



# BOARD OF COMMISSIONERS

1 S. Main St., 9th Floor  
Mount Clemens, Michigan 48043  
586-469-5125 FAX 586-469-5993  
macombcountymi.gov/boardofcommissioners

## FINANCE COMMITTEE

WEDNESDAY, JUNE 23, 2010

### AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Adoption of Agenda, **AS AMENDED, TO INCLUDE 7A & B (RESOLUTIONS), 8E AND TWO ADDITIONAL TRAVEL REQUESTS**
4. Approval of Minutes dated May 26, 2010 (previously distributed)
5. Public Participation (five minutes maximum per speaker, or longer at the discretion of the Chairperson related only to issues contained on the agenda)
  
6. List of Bills as Prepared by the Finance Department (mailed)
  
7. Appointment of Law Firm (mailed)
  
- 7A. Resolutions:
  - a) Commending Mount Clemens Regional Medical Center on the Honor of Being Verified as the First and Only Level II Trauma Center in Macomb County (offered by Board Chair)
  - b) In Support of the 10<sup>th</sup> Annual Tri-County Summit Held by Oakland County (offered by Board Chair)
  
8. Travel Requests: (mailed)
  - a) Community Services Agency (one)
  - b) Health (two)
  - c) MSU Extension (one)
  - d) Sheriff ~~(one)~~ (three) (attached)

(back-up information for travel requests is on file in Board Office)
  
- 8e. Executive Session to Discuss Pending Litigation
  
9. New Business
10. Public Participation (five minutes maximum per speaker or longer at the discretion of the Chairperson)
11. Adjournment

#### MACOMB COUNTY BOARD OF COMMISSIONERS

Andrey Duzyj - District 1  
Marvin E. Sauger - District 2  
Phillip A. DiMaria - District 3  
Toni Moceri - District 4  
Susan L. Doherty - District 5

Sue Rocca - District 7  
David Flynn - District 8  
Robert Mijac - District 9  
Ken Lampar - District 10  
Ed Szczepanski - District 11

James L. Carabelli - District 12  
Don Brown - District 13  
Brian Brdak - District 14  
Keith Rengert - District 15  
Carey Torrice - District 16

Paul Greleghem  
District 19  
Chairman

Kathy Tocco  
District 20  
Vice Chair

Joan Flynn  
District 6  
Sergeant At Arms

Ed Bruley - District 17  
Dana Camphous-Peterson - District 18  
Irene M. Kepler - District 21  
Frank Accavito Jr. - District 22

William A. Crouchman - District 23  
Michael A. Boyle - District 24  
Kathy D. Vosburg - District 25  
Jeffery S. Sprys - District 26

RESOLUTION NO. \_\_\_\_\_ FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

**MACOMB COUNTY, MICHIGAN**

RESOLUTION TO approve list of bills as prepared and provided under separate cover by the  
Finance Department

INTRODUCED BY: Irene Kepler, Chair, Finance Committee

**COMMITTEE/MEETING DATE**  
Finance                      6-23-10

# **RECYCLABLE PAPER**

RESOLUTION NO.

FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: CONCUR IN THE APPOINTMENT BY CORPORATION COUNSEL OF THE LAW FIRM OF GARAN, LUCOW & MILLER, P.C. TO REPRESENT MACOMB COUNTY AND MACOMB COUNTY SHERIFF'S OFFICE IN THE LITIGATION ENTITLED KYLE JAMES NORTH VS. MACOMB COUNTY, MACOMB COUNTY SHERIFF DEPARTMENT, ET AL NOW PENDING IN THE UNITED STATES DISTRICT COURT

INTRODUCED BY: CHAIRPERSON IRENE M. KEPLER, FINANCE COMMITTEE

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The Plaintiff in the case is Kyle James North. Mr. North's basic allegation is that he was held in the jail for six days beyond his sentence date. He also makes other allegations concerning a violation of his civil rights. A preliminary check of the records supplied to me indicates that he was not incarcerated beyond that which was legal and that any other allegations are untrue.

