



# BOARD OF COMMISSIONERS

1 S. Main St., 8<sup>th</sup> Floor  
Mount Clemens, Michigan 48043  
586.469.5125 FAX 586.469.5993  
macombcountymi.gov/boardofcommissioners

## FINANCE COMMITTEE

TUESDAY, JUNE 21, 2011

### AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Adoption of Agenda
4. Approval of Minutes dated 5-10 (special), 5-24 and 5-31-11 (special) (previously distributed)
5. Public Participation (five minutes maximum per speaker, or longer at the discretion of the Chairperson related only to issues contained on the agenda)
6. Executive Session to Discuss Attorney/Client Privileged Memorandum from Independent Counsel
7. Presentation on Risk Management & Safety Department
8. Review and Approve Budget Amendments and Proposed Budget Ordinance for Fiscal Year 2011 (mailed)
9. Appointments of Law Firms (mailed)
10. Adoption of Proclamations:
  - a) Proclaiming September 11-17, 2011 as Patriot Week in Macomb County (offered by Board Chair)
  - b) Thanking Doug Martz for His Years of Service on the Water Quality Board (offered by Board Chair)
11. New Business
12. Public Participation (five minutes maximum per speaker or longer at the discretion of the Chairperson)
13. Adjournment

**MEMBERS:** Brown-Chair, Miller-Vice-Chair, Carabelli, DiMaria, Flynn, Frascchetti, Gralewski, Mocerri, Sabatini, Sauger, Smith, Tocco and Vosburg.

## MACOMB COUNTY BOARD OF COMMISSIONERS

Kathy D. Vosburg  
District 8  
Chair

Marvin E. Sauger  
District 2  
Vice Chair

Fred Miller  
District 9  
Sergeant-At-Arms

Toni Mocerri - District 1

David Flynn - District 4

James L. Carabelli - District 6

Roland R. Frascchetti - District 10

Bob Smith - District 12

Phillip A. DiMaria - District 3

Ray Gralewski - District 5

Don Brown - District 7

Kathy Tocco - District 11

Joe Sabatini - District 13

# Overview of the Risk Management and Safety Department

10 N. Main Street  
6<sup>th</sup> Floor – County Building  
Mt. Clemens, MI. 48043  
Phone: (586) 469-6349  
Fax: (586) 469-7902

## Employees

John P. Anderson, Esq. – Director  
Shirley Thomas – Risk Management & Safety Aide  
Michelle La/Belle – Senior Secretary  
Ben Treppa - Safety Specialist

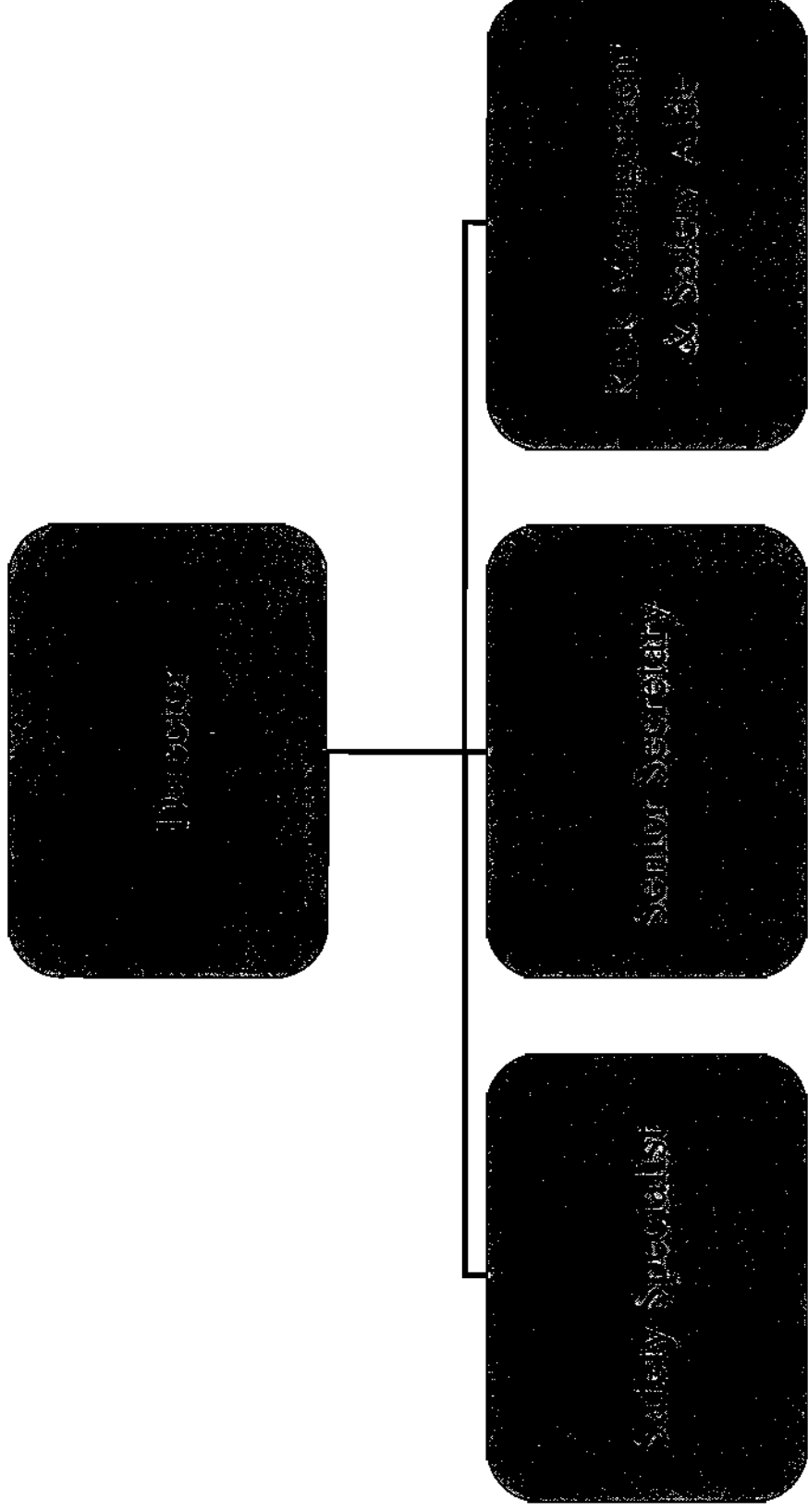
In a nutshell, Risk Management is focused on the Prevention, Reduction, and Avoidance of liability exposures and safety risks.

