

# MACOMB COUNTY COVID-19 CLOSURE UPDATES



# MACOMB COUNTY

## COVID-19 CLOSURE UPDATES

***This document is meant to provide a list of helpful information and may or may not represent the most current, comprehensive list. Please contact the Macomb County Board of Commissioners office with any additional updates or changes. Changes can be sent by email to bocadmin@macombgov.org or by phone at 586-469-5125.***

The following information is available through the Macomb County Health Department online. Additional information can found at the Michigan Department of Health and Human Services website, as well as the Centers for Disease Control and Prevention website.

### MACOMB COUNTY ONLINE SERVICES

For a quick list of Macomb County services available online, [CLICK HERE](#).

### COVID-19 GENERAL INFORMATION & RESOURCES

For the latest information on the current number of COVID-19 cases in Macomb County and the State of Michigan, please visit: [www.michigan.gov/coronavirus](http://www.michigan.gov/coronavirus)

- COVID-19 Toolkit for Macomb County Residents: [PDF](#)
- Fact Sheet: What You Need to Know About Coronavirus Disease – [\(COVID-19\)](#)
- Web Page: [Prevention and Treatment](#) (includes prevention strategies, use of facemasks, and handwashing recommendations)
- Poster/Fact Sheet: [Stop the Spread of Germs](#)
- Infographic: [How To Be Prepared for Coronavirus](#)
- Page: [Hand Washing/Clean Hands Save Lives](#)
- Fact Sheet: [Stop Germs! Wash Your Hands](#)
- Poster/Fact Sheet: [Symptoms of Coronavirus Disease 2019](#)
- Fact Sheet: [What to Do if You are Sick with Coronavirus Disease 2019](#) (COVID-19)
- [Coronavirus 2019 Fact Sheet](#) (MDHHS)

#### Planning Resources

- Planning: [Family Emergency Preparedness Plan Template](#)
- Planning: [Macomb County Community Emergency Preparedness Guide](#)
- Planning: [Small Business Administration! Preparing for Emergencies](#)

## DEPARTMENTS

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### ANIMAL CONTROL DIVISION

21417 Dunham, Clinton Township, MI 48036

Phone: 586-469-5115; Fax: 586-783-0906

[animalcontrol.macombgov.org](http://animalcontrol.macombgov.org)

For the safety of our employees and the public we serve, the following is a proactive plan of action for Macomb County Animal Control (MCAC). MCAC is advising the public and all employees to take extra measures to mitigate the short and long-term effects of the COVID-19 pandemic. These measures include protecting themselves properly and to follow the CDC Guidelines to reduce the risk of spreading the virus, as well as working to manage our current animal population and minimize the number of new animals and residents entering our facility.

As members of the public safety community we have an obligation to perform our duties during disasters. In accordance with the CDC recommendations in reducing the spread of COVID-19 and to limit personal interactions, the facility gates will remain closed and we are requesting residents to call upon arrival. Effective immediately, the following safeguards are being implemented:

- Limited Public Access to the facility
- High Priority\Emergency Calls Only
- Remote Pet Licensing
- Pre-approved adoptions by appointments
- Owner requested euthanasia by appointment
- Temporary suspension of our Community Cat Program (TNR)
- Removal of deceased domestic animals only
- Defer non-emergency owner surrender intakes

### **Updated Hours During COVID-19 Pandemic**

In accordance with the CDC recommendations in reducing the spread of COVID-19 and to limit personal interactions, the facility gates will remain closed and we are requesting residents to call upon arrival.

Office & Adoption Center Hours: Monday - Friday 10 a.m. - 4 p.m.  
Saturday - Sunday - Closed to Public

Phone Hours: Monday - Friday 8 a.m. - 5 p.m.

*Macomb County Animal Control does not handle wildlife cases. Residents must contact the DNR or a Pest Control company. We will only be accepting calls for sick or injured wildlife if there is a bite involved.*

### BOARD OF COMMISSIONERS

1 South Main, 9th Floor, Mount Clemens, MI 48043

Phone: 586-469-5125; Fax: 586-469-5993

[www.macombBOC.com](http://www.macombBOC.com)

**The Board of Commissioners is maintaining virtual office hours.** Please visit our website for information or contact us at [bocadmin@macombgov.org](mailto:bocadmin@macombgov.org) or via phone at 586-469-5125. Due to the current State of Emergency and with everyone's health and safety in mind, we are currently holding our public meetings available via teleconference. All meeting dates and times are posted and updated on our website.