It is the opinion of Corporation Counsel that experienced trial attorneys who handle civil rights claims should be retained to represent the County in this matter. The law firm of Garan, Lucow & Miller, P.C. has represented many local municipalities in Macomb County and throughout the State of Michigan and they have expertise in dealing with civil rights claims.

It is the recommendation and request of the Office of Corporation Counsel that the Board concur in the appointment of the above law firm to represent the County Defendants in the pending lawsuit.

Please be advised that Garan, Lucow & Miller, P.C.'s principal office is in Detroit, Michigan.

COMMITTEE/MEETING DATE

FINANCE – 6/23/10

# **RECYCLABLE PAPER**

**MACOMB COUNTY  
CONFERENCE/EMPLOYEE TRAINING REQUEST**

RECEIVED  
JULY 2010  
MACOMB COUNTY  
FINANCE

(Submit directly to Board of Commissioners Office at least one month preceding the date of the conference)

REQUESTING DEPARTMENT: Macomb County Community Services Agency

CONFERENCE TITLE: 2010 MCAA Summer Conference

CONFERENCE SPONSORED BY: Michigan Community Action Agency Association (MCAA)

CONFERENCE CLASSIFICATION: (circle one) Professional Conference Employee Training

CONFERENCE LOCATION: Shanty Creek Resort - Bellaire, Michigan

TRAVEL BEGINS July 26 2010 TRAVEL ENDS July 29 2010  
MONTH DAY YEAR MONTH DAY YEAR

NUMBER OF PERSONS ATTENDING AT COUNTY EXPENSE: \_\_\_\_\_ COMMISSION MEMBER  
4 STAFF MEMBERS

ESTIMATED EXPENSES PER PERSON TOTAL

REGISTRATION FEES ..... \$ 300 \$1,200

TRANSPORTATION: COUNTY VEHICLE  AIRPLANE   PERSONAL VEHICLE  
480 miles round trip  
\$ 264.00 \$1,056.00

LODGING-BEGINS ENDS  
July 26, 2010 July 29, 2010  
Month Day Year Month Day Year  
\$ 467.06 \$1,868.24

MEALS \$31.00/Day; 2 days meals \$ 62.00 \$248.00

MISCELLANEOUS EXPENSES: \$ \_\_\_\_\_

SUB TOTAL - CONFERENCE EXPENSES ..... \$ \_\_\_\_\_

PER DIEM:..... \$ \_\_\_\_\_

OVERTIME:..... \$ \_\_\_\_\_

TOTAL ESTIMATED EXPENSE ..... \$ 1,093.06 \$4,372.24

SIGNATURE OF DEPARTMENT HEAD [Signature] DATE 6/10/10

- 1 Not to exceed cost of tourist class air fare
- 2 Not to exceed \$ \_\_\_\_ per day
- 3 Not to exceed one day travel plus the duration of the conference
- 4 Calculate cost of any overtime anticipated as a result of the request

Fund No. 302-89541-86321; 302-89107-86521; 302-89101-86321 / 86322; 344-89541-86522; 502-86322-89305  
GRANT FUNDS ONLY

**(FOR FINANCE OFFICE USE ONLY)**

Budgetary Analysis

Budgeted..... \$ 134,665.  
Less:

Conference Expenses Approved to Date \$ 77,323.  
Other Department Requests in Process \$ -0-  
This Request \$ 4,372.

Sub Total \$ 81,695.

BALANCE AVAILABLE (DEFICIT) ..... \$ 52,970.