## Day to Day

- Liability Claims Management, "Notice Claims" Administration – Insurance Company notification
- Administers the General Liability Insurance Program, Fiduciary and Crime Policies
- Administers the Property Insurance Program, which insures over \$260,000,000 in assets
- Administers the County's Michigan Workers' Compensation Excess Liability Insurance Program
- Administers the County's Michigan No-fault Auto Insurance Program, which consists of more than 350 vehicles
- Employee Notary Bonds – Order and Process
- Reviews all County contracts
- Contract Manager and RFP Coordinator for all Employee Benefits
- Account Manager for the ERRP Program
- Emergency Evacuation Fan-Out Procedures – Updated as needed
- Assist with MIOSHA investigations, follow-up with department heads, MIOSHA directives and coordinate response
- Perform Work-Site Safety Inspections and Ergonomic Evaluations, and Americans with Disabilities Act Compliance
- Oversight of Risk Management's County Training of Personnel for Bloodborne Pathogens, AED, CPR, etc.
- Drivers License Checks via the Michigan Secretary of State Subscription Service and proof of insurance
- First Aid Supplies Coordinator
- Performs Loss Control Inspections at all County Facilities
- Administers Employee Wellness and Healthstyles Committee, including website, newsletter and Employee Wellness incentive programs

*Distributed*  
6-21-11

# Risk Management & Safety



# **RECYCLABLE PAPER**

RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

**MACOMB COUNTY, MICHIGAN**

**RESOLUTION TO** review and approve the proposed budget amendments to the original 2011 budget and the proposed Budget Ordinance for Fiscal Year 2011 as submitted by the County Executive

**INTRODUCED BY:** Don Brown, Chair, Finance Committee

**COMMITTEE/MEETING DATE**

Finance      6-21-11

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## Macomb County Executive Mark A. Hackel

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Mark F. Deldin  
Deputy County Executive

To: Kathy Vosburg  
Board Chair

Cc: Board of Commissioners

From: Mark F. Deldin  
Deputy County Executive

Date: May 11, 2011

Re: Fiscal Year 2011 Budget

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The Office of the County Executive officially submits for your consideration and approval a proposed ordinance to amend and restate the fiscal year 2011 general appropriations resolution along with an amended budget.

The Director of Finance and I are prepared to make ourselves available to meet individually with commissioners to fully explain and provide details of each area of the budget we are recommending for amendment.

Please notify me of the commission's plan to proceed as you consider approval.

Our office stands ready to assist you in this process.



## FINANCE DEPARTMENT

10 N. Main St., 12th Floor  
Mount Clemens, Michigan 48043  
586-469-5250 FAX 586-469-5847

Peter M. Provenzano, C.P.A.  
Finance Director

Stephen L. Smigiel, C.P.A.  
Interim Assistant Finance Director

TO: Mark Deldin, Deputy County Executive

FROM: Peter Provenzano, Finance Director *PP*

DATE: May 11, 2011

SUBJECT: Amended Budget Ordinance

You will find attached a proposed ordinance to amend and restate the fiscal year 2011 general appropriations resolution and to amend the fiscal year 2011 budget.

The fiscal year 2011 resolution was originally approved by the Commission on December 16, 2010. The amended ordinance reflects the newly created County Executive form of government and the transfer of duties and functions from the Macomb County Road Commission to the Department of Roads. The amended ordinance also complies with the provisions of the Uniform Budgeting Act and therefore has similar language to the previous budget resolution.