To join our virtual meetings, please visit our website, agenda postings, social media pages or call the office to receive the current meeting's call-in number and pin. All meetings are open to the public.

To view previous meetings, please visit our [YouTube Channel](#). Closed captions are available by clicking 'CC' in the play bar of the video.

## DEPARTMENTS

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### CLERK'S OFFICE

120 North Main Street, 1st Floor, Mount Clemens, MI 48043  
Phone: 586-469-5120; Fax: 877-443-9505

[clerk.macombgov.org](http://clerk.macombgov.org)

Pursuant to the recent Emergency Declaration made by the Macomb County Executive and the State of Michigan in response to the COVID-19 pandemic as well as the most recent public advisory issued by the White House to avoid groups of more than 10 people, the following service adjustments for the Macomb County Clerk & Register of Deeds Office effective Tuesday, March 17, 2020:

#### **Macomb County Register of Deeds Office - CLOSED to the public.**

Real estate recordings and requests for certified copies of recorded documents will be accepted through the U.S. Mail and via drop box.

Additionally, Land Records search and requests for copies of real estate recorded documents are available [HERE](#).

*EXCEPTION: Instances involving Sheriff Deeds and payoff letter requests can be made by appointment over the phone or through the office's website.*

#### **Macomb County Vital Records Division - CLOSED to the public.**

Notarized DBA Applications (Sole Proprietorship, Co-Partnership, Dissolution) can be submitted through the U.S. Mail.

Requests for copies of birth, death, marriage and business records can be submitted either through the U.S. Mail or on-line through the office website.

Marriage license applications and Notary Public applications can also be mailed. For more information, call 586-469-5205.

Customers seeking CPL renewals will be directed to the [MSP website](#). First-time CPL applications cannot be processed at this time as the Records Office of the Sheriff Department is not conducting fingerprinting for this purpose through March 30, 2020.

#### **The Macomb County Election Department - CLOSED to the public (email [elections@macombgov.org](mailto:elections@macombgov.org) with any questions.).**

Campaign Finance late fees will not be assessed during the closure.

Notarized Candidates' Affidavits of Identity can be submitted by mail.

The Macomb County Clerk Court Section, including the Jury Room, in following the directive issued by Hon. Biernat, will remain open on a limited basis subject to the needs of the Court.

Over-the-counter requests of the Records Division (File Room) will not be entertained except by phone or email. In-person inspection of public records will be available by appointment only for the duration of the emergency.

The Clerk's Office Court Section will be accepting filings via U.S. mail, via e-filing, via e-mail, or via fax filing. Convenience fees are waived until April 3, 2020.

The Clerk's Office Court Section will only accept filings in person by appointment until April 3, 2020. It will be closed to the public without an appointment. [CLICK HERE](#) to request an appointment.

The Court will require a minimal number of jurors to report to jury duty over the next several weeks, subject to the needs of the court. Customers are presented options for conducting business with the Court remotely including fax filing, the fees for which will be waived for the extent of the emergency. Any document that is not required to be e-filed may be filed by U.S. Mail or facsimile.

*These measures are not taken lightly but are proposed to best protect the health of customers and employees alike. Proactive measures to enact social distancing have been adopted at the counter and lobby. Staff resources will be redeployed to add capacity to field email and phone inquiries from the public and to provide for continuity of services throughout this time.*

## DEPARTMENTS

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### FRIEND OF THE COURT

10 North Main, 2nd Floor, Mount Clemens, MI 48043  
Phone: 586-469-5160; Fax: 586-469-7941  
Email: [friendofthecourt@macombgov.org](mailto:friendofthecourt@macombgov.org)  
[foc.macombgov.org](http://foc.macombgov.org)

**Due to Covid-19, the Court is taking steps to minimize the possibility of further spread of the virus to protect all members of our community:**