**TO:** Irene Kepler **Chairman**  
Finance Committee **Committee**  
**FROM:** Frank T. Taylor **Director**  
Macomb County Community Services Agency **Department**  
**DATE:** June 4, 2010

**SUBJECT: Conference and Seminar Request**

I herewith request that the following individual(s) be authorized to attend the  
2010 MCAAA Summer Conference in Bellaire, Michigan. **Conference/seminar**  
 starting on July 26, 2010 to July 29, 2010

NAME	CLASSIFICATION
<u>Frank T. Taylor</u>	<u>Director, MCCA</u>
<u>Mary Solomon</u>	<u>Assistant Director, MCCA</u>
<u>Joe Manzella</u>	<u>Weatherization Inspector II</u>
<u>Maralyn McNally</u>	<u>Program Coordinator, Head Start</u>

(If more room is required, attach separate sheet)

The benefit to Macomb County from attendance of the above-named individual(s) at the conference/seminar is detailed below:

The purpose of this conference is to learn, network, and exchange information with Community Action Agencies across the state. Staff will have opportunities to learn from and interact with staff from other state and local agencies regarding solutions to the causes and conditions of poverty. Presentations will be given to address concerns about the continued ARRA funding and the restrictions and monitoring of those funds, as well as regional and national goals, processes, and best practices in the administration of DOE and ARRA funds. Staff will bring this vital information back to provide human services to our community more effectively and to ensure that ARRA funding is used to the fullest extent possible to benefit our customers in Macomb County.

  
Frank T. Taylor, Director **Department Head**  
**Macomb County Community Services Agency** **Department**

## MACOMB COUNTY CONFERENCE/EMPLOYEE TRAINING REQUEST

**RECEIVED**  
MAY 11 2010

Submit directly to the Board of Commissioners Office at least one month preceding the date of the conference.

REQUESTING DEPARTMENT: Health

CONFERENCE TITLE: Annual Hearing and Vision Technicians Workshops

CONFERENCE SPONSORED BY: Michigan Department of Community Health

CONFERENCE CLASSIFICATION:  Professional Conference  Employee Training

CONFERENCE LOCATION: Frankenmuth, MI

TRAVEL BEGINS: 9 13 2010 TRAVEL ENDS: 9 14 2010  
Month Day Year Month Day Year

NUMBER OF PERSONS ATTENDING AT COUNTY EXPENSE: 10 COMMISSION MEMBERS  
STAFF MEMBER

<u>ESTIMATED EXPENSES</u>	<u>PER PERSON</u>	<u>TOTAL</u>
REGISTRATIONS FEES: .....	\$ <u>0</u>	\$ <u>0</u>
TRANSPORTATION: <sup>®</sup> <input checked="" type="checkbox"/> County Vehicle <input type="checkbox"/> Airplane <input checked="" type="checkbox"/> Personal Vehicle	\$ <u>22.00</u>	\$ <u>220.00</u>
LODGING: <sup>®</sup> Begins <u>9</u> <u>13</u> <u>2010</u> Ends <u>9</u> <u>14</u> <u>2010</u>	\$ <u>40.95</u>	\$ <u>409.50</u>
MEALS: <sup>®</sup> .....	\$ <u>62.00</u>	\$ <u>620.00</u>
MISCELLANEOUS EXPENSES: .....	\$ <u>0</u>	\$ <u>0</u>
SUBTOTAL - CONFERENCE EXPENSES:	\$ _____	\$ _____
PER DIEM: <sup>™</sup> .....	\$ <u>0</u>	\$ <u>0</u>
OVERTIME: <sup>Σ</sup> .....	\$ <u>0</u>	\$ <u>0</u>
TOTAL ESTIMATED EXPENSE:	\$ <u>124.95</u>	\$ <u>1249.50</u>

SIGNATURE OF DEPARTMENT HEAD \_\_\_\_\_ DATE \_\_\_\_\_

- ® Not to exceed cost of tourist class air fair.
- © Not to exceed \$31.00 (effective 10-01-04) per day.
- ™ Not to exceed one day travel plus the duration of the conference.
- Σ Calculate cost of any overtime anticipated as a result of this request.