In addition, I have attached proposed budget amendments to the original 2011 budget which reflect changes in our year to date budget estimates. The most significant of the proposed budget amendments is the increase in projected property tax revenue for 2011. As you are aware, the 2011 budget assumed a 13% decrease in taxable value for Macomb County. The decrease in taxable value now appears to be closer to 7%. We have also included budget amendments for projects approved by the commission last fiscal year that need to be budgeted for 2011, the year in which they will be completed, as well as an estimated budget requirement for two new departments created by the County Charter. The total impact of the requested budget amendments is a positive \$4 million net increase to our bottom line.

Should you have any questions regarding the attached documents do not hesitate to contact me.

:PP

attachments

MACOMB COUNTY, MICHIGAN  
 Budget Amendments  
 Submitted May 2011

*distributed*  
 5-24-11

	Original Budget	Amended Budget	Change	Description
<b>Revenues</b>				
Property Taxes	\$ 109,511,964	\$ 114,247,307	\$ 4,735,343	Adjustment to Property Tax Estimates
Public Works *	964,966	1,748,666	783,700	Creation of a Waste Water Services Division. Public Works Commissioner has acquired a sanitary sewer system from the City of Detroit and also assists in the administration of the Oakland Macomb Interceptor Drain. Time and material will be billed to the member communities for the service that the Public Works employees will now be providing. There are some related expenditures involving this added responsibility. Please see the offsetting expenditures below. This is estimated to be a net gain in revenue to the county since many existing employees will perform additional duties and their time will be billed accordingly.
* Revised 5/17/2011				
Other Charges for Services	2,386,858	2,444,858	58,000	Increase CCW photo fee for new jury system. Project approved by the Commission on 12/16/2010. Amount needs to be budgeted in fiscal year ending 12/31/2011.
Contribution from Other Funds	26,308,840	26,310,840	2,000	Contribution from DTE. This project will be used in the current year for the Green Schools Program revenue needs to be budgeted in current year. See offsetting expenditure below.
Total change in Revenues			<u>\$ 5,579,043</u>	
<b>Expenditures</b>				
Commission:				
Operating Expenses	117,790	169,790	2,000 50,000	Green Schools Program. See the offsetting revenue above. Professional Services
Other Appropriations:				
Operating Expenses	1,693,788	1,783,979	50,000 40,191	Legislative Consulting Unused balance of transition funds \$50,000 was approved by the Commission on 11/23/2010. Amount needs to be carried forward to fiscal year ending 12/31/2011. Project to be completed in 2011
Corporation Counsel:				
Operating Expenses	851,281	946,281	95,000	Professional Services and Outside Counsel
Jury Commission:				
Operating Expenses	72,156	116,121	43,965	New jury system. Approved by the Commission on 12/16/2010. Amount needs to be budgeted in fiscal year ending 12/31/2011. Project to be completed in 2011.
Capital Outlay	-	34,976	34,976	Hardware/Software for new jury system.
County Executive:				
Salary and Fringes	645,885	687,232	59,521 181,846	Transfer of Sheriff employee to County Executive Department. This item is cost neutral. Budget needed for the remainder of the fiscal year ending 12/31/2011.
Operating Expenses	36,442	59,126	22,684	Budget needed for the remainder of the fiscal year ending 12/31/2011
Health and Community Services:				
Salary and Fringes	-	125,793	125,793	Charter requirement. Budget needed for the remainder of the fiscal year ending 12/31/2011.
Operating Expenses	-	19,100	19,100	Charter requirement. Budget needed for the remainder of the fiscal year ending 12/31/2011.



	Original Budget	Amended Budget	Change	Description
County Clerk:				
Operating Expenses	396,743	385,508	(10,941)	Transfer to Jury Commission for new jury system. Approved by the Commission on 12/16/2010. Amount needs to be budgeted in fiscal year ending 12/31/2011. Project to be completed in 2011.
			(294)	Transfer to Capital Outlay for Video Security System
Capital Outlay	-	14,674	14,674	New Clerk Security System approved by the Commission on 11/23/2010. Amount needs to be budgeted in fiscal year ending 12/31/2011. Project completed in 2011.
Risk Management:				
Operating Expenses	17,868	22,868	5,000	Balance of unused consulting fees for jail medical services RFP. Amount budgeted in fiscal year ending 12/31/2010. Unused amount needs to be carried over to fiscal year ending 12/31/2011. Bid process will be completed during 2011.
Register of Deeds:				
Operating Expenses	219,259	209,259	(10,000)	Transfer to Jury Commission for new jury system. Approved by the Commission on 12/16/2010. Amount needs to be budgeted in fiscal year ending 12/31/2011. Project to be completed in 2011.
Public Works: *				
Salary and Fringes	4,292,533	4,694,235	401,702	<b>Added expenditures for the creation of a Waste Water Services Division. Public Works Commissioner has acquired a sanitary sewer system from the City of Detroit and also assists in the administration of the Oakland Macomb Interceptor Drain. Time and material will be billed to the member communities for the service that the Public Work's employees will be providing. Please see the revenue above. This is estimated to be a net gain in revenue to the county since many existing employees will perform additional duties and their time will be billed accordingly.</b>
Operating Expenses	258,760	277,938	19,158	
* Revised 5/17/2011				
Information Technology:				
Operating Expenses	2,019,919	2,140,519	120,600	To carryover unspent funds budgeted in 2010 for upgrade to email system. Project expected to be completed in 2011.
Planning & Economic Development:				
Salary and Fringes	2,190,490	2,300,069	109,579	Transfer of Sheriff employee to Planning & Econ. Development Department. This item is cost neutral.
Sheriff Department:				
Salary and Fringes	47,938,072	47,768,972	(169,100)	Transfer of Sheriff Employees to County Executive and Planning & Econ. Development Departments. This item is cost neutral.
Total Change in Expenditures			<u>\$ 1,205,454</u>	
Net Effect of Budget Amendments			<u>\$ 4,373,589</u>	

