Committed				
	\$2,902,067.86			

Target Community Evaluation				
	Redev	Spent	Balance	Spent as %
Center Line				
#1 Street	\$498,640.00	\$0.00	\$498,640.00	0.00%
#2 Bus Distr	\$324,241.28	\$0.00	\$324,241.28	0.00%
	\$822,881.28	\$0.00	\$822,881.28	0.00%
Eastpointe				
#1 Kellwood	\$300,000.00	\$0.00	\$300,000.00	0.00%
#2 Oakwood	\$405,000.00	\$0.00	\$405,000.00	0.00%
#3 Kennedy Park	\$733,964.06	\$29,724.38	\$704,239.68	4.05%
	\$1,438,964.06		\$1,409,239.68	0.00%
Mt. Clemens				
#1 Clemens Park	\$135,000.00	\$0.00	\$135,000.00	0.00%
#3 OU - MC	\$1,583,750.00	\$0.00	\$1,583,750.00	0.00%
	\$1,718,750.00		\$1,718,750.00	0.00%
Total	\$3,980,595.34		\$3,950,870.96	0.00%

6b

RESOLUTION NO. _____

FULL BOARD MEETING DATE:
AGENDA ITEM:

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Receive and File the Monthly Report from Solid Ground

INTRODUCED BY: Commissioners James Carabelli and Edward Bruley, Co-Chairs

DESCRIPTION:

COMMITTEE/MEETING DATE

PED 12/8/2010

From: LaWanda Jackson <ljackson@sgth.org>
To: Mike.Rozny@macombcountymi.gov
Date: 11/29/2010 3:45:43 PM
Subject: Monthly Data

Solid ground is currently at 92% occupanc rate, with one empty room. Attach is the bed report. If you have any questions please dont hesitate to call.

--

*LaWanda Jackson, Executive Director
Solid Ground
17955 Eleven Mile Rd
Roseville, Mi 48066
Phone: 586.772.3604
Fax: 586.772.3605
Website: solidgroundinc.org
Email: ljackson@sgth.org
sgth@sgth.org*

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RECYCLABLE PAPER

7a

RESOLUTION NO. _____

FULL BOARD MEETING DATE:
AGENDA ITEM:

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Receive and File December 2010 Update on the Status of Trail Projects along the Macomb County 70 Mile Trail Loop

INTRODUCED BY: Commissioners James Carabelli and Edward Bruley, Co-Chairs

DESCRIPTION:

COMMITTEE/MEETING DATE

PED 12/8/2010

RECYCLABLE PAPER

8a

RESOLUTION NO. _____

FULL BOARD MEETING DATE:
AGENDA ITEM:

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Receive and File the Report on the Macomb Cultural & Economic Partnership China Mission

INTRODUCED BY: Commissioners James Carabelli and Edward Bruley, Co-Chairs

DESCRIPTION:

COMMITTEE/MEETING DATE

PED 12/8/2010 _____

RECYCLABLE PAPER

9a

RESOLUTION NO. _____

FULL BOARD MEETING DATE:
AGENDA ITEM:

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Approve the request to extend the temporary reclassification of Susan Bates from Account Clerk IV to Business Counselor through 2011. Partial funding is available from the SBTDC. Forward to Budget Committee.

INTRODUCED BY: Commissioners James Carabelli and Edward Bruley, Co-Chairs

DESCRIPTION:

See Attached Memorandum

COMMITTEE/MEETING DATE

PED 12/8/2010 _____



PLANNING & ECONOMIC DEVELOPMENT

1 S. Main St., 7th Floor
Mount Clemens, Michigan 48043
586-469-5285 Fax 586-469-6787
www.macombcountymi.gov/planning


Stephen N. Cassin, AICP
Executive Director

Donald Morandini
Deputy Director

December 1, 2010

MEMORANDUM

TO: Chairmen Bruley and Carabelli

FROM: Stephen N. Cassin, Executive Director 

RE: Extension of Temporary Classification of Account Clerk to Business Counselor

In August 2008, Ms. Susan Bates was temporarily reclassified from an Account Clerk IV to a Business Counselor. This move was made possible by a \$25,000 grant from the Michigan SBTDC, which resulted in a \$16,263 savings to the County's general fund.