*5/11/10 approved by business #161306 (221)*  
*6 May 2010 Juy Chang*

(For Finance Office Use Only)  
**BUDGETARY ANALYSIS**

*22160126*

BUDGETED: .....	\$ <u>1,525.</u>
LESS: Conference expensed approved to date	\$ <u>0.-</u>
Other department requests in process	\$ <u>0</u>
This request	\$ <u>1250.</u>
SUBTOTAL:	\$ <u>1,250.</u>
BALANCE AVAILABLE (DEFICIT): .....	\$ <u>275.</u>



TO: Irene Kepler , Chairperson  
Finance , Committee  
FROM: Steven C. Gold, M.P.H. , Director/Health Officer  
Macomb County Health , Department  
DATE: 5/4/10  
SUBJECT: Conference/ Workshop

I herewith request that the following individual(s) be authorized to attend Annual Hearing and Vision Technicians Workshops  
the \_\_\_\_\_

conference /  seminar starting on 9/13/2010 .

<u>NAME</u>	<u>CLASSIFICATION</u>
<u>Alice Hatalsky</u>	<u>Acting Program Manager</u>
<u>Dee Schulte</u>	<u>Clerk/ Typist III</u>
<u>Helen McGuinness</u>	<u>Clerk/ Typist I/II</u>
<u>Patti Carrico</u>	<u>Hearing and Vision Technician</u>
<u>Patty Friese</u>	<u>Hearing and Vision Technician</u>
<u>Laura Mansfield</u>	<u>Hearing and Vision Technician</u>
<u>Kelley McAllister</u>	<u>Hearing and Vision Technician</u>
<u>Deb Murdock</u>	<u>Hearing and Vision Technician</u>
<u>Rose Renke</u>	<u>Hearing and Vision Technician</u>
<u>Linda Tollen</u>	<u>Hearing and Vision Technician</u>

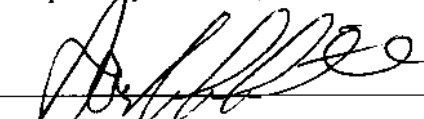
(If more room is required, attach a separate sheet)

The benefit to Macomb County from attendance of the above-named individual(s) at the conference/seminar is detailed below:

The Macomb County Hearing and Vision Technicians are required to attend workshops every two years to maintain certification. No technician attended in 2009 due to budgetary restrictions. Certification is a requirement of accreditation.

State consultants provide an informative and educational program regarding the latest developments in hearing and vision screening and equipment. Guest speakers include medical and educational personnel who provide valuable insight into the causes, remediation and treatment of vision and hearing failures. Finally, workshops provide a valuable opportunity to share information with other Hearing and Vision staff from across the state.

Respectfully submitted,

  
\_\_\_\_\_  
Health Department Head  
Department

br

**MACOMB COUNTY**  
**CONFERENCE/EMPLOYEE TRAINING REQUEST** **RECEIVED**

Submit directly to the Board of Commissioners Office at least one month preceding the date of the conference. **MAY 23 2010**

REQUESTING DEPARTMENT: HEALTH MACOMB COUNTY  
 CONFERENCE TITLE: MICHIGAN'S PREMIER PUBLIC HEALTH CONFERENCE FINANCE  
 CONFERENCE SPONSORED BY: MALPH, MDCH, MDA, MPHA, MPHI, MSU-Nursing, SPHE, UM-SPH  
 CONFERENCE CLASSIFICATION:  Professional Conference  Employee Training  
 CONFERENCE LOCATION: Bay City, Michigan  
 TRAVEL BEGINS: 10 26 2010 TRAVEL ENDS: 10 28 2010  
Month Day Year Month Day Year  
 NUMBER OF PERSONS ATTENDING AT COUNTY EXPENSE: 0 COMMISSION MEMBERS  
1 STAFF MEMBERS