**MACOMB COUNTY, MICHIGAN**  
**Budget Amendments**  
**Submitted May 2011**

Fund Balance- General Fund

Beginning Fund Balance at 1/1/2011 (as originally budgeted)	\$ 47,500,000
Utilization of fund balance (as originally budgeted)	(13,538,934)
Ending Fund Balance at 12/31/2011 (as originally budgeted)	33,961,066
Effect of Budget Amendments	4,373,589
Amended Ending Fund Balance at 12/31/2011	<u>\$ 38,334,655</u>

**COUNTY OF MACOMB**

**ORDINANCE NO. \_\_\_\_\_**

AN ORDINANCE TO AMEND AND RESTATE THE FY 2011 GENERAL APPROPRIATIONS RESOLUTION AND TO AMEND THE FY 2011 BUDGET.

THE COUNTY OF MACOMB ORDAINS:

**SECTION 1.** The Code of Ordinances shall be amended to include the following:

1. In accordance with the provisions of Public Act 2 of 1968, as amended by Public Act 621 of 1978, (the "Uniform Budgeting Act") and the Home Rule Charter of Macomb County (the "Charter"), it is the responsibility of the County Executive of the Charter County of Macomb (the "County") to prepare a comprehensive balanced budget and the Macomb County Board of Commissioners to adopt the balanced budget and an appropriations ordinance.

2. The Macomb County Board of Commissioners, prior to the effective date of the Charter, prepared and adopted an FY 2011 budget, which included a General Appropriations Resolution therein on December 16, 2010 (the "Prior Budget").

3. Pursuant to Section 11.1 of the Charter, the Prior Budget remains effective, except for those provisions that have been changed as a result of the effectiveness of the Charter, until future action of the Macomb County Board of Commissioners.

4. The County Executive has submitted budget amendments to balance the budget and has proposed amending and restating the existing FY 2011 General Appropriations Resolution with this proposed FY 2011 General Appropriations Ordinance.

5. Prior to the effective date of the Charter, the Macomb County Road Commission adopted a Fiscal Year 2011 budget on September 2, 2010 for what is now the Department of Roads under the Charter.

6. Pursuant to Section 11.5 of the Charter, the Macomb County Road Commission ceased to exist and all of its duties and functions were transferred to the Department of Roads.

7. The Macomb County Board of Commissioners does hereby adopt this ordinance and the budget amendments attached hereto recommended by the County Executive.

8. For 2011, the General Operating Millage Rate is set at 4.5685 Mills and the voted Veterans Millage is set at 0.04 mill.

9. The 2011 Budget is hereby adopted as contained in the attached document.

10. The 2011 Road Commission Budget adopted by the former Macomb County Road Commission is hereby approved, ratified, and confirmed; provided, however, that all references to the Macomb County Road Commission are amended to be the Department of Roads.

11. The \$27,515 to be generated in 2011 by Cigarette Tax Revenue as estimated by Michigan Department of Treasury is to be utilized in accordance with P.A. 264 as amended by P.A. 529 of 1998 as follows:

a. \$19,422 or 12/17ths is to be utilized by the Health Department for the funding of existing or new health related programs as outlined in Act 264.

b. \$8,093 or 5/17ths is to be utilized in the Sheriff Department-Jail Operations.

12. The \$1,888,081 to be generated in 2011 by Liquor Tax Revenue as estimated by Michigan Department of Treasury is to be utilized in accordance with P. A. 106 of 1985 designating 50% to be used for Substance Abuse programs.

13. \$6,300,000 generated by The Delinquent Tax Revolving Fund is transferred to the General Fund in 2011.

14. \$1,000,000 generated by the Delinquent Tax Revolving Fund is transferred to the Capital Improvement Program.

15. \$1,335,000 generated by the Delinquent Tax Revolving Fund is transferred to the Capital Improvement Program to fund debt service payments as approved by the Macomb County Board of Commissioners on December 19, 1999.

16. \$16,385,000 available in the Revenue Sharing Reserve Fund and the designated annual amount allowable by the State Treasurer is transferred to the General Fund in 2011.

17. \$125,000 of drug forfeiture funds anticipated to be generated in 2011 through the Prosecuting Attorney's Office is designated for use for law enforcement supplies in combating illegal drug activities.

18. \$13,538,934 of the County's accumulated surplus from prior budget years is transferred to the General Fund in 2011.

19. The County Executive shall have authority to transfer funds between line items of any Agency of the County (as Agency is defined in the Charter) within any fund as well as inter-agency transfers of costs allocated through internal service funds.

