



# BOARD OF COMMISSIONERS

1 S. Main St., 9<sup>th</sup> Floor  
Mount Clemens, Michigan 48043  
586.469.5125 ~ Fax: 586.469.5993  
www.macombBOC.com

## JUSTICE AND PUBLIC SAFETY COMMITTEE

WEDNESDAY, JUNE 8, 2016

### FINAL AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Adoption of Agenda
4. Approval of minutes dated May 4, 2016 (previously distributed)
5. Public Participation (five minutes maximum per speaker, or longer at the discretion of the Chairperson related only to issues contained on the agenda)
6. Budget Amendment/Furniture Purchase & Installation/Friend of the Court (attached)  
(page 1)
7. Adopt Proclamation Honoring Laura Rios on Earning the Norman R. Bielak (attached)  
County Counselor of the Year Award (offered by Board Chair) (page 9)
8. New Business
9. Public Participation (five minutes maximum per speaker or longer at the discretion of the Chairperson)
10. Adjournment

**MEMBERS: Vosburg-Chair, Marino-Vice-Chair, Brown, Carabelli, Duzyj, Flynn, Klinefelt, Mijac, Miller, Sabatini, Sauger, Smith and Tocco.**

### MACOMB COUNTY BOARD OF COMMISSIONERS

David J. Flynn – Board Chair  
District 4

Kathy Tocco – Vice Chair  
District 11

Steve Marino – Sergeant-At-Arms  
District 10

Andrey Duzyj – District 1  
Don Brown – District 7

Marvin Sauger – District 2  
Kathy Vosburg – District 8

Veronica Klinefelt – District 3  
Fred Miller – District 9

Robert Mijac - District 5  
Bob Smith – District 12

James Carabelli – District 6  
Joe Sabatini – District 13



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## Macomb County Executive Mark A. Hackel

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Mark F. Deldin  
Deputy County Executive

To: David Flynn, Board Chair

From: Pamela J. Lavers, Assistant County Executive *PJL*

Date: May 25, 2016

RE: **Agenda Item – Friend of the Court, Budget Amendment Furniture Purchase & Installation**

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Attached you will find documentation and a resolution from Friend of the Court Director, Thomas Blohm, to amend the Friend of the Court 2016 budget through a transfer of \$456,200 from Wages and Associated Fringe Benefits to Capital Outlay and Contract Services for the purpose of allowing the Friend of the Court to direct charge the cost of furniture, installation, and the physical move of its office to the Old County Building.

By transferring the amount associated with this expense with the Friend of the Court budget, it will allow our office to bill the State of Michigan for reimbursement up to 66% of the cost, resulting in significant savings to the County.

The Executive Office respectfully submits this agenda item for the Commission's consideration and recommends approval of the budget amendment for furniture purchase and installation as stated above.

PJL/smf

cc: Thomas Blohm  
Steve Smigiel



# MACOMB COUNTY, MICHIGAN

| Resolution Number: | Full Board Meeting Date: |
|--------------------|--------------------------|
|                    |                          |

## RESOLUTION

### Resolution to:

Resolution to amend the Friend of the Court's 2016 budget through a transfer of \$456,200.00 from Wages and associated Fringe Benefits to Capital Outlay and Contract Services for the purpose of allowing the Friend of the Court to direct charge the cost of furniture, installation, and the physical move of its office to the Old County Building.

\*Further, this budget action addresses budgetary issues only. It does not constitute the Commission's approval of any County contract. If a contract requires Commission approval under the County's Contracting Policy or the County's Procurement Ordinance, such approval must be sought separately. FORWARD TO THE FINANCE COMMITTEE.

\*(This language was added by Justice and Public Safety Committee Chair Vosburg.)

### Introduced By:

Kathy Vosburg, Chair, Justice and Public Safety Committee

### Additional Background Information (If Needed):

The Friend of the Court enters into agreement with the State of Michigan through a Cooperative Reimbursement Program Contract allowing the Friend of the Court to bill the State of Michigan up to 66% for costs related to child support enforcement. In order to allow these costs to be billed, they must be included in the Friend of the Court's County budget. These costs were not fully known at the time the Friend of the Court's 2016 budget was completed. Discussions with the Macomb County Finance Department have determined the total cost of the furniture and installation associated with the Friend of the Court's move to the Old County Building will be \$425,000.00. In addition, the cost of the physical move of the Friend of the Court will be \$31,200.00, which represents 60% of the total moving costs. The total amount we would like to bill the State of Michigan for up to 66% reimbursement is \$456,200.00. Because of an unusual amount of staff turnover and movement, the money will be available to transfer from Wages and Fringe Benefits to the Capital Outlay and Contract Services accounts.