<u>ESTIMATED EXPENSES</u>	<u>PER PERSON</u>	<u>TOTAL</u>
REGISTRATIONS FEES: .....	\$ -	\$ -
TRANSPORTATION: <sup>①</sup> <input type="checkbox"/> County Vehicle <input type="checkbox"/> Airplane <input checked="" type="checkbox"/> Personal Vehicle	\$ 0.00	\$ -
LODGING:    Begins <u>10</u> <u>26</u> <u>2010</u> Ends <u>10</u> <u>28</u> <u>2010</u>	\$ 0.00	\$ -
<small>Month Day Year Month Day Year</small>		
MEALS: <sup>②</sup> .....	\$ 0.00	\$ -
MISCELLANEOUS EXPENSES: .....	\$ -	\$ -
SUBTOTAL - CONFERENCE EXPENSES:	\$ 0.00	\$ 0.00
PER DIEM: <sup>③</sup> .....	\$ 0.00	\$ -
OVERTIME: <sup>④</sup> .....	\$ 0.00	\$ -
TOTAL ESTIMATED EXPENSE:	\$ -	\$ -

SIGNATURE OF DEPARTMENT HEAD \_\_\_\_\_ DATE May 13, 2010

- ① Not to exceed cost of tourist class air fair. Fund/Org# 22160111
- ② Not to exceed \$31.00 (effective 10-01-06) per day.
- ③ Not to exceed one day travel plus the duration of the conference.
- ④ Calculate cost of any overtime anticipated as a result of this request.

*(Signature)*  
No COST TO COUNTY

(For Finance Office Use Only)  
**BUDGETARY ANALYSIS**

BUDGETED: ..... \$ 29,296.00

LESS: Conference expensed approved to date \$ 600.00  
 Other department requests in process \$ 1249.50  
 This request \$ 0

SUBTOTAL: \$ 1849.50

BALANCE AVAILABLE (DEFICIT): ..... \$ 27446.50

TO: Irene M. Kepler , Chairperson  
Finance , Committee  
FROM: Steven C. Gold, M.P.H. , Director/Health Officer  
Macomb County Health , Department  
DATE: \_\_\_\_\_  
SUBJECT: Conference and Seminar Request

I herewith request that the following individual(s) be authorized to attend the MICHIGAN'S PREMIER PUBLIC HEALTH CONFERENCE

conference /  seminar starting on 26 Oct 2010

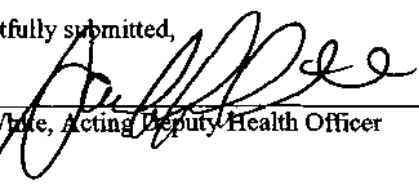
<u>NAME</u>	<u>CLASSIFICATION</u>
<u>JANICE CHANG</u>	<u>DIVISION DIRECTOR</u>
_____	_____
_____	_____

(If more room is required, attach a separate sheet)

The benefit to Macomb County from attendance of the above-named individual(s) at the conference/seminar is detailed below:

The primary goal of this conference which brings together Michigan's public health professionals, is stated in its theme: "innovative approaches to improve public health." Attendance at this conference benefits Macomb County through sharing of experiences in public health programs across Michigan, and helps counties to look at other successful delivery options and assess their applicability to Macomb County. At this Conference, a poster presentation from Macomb County will be a part of the agenda, and addresses the uses to which the H1N1 data from the Michigan Care Improvement Registry can be put, in order to direct public health action and benefit decision-making in public health.

The Southeastern Michigan Health Association (SEMHA) has offered a grant to fund the expenses associated with attendance and participation in this conference. Therefore, no County funds will be expended.

Respectfully submitted,  
  
\_\_\_\_\_  
Gary White, Acting Deputy Health Officer      Department Head  
Health      Department

(Submit directly to Board of Commissioners Office at least one month preceding the date of the conference.)

RECEIVED

REQUESTING DEPARTMENT: MSU Extension-EFNEP/SNAP-Ed

JUN 01 2010

CONFERENCE TITLE: Lighting the Way Through Education & Outreach

MACOMB COUNTY FINANCE

CONFERENCE SPONSORED BY: NEAFCS

CONFERENCE CLASSIFICATION: (circle one) Professional Conference Employee Training

CONFERENCE LOCATION: Portland, Maine

TRAVEL BEGINS September 19, 2010 TRAVEL ENDS September 24, 2010  
 Month Day Year Month Day Year