20. The County shall cause to be levied and collected the general property tax in an amount not to exceed that set forth by the Tax Allocation Board, State law, or the County's fixed portion as voted on by the electorate, as adjusted by State law.

21. A deviation from the original General Appropriations Resolution, except as provided herein, shall not be made without first amending the General Appropriations Resolution by adoption of a General Appropriations Ordinance or an amendment to this General Appropriations Ordinance. All amendments shall follow the applicable provisions of Act 2 of the Public Acts of 1968, as amended.

22. Appropriations will be deemed maximum authorization to incur expenditures and not a mandate to spend. The County Executive shall exercise administration, supervision, and control in order to ensure that, within his capability, expenditures are related to program or work objectives.

23. The County Executive shall maintain appropriation control accounts in which expenditures, encumbrances, and obligations for the future payment of appropriated funds as required are recorded.

24. No obligations shall be incurred against, and no payment shall be made from any appropriation account unless there is a sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the obligation.

25. Any actions related to administration of the County Budget made prior to the adoption of this ordinance that are consistent herewith are hereby ratified and confirmed.

**SECTION 2.** All other provisions of the Code of Ordinances not specifically amended shall remain in full force and effect.

**SECTION 3.** This ordinance shall become effective immediately upon publication of a notice of adoption.

This ordinance was adopted at a \_\_\_\_\_ meeting of the Macomb County Board of Commissioners on the \_\_\_\_ day of \_\_\_\_\_, 2011.

\_\_\_\_\_  
KATHY D. VOSBURG, Board Chair

\_\_\_\_\_  
CARMELLA SABAUGH, County Clerk

**COUNTY OF MACOMB**

**Ordinance No:** \_\_\_\_\_

**NOTICE OF ADOPTION OF ORDINANCE**

The County of Macomb has adopted an ordinance which amends and restates the FY 2011 General Appropriations Resolution and amends the FY 2011 Budget. The ordinance shall be effective upon publication of this Notice of Adoption. A copy of the ordinance can be inspected or obtained from the Office of the County Clerk during normal business hours. An electronic version will be available on the Macomb County Website <http://www.macombcountymi.gov/finance/reportsdocuments.htm>.

**Macomb County, Michigan**  
**Summary of Budgeted Revenues and Expenditures By Fund**  
**Fiscal Year Ending 2011**

Revenues- General Fund		Expenditures- General Fund	
Taxes	\$ 109,511,964	Board of Commissioners	\$1,310,358
Licenses and Permits	420,400	Judicial	\$22,288,405
Fines and Forfeitures	851,000	General County:	
State and Federal Sources	7,865,567	County Executive	\$682,307
Use of Money and Property	2,189,500	Apportionment Commission	\$38,774
Charges for Services	13,687,812	Corporation Counsel	\$851,281
Other	242,000	County Clerk	\$6,027,474
Contributions From Other Funds	26,308,840	County Treasurer	\$2,089,557
Prior Year Apportionment	38,774	Facilities & Operations	\$15,301,398
Reimbursements	14,993,487	Finance	\$4,199,789
Cost Allocations	8,410,734	Health-Water Quality Board	\$4,481
		Human Resources	\$1,746,296
		Information Technology	\$5,504,794
		MSU Extension Services	\$927,448
		Planning, Comm. & Econ Dev	\$2,142,204
Utilization of Unreserved Fund Balance	13,538,934	Plan-Economic Development	\$269,559
		Prosecuting Attorney	\$8,312,362
		Prosecutor's FIA Juvenile Abuse/Neglect	\$140,433
		Prosecutor's Water Quality Unit	\$181,332
		Public Works Commission	\$4,551,313
		Reimbursement	\$789,170
		Risk Management & Safety	\$358,904
		Public Safety	\$61,226,197
		Area Agency on Aging	\$56,602
		County Associations	\$446,730
		Outside Agencies	\$436,280
		Other	\$1,693,788
		Contributions to Other Funds	\$56,481,776
<b>Total General Fund</b>	<b>\$ 198,059,012</b>	<b>Total General Fund</b>	<b>\$ 198,059,012</b>