In 2009 the temporary reclassification was extended an additional year, made possible by a \$35,000 SBTDC grant.

At this time I am requesting the reclassification be extended through 2011 due to the fact that the SBTDC grant has continued its \$35,000 commitment.

Thank you for your consideration of this request.

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U.S. SMALL BUSINESS ADMINISTRATION
WASHINGTON, D.C. 20416

SEP 09 2010

Carol Lopucki, SBDC State Director
Grand Valley State University, Siedman School of Business
510 W. Fulton Avenue
Grand Rapids, MI 49504

Re: 2011 Continuation of Funding

Dear Ms. Lopucki:

The US Small Business Administration received your application for continuation funding of the Michigan Small Business Development Center (SBDC) project. We will issue an award notice upon finalization of SBA's required review process. The cooperative agreement number applicable to this award will be 1-603001-Z-0023-11.

The new budget cycle will be for the period January 1, 2011, through December 31, 2011. You may continue to incur costs for normal business activities at a level of approximately \$3,634,126, pending approval of final budgets. This amount includes the approved supplemental funding of \$97,107.

Funding for the SBDC project is subject to the availability of funds and requirements of the Small Business Act. In the event that the SBA is operating under a Continuing Resolution (CR) when we issue the award notice, funding will only be available to the extent that it is provided to the SBA for this purpose by the Office of Management and Budget. The amount available under a CR will be limited to an amount less than the total anticipate award amount – prorated by the number of days in the CR period.

Should you have any question pertaining to this continuation letter, please feel free to contact me at (202) 205-6766. I will be happy to assist you in making this project successful.

Sincerely yours,

Antonio Doss
Associate Administrator
Office of Small Business Development Centers

Enclosures

Cc: Catherine A. Gase, Project Officer
Marianne O'Brien Markowitz, SBA Regional Administrator
Richard Temkin, District Director
Erika Fischer, Program Manager
OSBDC Grants File
File



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Stephen N. Cassin, AICP
Executive Director

Donald Morandini
Deputy Director

September 16, 2009

TO: Chairmen Bruley and Carabelli

FROM: Stephen N. Cassin, Executive Director 

RE: Extension of Temporary Classification of
Account Clerk to Business Counselor

In August 2008, Ms. Susan Bates was temporarily reclassified from an Account Clerk II to a Business Counselor. This move was made possible by a \$25,000 grant from the Michigan SBTDC, which resulted in a \$16,263 savings to the County's general fund.

I am requesting that the temporary reclassification be extended for one year. This year the SBTDC has committed \$35,000 for this purpose, resulting in an additional savings to the County.

Thank you for your consideration of this request.

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Stephen N. Cassin, AICP
Executive Director

Donald Morandini
Deputy Director

August 5, 2008

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Vice-Chairman

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Betty M. Slinde

MEMORANDUM

TO: Don Brown, Chairperson and members of the Budget Committee

FROM: Stephen N. Cassin, Executive Director

RE: Business Counselor Position

We are requesting that current Account Clerk IV Susan Bates be assigned to a temporary Business Counselor position. The Michigan SBTDC has provided an additional \$25,000 for increased business counseling services. Ms. Bates' current annual salary is \$36,287. Her salary as a Business Counselor would be \$45,024. This increase (\$8,737) would be more than offset by the funding resulting in a savings of \$16,263 as shown below.

<u>Current Account Clerk IV Salary</u>	<u>Current Business Counselor Salary</u>
\$36,287 General Fund Obligation	\$45,024
	- \$25,000 grant
	\$20,024 General Fund Obligation

Because the \$25,000 is tied to a grant allocation, the funding agency cannot at this time guarantee the commitment to continue in subsequent years. We are currently developing a proposal for 2009.

In this regard, we ask that the temporary reassignment be re-evaluated no later than September 1, 2009.

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RECYCLABLE PAPER

RESOLUTION NO. _____

FULL BOARD MEETING DATE:
AGENDA ITEM:

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Receive and File the Update on Economic Development Events

INTRODUCED BY: Commissioners James Carabelli and Edward Bruley, Co-Chairs

DESCRIPTION:

COMMITTEE/MEETING DATE

PED 12/8/2010 _____