It is important to recognize the Friend of the Court is not asking for any extra money, but requesting monies be transferred from one account to another to allow billing to the State. The Resolution, if passed would allow the County to offset a significant amount of the cost associated with the Friend of the Court's move, thus saving the County a significant amount of money. Upon passing of this Resolution, it will allow for immediate billing to the State by Macomb County for these costs.

| Committee | Meeting Date |
|-----------|--------------|
|-----------|--------------|

Justice and Public Safety

6-8-15

|  |  |
|--|--|
|  |  |
|  |  |
|  |  |



Mark A. Hackel  
County Executive

# MEMORANDUM

DATE: 05/19/2016

TO: Office of County Executive

FROM: Thomas F. Blohm, Friend of the Court

RE: REQUEST APPROVAL / ADOPTION OF  
AMENDMENT TO FRIEND OF THE COURT'S 2016 BUDGET

**SUBJECT:**

To transfer \$456,200.00 in the Friend of the Court's 2016 budget, among budget categories, for the purchase and installation of furniture associated with the Friend of the Court's move to the Old County Building and costs associated to the physical move of the Friend of the Court to the Old County Building.

**PURPOSE / JUSTIFICATION:**

By transferring the amount associated with this expense within the Friend of the Court budget, it will allow our office to bill the State of Michigan for reimbursement up to 66% of the cost, resulting in significant savings to the County.

**FISCAL IMPACT / FINANCING:**

This amendment does not represent an increase in the overall County budget or additional cost associated to the Friend of the Court. We are requesting costs be transferred in the amount of \$456,200.00, which represents \$238,000.00 from Wages and \$218,200.00 from Fringe Benefits, with \$425,000.00 to be moved to Capital Outlay and \$31,200.00 to be moved to Contract Services.

**FACTS AND PROVISION / LEGAL REQUIREMENTS (If applicable):**

The total sum of \$456,200.00 to be transferred within the Friend of the Court's budget represents \$425,000.00 in furniture and installation costs and \$31,200.00 associated to the Friend of the Court's physical move to the Old County Building.

**IMPACT ON CURRENT SERVICES (PROJECTS):**

This will have no impact on Friend of the Court services and will allow for additional revenue to be available to the County.

*DMS Moving Systems*  
*Office Moving Quote*  
*For*

*Plante Moran CRESA--- County of Macomb*

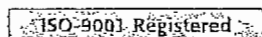
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4-26-2016

**Scope of Relocation and Cost:**

Per walk thru with Jeff Atkins of Plante Moran CRESA, DMS to perform the following :

- Relocate County of Macomb from several locations within the Mt. Clemens Area into 13 floors of the newly renovated space next door to the 40 N. Main Circuit Court Bldg .
- DMS to suggest move processes with client to ensure an effective and smooth transition to new location.
- DMS to relocate thru the tunnel of the Circuit Bldg up the elevator to the new site for the 40 N Main Bldg
- Mostly overtime and Saturday relocations. Some areas can be relocated during normal business hours ( IT, Facility O)
- Estimating 1220 Plastic Crates for the total number of crates for the sites rental .
- Speed Packs to be delivered along with 13 Different color labels to designate floor dst , misc packing Materials with the crates –
- 2 week crate rental – 10 % loss factor of crates
- Suggesting Security ties for crates
- DMS not to relocate computers at this time
- Friend of the Court Area—2 weekends ( Legal and Enforcement)
- Juvenile Area – has 2 locations relocating – 2 crews on 1 Saturday
- Juvenile Area suggesting BLCK Crates for Adoption Files
- Mixed Bag Are – 3 different Days during the week to pickup and relocate misc sites into the new location
- DMS will be relocating some misc furniture – exact amount to be determined
- Exact Date of relocations TBD – Forecasting end of May, June 2016 .
- 4 to 6 men DAY 1 after relocation for SMOOTH AND SET



Offices in Canton, MI  
Birmingham, AL



- DMS to provide Coordination of the Relocation with an onsite supervisor (Debbie Mocer) prior to the relocations, to work with the County on planning the staging of the relocation flow of the different Departments based on needs of the department and construction schedules.
- DMS Moving Systems is an approved GSA Contractor and has recently relocated the FBI and IRS in Detroit, MI.
- Hourly Rates for Labor (MOVERS AND SUPERVIORS) & Trucks :  
 \$ 37 per man Straight Time ( Monday – Friday 7 am to 5 PM )  
 \$ 45 per man OVERTIME ( after 5 pm and Saturdays )  
 \$ 55 per man SUNDAYS AND HOLIDAYS  
 \$ 23 per truck per hour  
 5% fuel Surcharge
- CRATES : \$ 2.00 per crate per week rental  
 \$ 200 per drop off and pickup of 250 crates

**Estimated Cost of relocation Project :**  
 ✱ \$ 40,000 to \$ 52,000

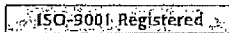
A DMS change order will accompany any changes from the scope of work provided before the move. A supervisor will sign the change orders before the work will be done. Valuation of \$ .50 per pound is in effect unless additional coverage is purchased.