Revenues- Other Funds		Expenditures- Other Funds	
Parks and Recreation Fund	\$ 262,507	Parks and Recreation Fund	\$ 262,507
Friend of the Court Fund	13,240,207	Friend of the Court Fund	13,240,207
Health Department Fund	23,902,031	Health Department Fund	23,902,031
Community Mental Health Fund	203,368,180	Community Mental Health Fund	203,368,180
Law Library Fund	31,500	Law Library Fund	31,500
Social Services Fund	1,512,434	Social Services Fund	1,512,434
Library Fund	1,160,356	Library Fund	1,160,356
Martha T. Berry Fund	22,834,441	Martha T. Berry Fund	22,834,441
Child Care Fund	27,817,670	Child Care Fund	27,817,670
Delinquent Personal Property Tax Collection Fund	427,606	Delinquent Personal Property Tax Collection Fund	427,606
Prosec. Attny. Coop. Reimbursement Fund	1,177,184	Prosec. Attny. Coop. Reimbursement Fund	1,177,184
Prosec. Attny. Victim Witness Fund	316,388	Prosec. Attny. Victim Witness Fund	316,388
Community Corrections Fund	1,389,395	Community Corrections Fund	1,389,395
Community Service Agency Fund	20,206,291	Community Service Agency Fund	20,206,291
Senior Citizen Services Fund	1,711,542	Senior Citizen Services Fund	1,711,542
Michigan Works Fund	4,467,645	Michigan Works Fund	4,467,645
Veterans Affairs Fund	1,100,870	Veterans Affairs Fund	1,100,870
Telecommunications Fund	1,327,818	Telecommunications Fund	1,327,818
Capitol Improvement Fund	8,500,000	Capitol Improvement Fund	8,500,000
Waterway Cleanup Fund	100,000	Waterway Cleanup Fund	100,000
Planning Grants Fund	225,000	Planning Grants Fund	225,000
Historical Commission Fund	4,500	Historical Commission Fund	4,500
Special Grants Fund	1,327,703	Special Grants Fund	1,327,703
Department of Roads Fund	86,728,848	Department of Roads Fund	94,192,563
Dept. of Roads- Utilization of Unreserved Fund Balance	7,463,915		
<b>Total Other Funds</b>	<b>\$ 430,603,831</b>	<b>Total Other Funds</b>	<b>\$ 430,603,831</b>

**Macomb County, Michigan**  
**Schedule of Unrestricted Fund Balance**  
**Fiscal Year Ending 2011**

<b>Fund</b>	<b>Beginning Unrestricted Fund Balance</b>	<b>Budgeted Utilization Incr. (Decr.)</b>	<b>Ending Unrestricted Fund Balance</b>
General Fund	\$ 47,500,000	\$ (13,538,934)	\$ 33,961,066
Parks and Recreation Fund	74,819	-	74,819
Friend of the Court Fund	80,761	-	80,761
Health Department Fund	1,728,736	-	1,728,736
Community Mental Health Fund	-	-	-
Law Library Fund	14,990	-	14,990
Social Services Fund	97,482	-	97,482
Library Fund	380,212	-	380,212
Martha T. Berry Fund	1,546,781	-	1,546,781
Child Care Fund	2,692,595	-	2,692,595
Delinquent Personal Property Tax Collection Fund	4,039,350	-	4,039,350
Prosec. Attny. Coop. Reimbursement Fund	29,808	-	29,808
Prosec. Attny. Victim Witness Fund	-	-	-
Community Corrections Fund	-	-	-
Community Service Agency Fund	275,302	-	275,302
Senior Citizen Services Fund	53,270	-	53,270
Michigan Works Fund	-	-	-
Veterans Affairs Fund	-	-	-
Telecommunications Fund	911,133	-	911,133
Capital Improvement Fund	13,840,660	-	13,840,660
Waterway Cleanup Fund	240,715	-	240,715
Planning Grants Fund	-	-	-
Historical Commission Fund	3,182	-	3,182
Special Grants Fund	-	-	-
Department of Roads Fund	55,261,499	(7,463,915)	47,797,584
	<u>\$ 128,771,295</u>	<u>\$ (21,002,849)</u>	<u>\$ 107,768,446</u>



**MACOMB COUNTY, MICHIGAN**  
**Budget Amendments**  
**Submitted May 2011**

	Original Budget	Amended Budget	Change	Description
<b>Revenues</b>				
Property Taxes	\$ 109,511,964	\$ 114,247,307	\$ 4,735,343	Adjustment to Property Tax Estimates
Public Works *	864,966	1,719,567	754,601	Creation of a Waste Water Services Division. Public Works Commissioner has acquired a sanitary sewer system from the City of Detroit and also assists in the administration of the Oakland Macomb Interceptor Drain. Time and material will be billed to the member communities for the service that the Public Works employee will now be providing. There are some related expenditures involving this added responsibility. Please see the offsetting expenditures below. This is estimated to be a net gain in revenue to the county since many existing employees will perform additional duties and their time will be billed accordingly.
Revised 5/17/2011				
Other Charges for Services	2,386,858	2,444,858	58,000	Increase CCW photo fee for new jury system. Project approved by the Commission on 12/16/2010. Amount needs to be budgeted in fiscal year ending 12/31/2011.
Contribution from Other Funds	26,308,840	26,310,840	2,000	Contribution from DTE. This project will be used in the current year for the Green Schools Program. revenue needs to be budgeted in current year. See offsetting expenditure below.
Total change in Revenues			<u>\$ 5,549,944</u>	
<b>Expenditures</b>				
Commission:				
Operating Expenses	117,790	169,790	2,000 50,000	Green Schools Program. See the offsetting revenue above. Professional Services
Other Appropriations:				
Operating Expenses	1,693,788	1,783,979	50,000 40,191	Legislative Consulting Unused balance of transition funds. \$50,000 was approved by the Commission on 11/23/2010. Amount needs to be carried forward to fiscal year ending 12/31/2011. Project to be completed in 2011.
Corporation Counsel:				
Operating Expenses	851,281	946,281	95,000	Professional Services and Outside Counsel
Jury Commission:				
Operating Expenses	72,156	116,121	43,965	New jury system. Approved by the Commission on 12/16/2010. Amount needs to be budgeted in fiscal year ending 12/31/2011. Project to be completed in 2011.
Capital Outlay	-	34,976	34,976	Hardware/Software for new jury system.
County Executive:				
Salary and Fringe	645,865	887,232	59,521 181,848	Transfer of Sheriff employee to County Executive Department. This item is cost neutral. Budget needed for the remainder of the fiscal year ending 12/31/2011.
Operating Expenses	36,442	59,126	22,684	Budget needed for the remainder of the fiscal year ending 12/31/2011.
Health and Community Services:				
Salary and Fringe	-	125,793	125,793	Charter requirement. Budget needed for the remainder of the fiscal year ending 12/31/2011.
Operating Expenses	-	18,100	19,100	Charter requirement. Budget needed for the remainder of the fiscal year ending 12/31/2011.