- It is being requested that, if possible, you avoid coming in person to the office and try to resolve your issue by either calling, sending an email or fax, or (if the matter is not urgent) sending a letter. You can also submit documents via email or fax. If you do not have a scanner, a photo of the document can be sent as an email attachment.
- Per the order of the Chief Judge, all Friend of the Court hearings scheduled between March 17, 2020 and April 3, 2020 must be conducted remotely (i.e., by phone or video) or adjourned.
- If you have a show cause hearing or joint meeting scheduled within the next 30 days, you are likely to receive a notice of adjournment or reschedule. You may receive a telephone call advising you of the new hearing date. You will receive notification of the new date by mail.
- In an effort to limit walk-ins at the Friend Of the Court, the Parenting Time Department will take phone calls regarding questions that involve the current school closures, denials of parenting time as a result of the current school closures, and/or spring break interplay with Court Ordered parenting time. Please note that you should continue to follow the school district calendar for spring break and any other designated holidays as parenting time shall continue as Court ordered.
- For all other non-immediate and/or non-emergency parenting time questions or concerns, please submit your complaint in writing through our online submission form or email.
- If you have a bench warrant and want to resolve it instead of coming in person please call our office at 586-469-5756.

Until further notice, beginning March 23rd, 2020 we will no longer be taking payments in our cashiers office. Please make payments electronically via the MISDU.com website or by mailing your payment to MISDU, P.O. Box 30351, Lansing, Michigan 48909-7851. Be sure to include your case number, name, county code 50 and FIPS code 26099 on your check or money order. Payment coupons can be printed from MISDU.com. You can also make payments online using credit card or debit card through govpay.net at 1-888-604-7888 Macomb County Friend of the Court account code is 1441. Additional information on making payments can be found on our [website](#).

### HEALTH DEPARTMENT

43525 Elizabeth, Mount Clemens, MI 48043  
Phone: 586-469-5235; Fax: 586-469-5885  
[health.macombgov.org](http://health.macombgov.org)

**COVID-19 Helpline: 586-463-3750**

***\*The Helpline is open seven days a week\****

The Macomb County Health Department has expanded the operation of its COVID-19 Helpline to include weekend hours of operation. The Helpline is now open 8:30 A.M. – 5:00 P.M. seven days a week.

The Helpline is an easy to access resource for Macomb County residents, businesses and other organizations to receive timely, accurate information related to COVID-19.

In addition, the Health Department also has a page on its website that includes the latest information and guidance related to COVID-19: [CLICK HERE](#).

## DEPARTMENTS

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### MACOMB/ST. CLAIR MICHIGAN WORKS!

Phone: 586-469-5220; Fax: 586-469-7448

Toll Free: 800-285-WORKS

[macomb-stclairworks.org/covid19](http://macomb-stclairworks.org/covid19)

**\*Centers open by appointment ONLY\***

Unemployment benefit claims should be made online or by phone and can currently be filed at [Michigan.gov/UIA](http://Michigan.gov/UIA) or by calling 866-500-0017.

#### **Appointments can be made by phone at the following locations:**

Clinton Township Career Center  
586-263-1501 | 586-263-8377  
Hours: 8 a.m. – 5 p.m.

Roseville Career Center  
586-447-9200 | 586-447-9226  
Hours: 8 a.m. – 5 p.m.

Mt. Clemens Career Center  
586-783-8700 | 586-783-8704  
Hours: 8 a.m. – 5 p.m.

Warren Career Center  
586-574-2170 | 586-574-2177  
Hours: 8 a.m. – 5 p.m.

Port Huron Career Center  
810-966-3300 | 810-966-3316  
Hours: 8 a.m. – 3 p.m.

**\*Until further notice, all workshops, job fairs, orientation sessions and other group activities at service centers are suspended.\***

### PUBLIC WORKS OFFICE

21777 Dunham, Clinton Township, MI 48036

Phone: 586-469-5325; Email: [public.works@macombgov.org](mailto:public.works@macombgov.org)

[publicworks.macombgov.org](http://publicworks.macombgov.org)

24-Hour Toll Free Emergency Hotline: 877-679-4337

*\*Please remember to not flush any type of sanitary wipe. They may be labeled 'flushable,' but they are not safe to flush.\**

### SHERIFF'S OFFICE

43565 Elizabeth, Mount Clemens, MI 48043

Phone: 586-469-5151; Fax: 586-307-9621

Sheriff's Enforcement Team: 586-493-4861

[macombsheriff.com](http://macombsheriff.com)

Due to health concerns for the public and employees, fingerprinting will be suspended through March 30, 2020.

Visiting in the Annex has been suspended and personal visits will now be remote visits only. The Sheriff's Office is waiving the fee for remote visiting at this time. For information and scheduling visitors, please visit our website or call 888-506-8407.