NUMBER OF PERSONS ATTENDING AT COUNTY EXPENSE: \_\_\_\_\_ COMMISSION MEMBERS  
 \_\_\_\_\_ 1 STAFF MEMBERS

ESTIMATED EXPENSES	PER PERSON	TOTAL
REGISTRATION FEES . . . . .	\$ 395.00	\$ 395.00
TRANSPORTATION: ① (40 miles round trip to airport & back @.55 per mile)		
<input type="checkbox"/> County vehicle <input checked="" type="checkbox"/> Airplane <input checked="" type="checkbox"/> personal vehicle	22.00 \$ 522.65	22.00 \$ 522.65
LODGING-BEGINS: <u>September 19, 2010</u> Ends <u>September 24, 2010</u>	\$ 850.65	\$ 850.65
Month Day Year                   Month Day Year		
② (\$159 x 5 nights = \$795 + 7% tax = \$850.65)		
MEALS: . . . . .	\$ 100.00	\$ 100.00
MISCELLANEOUS EXPENSES: . . . . .	\$ _____	\$ _____
SUB TOTAL - CONFERENCE EXPENSES . . . . .	\$ _____	\$ _____
PER DIEM: ③ . . . . .	\$ _____	\$ _____
OVERTIME: ④ . . . . .	\$ _____	\$ _____
TOTAL ESTIMATED EXPENSE . . . . .	\$ 1,890.30	\$ 1,890.30

SIGNATURE OF DEPARTMENT HEAD Kathy Jurnea for Kristin Griffin DATE 5/27/10

- 1 Not to exceed cost of tourist class air fare
- 2 Not to exceed \$ \_\_\_\_\_ per day
- 3 Not to exceed one day travel plus the duration of the conference
- 4 Calculate cost of any overtime anticipated as a result of the request

(FOR FINANCE OFFICE USE ONLY) 309 73105/86300 MSUE WIC GRANT

Budgetary Analysis

Budgeted . . . . .	\$ 3,411.
Less:	
Conference Expenses Approved to Date \$ <u>716.</u>	
Other Department Requests in Process \$ <u>0.</u>	
This Request \$ <u>1,890.</u>	
Sub Total \$ <u>2,606.</u>	
BALANCE AVAILABLE (DEFICIT) . . . . .	\$ <u>805.</u>

TO: IRENE KEPLER, Chairman

FINANCE, Committee

FROM: Kristen Grifka

MSUE, Department

DATE: 5/27/10

SUBJECT: Conference & Seminar Request

I herewith request that the following individual(s) be authorized to attend the

Lighting the Way Through Education & Outreach conference/seminar

starting on \_\_\_\_\_, 20\_\_.

NAME

CLASSIFICATION

Eileen Haraminac

Food & Nutrition Agent

(If more room is required, attach separate sheet)

The benefit to Macomb County from attendance of the above-named individual(s) at the conference/seminar is detailed below:

Attendance at the National Extension Association of Family and Consumer Sciences conference provides an opportunity to discuss important issues related to food preparation, food safety and nutrition, financial management, healthy lifestyles, relationship and parenting skills. Additionally it provides an opportunity to discover and learn from colleagues from other states. Many ideas and program advancements are obtained from attendance at this conference. All information obtained will assist in Educator's position to provide up to date and pertinent information to county residents.

Respectfully submitted,

Kathy Jones Department Head  
Department

Macomb County, Michigan  
Conference/Employee Training Request

*Am*  
W  
5-24

(Submit directly to the Finance Department at least 2 weeks prior to the date of the next Finance Committee meeting)

Requesting Department: Macomb County Sheriffs' Office  
 Conference Title: Jail Resource Management  
 Sponsored by: Michigan Municipal Risk Management Authority  
 Conference Classification: Professional Employee Training  
 Conference Location: Gaylord, Mi  
 Travel Begins: July 13 2010 Travel Ends: July 15 2010  
 Month Day Year Month Day Year  
 Number of Persons Attending At County Expense: Board Members \_\_\_\_\_  
 Staff Members 1  
 Total 1