Respectfully submitted by:

*Debbie Mocer*

*DMS Moving Systems*

*734-207-8909 (office) 248-840-6207 (Cell)*



Offices in Canton, MI  
 Birmingham, AL

*\* FOL Represents 60%  
 of these costs of \$31,200*





# COUNTY OF MACOMB

PURCHASING DEPARTMENT  
 10 N. MAIN  
 MOUNT CLEMENS, MI. 48043-5622

(586) 469-5255

PURCHASE ORDER NO. <sup>6</sup>

**CP160160**

PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES AND SHIPPING DOCUMENTS. SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

**VENDOR:**

INTERIOR ENVIRONMENTS LLC  
 48700 GRAND RIVER AVENUE  
 NOVI, MI 48374-1228

**DELIVER TO:**

MACOMB COUNTY BUILDING  
 10 N. MAIN  
 MOUNT CLEMENS, MI 48043

| PO Date<br>02/10/16  | Vendor #<br>V05609    | Req. #<br>RA031370  | Bid/Contract #        | Ship Via | Date Required<br>03/25/16 |                |
|--|-----------------------|---|-----------------------|----------|---------------------------|----------------|
| Confirming<br><input type="checkbox"/> yes <input type="checkbox"/> no | Buyer<br>Polly Helzer | Terms<br>NET 30   | Department<br>Finance |          |                           |                |
| ITEM   | KEY/OBJ               | DESCRIPTION   | QUANTITY              | UNIT     | UNIT PRICE                | EXTENDED PRICE |
| 0001   | 41626737-97601        | Allsteel Furniture For All 13 Floors of the Old County Building as Listed on Proposal 52429 | 1                     | LT       | 758,260.37                | 758,260.37     |
| 0002   | 41626737-97601        | Cost to Receive, Deliver and Incoming Freight   | 1                     | LT       | 12,000.00                 | 12,000.00      |
| 0003   | 41626737-97601        | Installation  | 1                     | LT       | 79,000.00                 | 79,000.00      |
|  |                       |   |                       |          | <b>TOTAL</b>              | 849,260.37     |

MACOMB COUNTY IS A NONTAXABLE GOVERNMENT UNIT FEIN# 38-6004868

**TOTAL** 849,260.37

**BILL TO:**

FINANCE DEPARTMENT  
 (586) 469-5251  
 2ND FLOOR  
 120 N MAIN  
 MOUNT CLEMENS, MI 48043

*Polly A. Helzer*  
 PURCHASING MANAGER/AUTHORIZED AGENT

RA031370 / CP160160



interior environments

40700 grand river ave, navi, mi 48374-1228  
www.ieoffices.com | (248) 213-3010

DATE: 01/27/16

PROPOSAL: 52429  
PROJECT#: 28-530

PROPOSAL FOR:

Macomb County  
120 N. Main Street

Mt. Clemens, MI 48043

INSTALL AT:

10 N. Main  
Macomb County  
40 N. Main Street

Mt. Clemens, MI 48043

SALESPERSON

Rick George

CUSTOMER P/O...:

QUOTE VALID

/ /

| #  | QTY | PRODUCT | DESCRIPTION                         | SELL      | EXTENDED  |
|----|-----|---------|-------------------------------------|-----------|-----------|
| 1  | 1   |         | 1ST FLOOR PRODUCT TOTAL             | 63,691.96 | 63,691.96 |
| 2  | 1   | *       | 2ND FLOOR PRODUCT TOTAL             | 82,300.69 | 82,300.69 |
| 3  | 1   | +       | 3RD FLOOR PRODUCT TOTAL             | 62,341.23 | 62,341.23 |
| 4  | 1   | +       | 4TH FLOOR PRODUCT TOTAL             | 56,063.78 | 56,063.78 |
| 5  | 1   | +       | 5TH FLOOR PRODUCT TOTAL             | 59,648.51 | 59,648.51 |
| 6  | 1   | +       | 6TH FLOOR PRODUCT TOTAL             | 56,944.94 | 56,944.94 |
| 7  | 1   | +       | 7TH FLOOR PRODUCT TOTAL             | 57,494.07 | 57,494.07 |
| 8  | 1   |         | 8TH FLOOR PRODUCT TOTAL             | 64,388.08 | 64,388.08 |
| 9  | 1   |         | 9TH FLOOR PRODUCT TOTAL             | 52,770.97 | 52,770.97 |
| 10 | 1   |         | 10TH FLOOR PRODUCT TOTAL            | 50,388.40 | 50,388.40 |
| 11 | 1   |         | 11TH FLOOR PRODUCT TOTAL            | 53,112.23 | 53,112.23 |
| 12 | 1   |         | 12TH FLOOR PRODUCT TOTAL            | 57,964.84 | 57,964.84 |
| 13 | 1   |         | 13TH FLOOR PRODUCT TOTAL            | 41,150.67 | 41,150.67 |
| 14 | 1   |         | RECEIVE, DELIVER & INCOMING FREIGHT | 12,000.00 | 12,000.00 |

2. consider  
staircases & l  
elevator

need breakdown  
FIC parts 20th. 10

41626737-97601

248  
013  
3011

49070





48700 grand river ave, novi, mi 48374-1228  
www.isooffices.com | (248) 213-3010

DATE: 03/27/16

PROPOSAL: 52429

PROJECT#: 28-530

| #  | QTY | PRODUCT | DESCRIPTION             | SELL      | EXTENDED  |
|----|-----|---------|-------------------------|-----------|-----------|
| 15 | 1   |         | INSTALLATION, NON-UNION | 79,000.00 | 79,000.00 |

*Handwritten note: 10/11/16*

*FUC Furn. & Install*

- 1st 2,054.10+
- 2nd 82,300.09+
- 3rd 62,341.23+
- 4 55,055.73+
- 5 53,648.51+
- 6 58,244.24+
- 7 51,494.07+

*All this* 376,857.52+

376,857.52+

758,250.34+

*7% of whole bldg.* 0.49+

0.49+

12,000.00+

79,000.00+

*deferral & install.* 91,000.00+

91,000.00+

0.49+

*FUC other* 44,590.00+

44,590.00+

TERMS AT *instal furn.* 576,857.52+

E ATTACHED

DEPOSIT *Total FUC* 421,447.52+

0.49+

ACCEPTED

DATE AC

SUBTOTAL.....: 758,260.37

FREIGHT.....: 12,000.00

INSTALL.....: 79,000.00

TOTAL 849,260.37

Official Proclamation of the Board of Commissioners  
Macomb County, Michigan

**A Proclamation Honoring Laura Rios on Earning the  
Norman R. Bielak County Counselor of the Year Award**

Chairman David Flynn,  
On Behalf of the Board of Commissioners,  
Offers the Following Proclamation:

**Whereas**, the Board of Commissioners congratulates **Laura Rios**, Director of Macomb County Department of Veterans Affairs Office, for her achievement of being awarded the Norman R. Bielak County Counselor of the Year Award; and

**Whereas**, the Norman R. Bielak County Counselor of the Year Award was created to honor the memory of Mr. Norman R. Bielak, longtime Assistant Director the State of Michigan VFW office, and is presented annually to someone who works diligently to provide services to veterans in a county Veterans Affairs office; and

**Whereas**, nominations for this award are made by state service officers, and only those who provide knowledgeable assistance to veterans, submit correct and accurate paperwork, go the extra mile in their duties, possess high professional standards and are active in veterans organizations as well as the wider community are considered for this important honor; and

**Whereas**, **Laura Rios** exceeds all of the required and desired criteria for this award, receiving numerous nominations which made the 2016 selection process an easy one, even from a field of many outstanding nominees from all of Michigan's 83 counties; and

**Whereas**, at an award program during the State Convention on June 3, 2016, **Laura Rios'** high standard of conduct, strong work ethic, and reputation for being a tireless advocate for veterans and their families was honored as she was presented with this prestigious award in front of several hundred attendees.

**Now, Therefore** Be it Proclaimed By the Board of Commissioners, Speaking For And On Behalf of All County Citizens As Follows:

I

**That By These Presents**, the Macomb County Board of Commissioners hereby publicly honors and congratulates **Laura Rios** on being awarded the highly coveted Norman R. Bielak County Counselor of the Year Award.

II

**Be it Further Resolved** that a suitable copy of this Proclamation be presented to **Laura Rios** in proud testimony of the high esteem in which she is held by the Macomb County Board of Commissioners.