*Submitted*  
6-21-11

	Original Budget	Amended Budget	Change	Description
County Clerk: Operating Expenses	396,743	385,508	(10,941)	Transfer to Jury Commission for new jury system. Approved by the Commission on 12/16/2010. Amount needs to be budgeted in fiscal year ending 12/31/2011. Project to be completed in 2011.
			(294)	Transfer to Capital Outlay for Video Security System
Capital Outlay	-	14,674	14,674	New Clerk Security System approved by the Commission on 11/23/2010. Amount needs to be budgeted in fiscal year ending 12/31/2011. Project completed in 2011.
Risk Management: Operating Expenses	17,868	22,868	5,000	Balance of unused consulting fees for jail medical services RFP. Amount budgeted in fiscal year ending 12/31/2010. Unused amount needs to be carried over to fiscal year ending 12/31/2011. Bid process will be completed during 2011.
Register of Deeds: Operating Expenses	219,259	209,259	(10,000)	Transfer to Jury Commission for new jury system. Approved by the Commission on 12/16/2010. Amount needs to be budgeted in fiscal year ending 12/31/2011. Project to be completed in 2011.
Public Works: * Salary and Fringes	4,282,533	4,665,136	372,603	Added expenditures for the creation of a Waste Water Services Division. Public Works Commissioner has acquired a sanitary sewer system from the City of Detroit and also assists in the administration of the Oakland Macomb Interceptor Drain. Time and material will be billed to the member communities for the service that the Public Works employees will be providing. Please see the revenue above. This is estimated to be a net gain in revenue to the county since many existing employees will perform additional duties and their time will be billed accordingly.
Operating Expenses	258,780	277,938	19,158	
* Revised 5/17/2011				
Information Technology: Operating Expenses	2,019,919	2,140,519	120,600	To carryover unspent funds budgeted in 2010 for upgrade to email system. Project expected to be completed in 2011.
Planning & Economic Development: Salary and Fringes	2,190,490	2,300,069	109,579	Transfer of Sheriff employee to Planning & Econ. Development Department. This item is cost neutral.
Sheriff Department: Salary and Fringes	47,938,072	47,788,972	(169,100)	Transfer of Sheriff Employees to County Executive and Planning & Econ. Development Departments. This item is cost neutral.
Total Change in Expenditures			<u>\$ 1,176,355</u>	
Net Effect of Budget Amendments			<u>\$ 4,373,589</u>	

**BOARD OF COMMISSIONERS  
COUNTY OF MACOMB**

Commissioner \_\_\_\_\_, supported by Commissioner \_\_\_\_\_, moved adoption of the following ordinance.

ORDINANCE NO. \_\_\_\_\_

**FISCAL YEAR 2011 GENERAL APPROPRIATIONS ORDINANCE  
RESTATING AND AMENDING THE FY 2011 BUDGET AND  
APPROPRIATIONS RESOLUTION.**

THE COUNTY OF MACOMB ORDAINS:

Section 1. Budget Resolution Continuation. Pursuant to Section 11.1 of the Home Rule Charter of Macomb County (the "Charter"), the appropriations within and the Fiscal Year 2011 Budget (the "FY 2011 Budget") that are on pages 20 and following and were approved by "FY 2011 General Appropriations Resolution" adopted by the Macomb County Board of Commissioners (the "Commission") on December 16, 2010, except to the extent specifically amended by this Exhibit A to this ordinance or any subsequent budget and appropriations amendments approved by the Commission, shall remain in effect.

Section 2. Tax Levies Continued. The tax levies approved by the FY 2011 General Appropriations Resolution shall remain in effect.

Section 3. Budget Amendments. The Budget Amendments attached as Exhibit A are incorporated by referenced and are approved.

Section 3. Change to Department of Roads. All references in the FY 2011 General Appropriations Resolution and FY 2011 Budget to the Macomb County Road Commission shall now mean the Macomb County Department of Roads.

Section 4. Reaffirmation of Sources and Uses of Funds.

A. \$27,515 to be generated in 2011 by Cigarette Tax Revenue as estimated by Michigan Department of Treasury is to be utilized in accordance with P.A. 264 as amended by P.A. 529 of 1998 as follows:

(1) \$19,422 or 12/17 is to be utilized by the Health Department for the funding of existing or new health related programs as outlined in Act 264.