Phone: 586-469-6346; Fax: 586-469-6787

### TREASURER'S OFFICE

1 South Main, 2nd Floor, Mount Clemens, MI 48043

Phone: 586-463-5190; Fax: 586-463-6770

Mount Clemens, MI 48043

[treasurer.macombgov.org](http://treasurer.macombgov.org)

**\*CLOSED to the public\***

Please call the office or visit our website for additional details.

## 16th JUDICIAL CIRCUIT COURT

Circuit Court Building, 40 North Main, Mount Clemens, MI 48043  
Phone: 586-469-5208  
[circuitcourt.macombgov.org](http://circuitcourt.macombgov.org)

## PROBATE COURT

21885 Dunham Road, Mount Clemens, MI 48043  
Phone: 586-469-5290; Fax: 586-783-0971  
[probatecourt.macombgov.org](http://probatecourt.macombgov.org)

## 42nd DISTRICT COURT (DIVISION I)

Armada Twp, Village of Armada, Bruce Twp, Memphis, Ray Twp,  
Richmond, Richmond Twp, Romeo and Washington Twp  
14713 33 Mile, Romeo, 48065  
Phone: 586-752-9679; Fax: 586-752-1906

## 42nd DISTRICT COURT (DIVISION II)

Chesterfield Twp, Lenox Twp, New Baltimore & New Haven  
35071 23 Mile Road, New Baltimore, 48047  
Phone: 586-725-9500; Fax: 586-725-1404

The 16th Judicial Circuit Court, Macomb County Probate Court and 42nd District Courts are operating in accordance with the Michigan Supreme Court's Administrative Order 2020-2. It provides that access to courtrooms and other spaces is now limited to more than 10 persons, including staff, effective immediately. The Courts are closed to the general public except for essential functions involving health and safety and Constitutional rights. Additionally, dockets will be reassigned to designated judges in order to efficiently handle these matters. **For additional details on the Implementation of Administrative Order 2020-2, please [CLICK HERE](#) or contact the court directly.**

## LOCAL CLOSURES

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### LOCAL MUNICIPALITIES

[Armada Township](#): Senior Center Closed

[Village of Armada](#): Village offices closed until further notice, police department fully operational

[Bruce Township](#): Township offices closed to the public until further notice

[Center Line](#): City Hall, Recreation Center and Library closed to the public until further notice

[Chesterfield Township](#): Township offices (including DPW, police and fire), Senior Center, Leisure and Passport services, and the Library are closed through April 5, 2020 (library closed through March 31, 2020)

[Clinton Township](#): Township Civic Center and Senior Center closed to the public until April 6, 2020

[Eastpointe](#): City Hall, Library & DPW closed to the public through March 31, 2020

[Fraser](#): City Hall, Library, Recreation and Senior Center and DPW closed through April 6, 2020

[Harrison Township](#): Offices closed to the public until April 6, 2020.

[Lenox Township](#): Township Hall temporarily closed

[Macomb Township](#): All Macomb Township buildings closed to the public

[Mount Clemens](#): All City buildings closed to the public until April 6, 2020

[New Baltimore](#): City Hall and all associated buildings (library, parks and recreation and DPW) closed until March 31

[New Haven](#): Municipal offices closed to the public until further notice

[Ray Township](#): Township offices closed to the public

[Richmond](#): All City buildings closed to the public until further notice

[Richmond Township](#): Municipal buildings closed until further notice

[Roseville](#): City Hall closed to the public until further notice

[Shelby Township](#): All non-emergency buildings, facilities and offices closed to the public until further notice.

[St. Clair Shores](#): All City buildings, including the golf course and civic arena are closed to the public until further notice.

[Sterling Heights](#): Municipal offices closed until March 31

[Utica](#): City Hall and the Library closed to the public until further notice

[Warren](#): City Hall and libraries are closed to the public until at least March 31, 2020

[Washington Township](#): Township buildings closed to the public until further notice.

### OTHER CLOSURES IN MACOMB COUNTY

[Macomb County Public Schools](#) - All districts will remain closed through April 13, 2020

[Businesses](#) - Through March 30, 2020, restaurants, cafes, coffee houses, bars, taverns, brewpubs, distilleries, clubs, movie theaters, indoor and outdoor performance venues, gymnasiums, fitness centers, recreation centers, indoor sports facilities, indoor exercise facilities, exercise studios, spas and casinos will remain closed (carry-out and delivery options are available at certain establishments).

*\*\*Please be advised these closures are subject to be change and many municipalities, schools and businesses have online options for certain services. Please check with each location directly for more information.\*\**