MACOMB COUNTY  
FINANCE

ESTIMATED EXPENSES

		Per Person	Total
Registration Fees:		\$ 75.00 ✓	\$ 75.00
Transportation:(1)	<input type="checkbox"/> County Vehicle <input type="checkbox"/> Airplane <input type="checkbox"/> Personal Vehicle		-
Lodging:	Begins: <u>July 12 2010</u> Month Day Year Ends: <u>July 15 2010</u> Month Day Year	265.44 ✓	265.44
Meals:(2)...7/12 \$17, 7/13 \$17, 7/14 \$17.....		51.00 ✓	51.00
Miscellaneous: Gas.....		50.00 ✓	50.00
Subtotal - Conference Expenses.....		441.44	441.44
Per Diems:(3).....			-
Overtime:(4).....			-
Total Estimated Expenses.....		\$ 441.44	\$ 441.44

Department Head Signature *[Signature]* Date 5-26-10

Undersheriff, R. Lage request

- 1 Not to exceed cost of tourist class air fare
- 2 Not to exceed authorize per day rate
- 3 Not to exceed one day travel plus duration of the conference
- 4 Calculate cost of any overtime anticipated as a result of this request

*C.O. Tring Funds*  
 ✓ 2293050195901

(For Finance Department Use Only)  
Budgetary Analysis

Department Budget		<u>58,246.</u>
Less: Conference Expense Approved To Date	<u>19,452.</u>	
Other Department Requests in Process	<u>-0-</u>	
This Request	<u>441.</u>	<u>19,893.</u>
Balance Available (Deficit)		<u>38,353.</u>

To: Irene Kepler

Finance Committee

From: Mark A. Hackel

Sheriffs' Office

Date: May 24, 2010

Subject: Conference and Seminar Request

I herewith request that the following individual(s) be authorized to attend the Jail Resource Management conference/seminar, starting on July 13, 2010


<u>Name</u>	<u>Classification</u>
<u>Michelle Sanborn</u>	<u>Jail Administrator</u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>

The benefit to macomb County from attendance of the above-named individual(s) at this conference/seminar is detailed below:

This training focuses on developing skills and techniques jail administrators will need to manage their resources. Subjects covered are: Determining fiscal and non-fiscal resource needs, identifying and dealing with external budget influences, drafting budget requests, justifying and presenting budget requests, developing a resource management plan, managing through funding cuts and unanticipated expenses.

FUND: SET C.O. FUND - 229-30501-95901

Respectfully submitted,

  
\_\_\_\_\_  
Undersheriff, K. Lagerquist  
Sheriffs' Department

ADDED

A  
6-11-10  
Shelley  
6-14-10

Macomb County, Michigan  
Conference/Employee Training Request

(Submit directly to the Finance Department at least 2 weeks prior to the date of the next Finance Committee meeting)

Requesting Department: Macomb County Sheriff's Office

Conference Title: 2010 PDI Field Dog Trials

Sponsored by: USPCA Region 19

Conference Classification: Professional Employee Training x

Conference Location: Wyoming, Mi

Travel Begins: July 26 2010 Travel Ends: July 29 2010  
Month Day Year Month Day Year

Number of Persons Attending At County Expense: Board Members 7  
Staff Members \_\_\_\_\_  
Total 7

ESTIMATED EXPENSES

	Per Person	Total
Registration Fees:.....	\$85.00	\$595.00
Transportation:(1) <input checked="" type="checkbox"/> County Vehicle <input type="checkbox"/> Airplane <input type="checkbox"/> Personal Vehicle		
Lodging: Begins: <u>July 25 2010</u> Ends: <u>July 29 2010</u> Month Day Year Month Day Year	347.68	\$2,433.76
\$86.92 per person per night		
Meals:(2) 7/25 \$119.(D), 7/26 \$217 (F), 7/27 \$217 (F) , 7/28 \$217 (F), 7/29 \$217 (F).....	141.00	\$987.00
Miscellaneous: ..... Fuel.....	75.00	525.00
Subtotal - Conference Expenses.....	648.68	4,540.76
Per Diems:(3).....		
Overtime:(4).....		
Total Estimated Expenses:.....	\$ 648.68	\$4,540.76