(2) \$8,093 or 5/17ths is to be utilized in the Sheriff Department-Jail Operations.

B. \$1,888,081 to be generated in 2011 by Liquor Tax Revenue as estimated by Michigan Department of Treasury is to be utilized in accordance with 1985 PA 106, as amended, designating 50% to be used for Substance Abuse programs.

C. \$6,300,000 generated by the Delinquent Tax Revolving Fund is transferred to the General Fund in 2011.

D. \$1,000,000 generated by the Delinquent Tax Revolving Fund is transferred to the Capital Improvement Program.

E. \$1,335,000 generated by the Delinquent Tax Revolving Fund is transferred to the Capital Improvement Program to fund debt service payments as approved by the Macomb County Board of Commissioners on December 19, 1999.

F. \$16,385,000 available in the Revenue Sharing Reserve Fund and the designated annual amount allowable by the State Treasurer is transferred to the General Fund in 2011.

G. \$125,000 of drug forfeiture funds anticipated to be generated in 2011 through the Prosecuting Attorney's Office is designated for use for law enforcement supplies in combating illegal drug activities.

Section 6. Use of Fund Balance. \$\_\_\_\_\_ of the County's accumulated surplus from prior budget years is transferred to the General Fund in 2011.

Section 7. Repeal. Remaining portions of the FY 2011 General Appropriations Resolution (page 1 through and including page 12) have been superseded by the Charter, are no longer appropriate under the Charter, or should be addressed by a general finance ordinance or policy. They are therefore repealed in their entirety.

Section 8. Effective Date. This ordinance shall become effective immediately upon publication of a notice of adoption as shown on Exhibit B.

YEAS: Commissioner(s) \_\_\_\_\_

NAYS: Commissioner(s) \_\_\_\_\_

ABSTAIN: Commissioner(s) \_\_\_\_\_

ABSENT: Commissioner(s) \_\_\_\_\_

Date: \_\_\_\_\_, 2011

\_\_\_\_\_  
Kathy D. Vosburg, Board Chair

\_\_\_\_\_  
Carmella Sabaugh, County Clerk

Adopted: \_\_\_\_\_, 2011

Notice Published: \_\_\_\_\_, 2011

Effective: \_\_\_\_\_, 2011

Exhibit A

[Budget Amendments by Line Item]

EXHIBIT B

COUNTY OF MACOMB

Ordinance No: \_\_\_\_\_

NOTICE OF ADOPTION OF ORDINANCE

The County of Macomb has adopted FISCAL YEAR 2011 GENERAL APPROPRIATIONS ORDINANCE RESTATING AND AMENDING THE FY 2011 BUDGET AND APPROPRIATIONS RESOLUTION. The ordinance shall be effective upon publication of this Notice of Adoption. A copy of the ordinance can be inspected or obtained from the Office of the County Clerk during normal business hours. An electronic version will be available on the Macomb County Website <http://www.macombcountymi.gov/finance/reportsdocuments.htm>.

# **RECYCLABLE PAPER**

RESOLUTION NO.

FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: CONCUR IN THE APPOINTMENT OF THE LAW FIRM OF  
GARAN LUCOW & MILLER, P.C. TO REPRESENT MACOMB COUNTY IN THE  
LITIGATION ENTITLED PATRICIA DEWANDELER VS. MACOMB COUNTY, ET AL  
WHICH IS PENDING IN THE UNITED STATES DISTRICT COURT

INTRODUCED BY: CHAIRPERSON DON BROWN, FINANCE COMMITTEE

Pursuant to the provisions of the Charter, this office is asking the Board to concur in the appointment of the law firm of Garan Luow & Miller to represent the County and individual Defendants in a lawsuit which involves the termination of employment.

Plaintiff in this case is a former employee claiming her rights were violated.

The law firm of Garan Luow & Miller has experienced trial attorneys who handle civil rights claims and should be retained to represent the County and the individual Defendants in this matter. The law firm of Garan, Luow & Miller, P.C. has represented the County and many local municipalities in Macomb County and throughout the State of Michigan.

COMMITTEE/MEETING DATE

FINANCE COMMITTEE – 6/21/11



RESOLUTION NO.

FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: CONCUR IN THE APPOINTMENT OF THE LAW FIRM OF  
PLUNKETT COONEY, P.C. TO REPRESENT MACOMB COUNTY IN THE LITIGATION  
ENTITLED SHAWN JOHNSON VS. MACOMB COUNTY, ET AL WHICH IS PENDING IN  
THE UNITED STATES DISTRICT COURT

INTRODUCED BY: CHAIRPERSON DON BROWN, FINANCE COMMITTEE

Pursuant to the provisions of the Charter, this office is asking the Board to concur in the appointment of the law firm of Plunkett Cooney to represent the County and individual Defendants in a lawsuit which Plaintiff is claiming unreasonable search & seizure, illegal arrest and excessive force.

The law firm of Plunkett Cooney has defended the County in other lawsuits involving the Sheriff Department and has particular expertise in this area. Mr. Pete Peacock of the Mt. Clemens office will be principally responsible for the handling of this matter.

COMMITTEE/MEETING DATE

FINANCE COMMITTEE – 6/21/11