Department Head Signature  Date 6-17-10

Undersheriff, K. Lagerquist

- 1 Not to exceed cost of tourist class air fare
- 3 Not to exceed one day travel plus duration of the conference

- 2 Not to exceed authorize per day rate
- 4 Calculate cost of any overtime anticipated as a result of this request 22930536/95901 Set

(For Finance Department Use Only)  
Budgetary Analysis

Forfeiture Fund

Department Budget	- 0 -	<u>11,000.</u>
Less: Conference Expense Approved To Date		
Other Department Requests in Process	<u>- 0 -</u>	
This Request	<u>4541.</u>	<u>4,541.</u>
Balance Available (Deficit)		<u>6,459.</u>



To: Irene Kepler

Finance Committee

From: Mark A. Hackel  
Sheriff

Date: June 11, 2010

Subject: Conference and Seminar Request

I herewith request that the following individual(s) be authorized to attend the 2010 PDI Field Dog Trials conference/seminar, starting on July 26, 2010

<u>Name</u>	<u>Classification</u>
<u>Phillip Neumeyer</u>	<u>Sergeant</u>
<u>Kevin Szlaga</u>	<u>Deputy</u>
<u>Cliff Morgan, Sr.</u>	<u>Deputy</u>
<u>Cliff Morgan, II</u>	<u>Deputy</u>
<u>Daniel DeGraw</u>	<u>Deputy</u>
<u>David Quartuccio</u>	<u>Deputy</u>
<u>Adnan Durrani</u>	<u>Deputy</u>

The benefit to macomb County from attendance of the above-named individual(s) at this conference/seminar is detailed below:

This Seminar consists of Police K-9 Obdeience, Agility, Searching and Criminal Apprehenson. Upon completion of seminar participants will receive Certificate of Certification from USPCA Region 19.

FUND: Set Forfeiture Fund 229-30536-95901

Respectfully submitted,

  
Undersheriff, K. Lagerquist  
Sheriff's Department

ADDED

06-16-10  
AB  
H

Macomb County, Michigan  
Conference/Employee Training Request

(Submit directly to the Finance Department at least 2 weeks prior to the date of the next Finance Committee meeting)

Requesting Department: Macomb County Sheriffs' Office

Conference Title: Incident Response to School Bombings

Sponsored by: Energetic Materials Research and Testing Center

Conference Classification: Professional Employee Training

Conference Location: New Mexico

Travel Begins: Aug 9 2010 Travel Ends: Aug 13 2010  
Month Day Year Month Day Year

Number of Persons Attending At County Expense: Board Members \_\_\_\_\_  
Staff Members 1  
Total 1

ESTIMATED EXPENSES

	Per Person	Total
Registration Fees:.....	<u>0.00</u>	<u>0.00</u>
Transportation:(1) <input type="checkbox"/> County Vehicle <input type="checkbox"/> Airplane <input type="checkbox"/> Personal Vehicle		-
Lodging: Begins: _____ Month Day Year Ends: _____ Month Day Year		-
Meals:(2).....		-
Miscellaneous:.....		-
Subtotal - Conference Expenses.....	<u>0.00</u>	<u>0.00</u>
Per Diems:(3).....		-
Overtime:(4).....		-
Total Estimated Expenses:.....	<u>\$ 0.00</u>	<u>\$ 0.00</u>

Department Head Signature K. Lagequist Date 3-17-10

- 1 Not to exceed cost of tourist class air fare
- 2 Not to exceed authorize per day rate
- 3 Not to exceed one day travel plus duration of the conference
- 4 Calculate cost of any overtime anticipated as a result of this request NO COST TO COUNTY

(For Finance Department Use Only)  
Budgetary Analysis

Department Budget	_____
Less: Conference Expense Approved To Date	_____
Other Department Requests in Process	_____
This Request	_____
Balance Available (Deficit)	_____

