

MACOMB COUNTY COVID-19 CLOSURE UPDATES



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This document is meant to provide a list of helpful information and may or may not represent the most current, comprehensive list. Please contact the Macomb County Board of Commissioners office with any additional updates or changes. Changes can be sent by email to bocadmin@macombgov.org or by phone at 586-469-5125.

The following information is available online through the Macomb County Health Department's [website](#). Additional detailed and up-to-date information can also be found on the Michigan Department of Health and Human Services [website](#), as well as the Centers for Disease Control and Prevention [website](#).

Macomb County Health Department COVID-19 Helpline: 586-463-3750

Helpline available 8:30 a.m. - 5:00 p.m. Monday - Friday

Michigan Department of Health and Human Services COVID-19 Hotline: 888-535-6136

Hotline available 8:00 a.m. - 5:00 p.m. Monday - Friday

Email: COVID19@michigan.gov

MACOMB COUNTY ONLINE SERVICES

For a quick list of Macomb County services available online, [CLICK HERE](#).

COVID-19 GENERAL INFORMATION & RESOURCES

For the latest information on the current number of COVID-19 cases in Macomb County and the State of Michigan, please visit: www.michigan.gov/coronavirus

- Governor's Executive Order [2020-77](#) (COVID-19)
- Macomb County COVID-19 [Dashboard](#)
- COVID-19 Toolkit for Macomb County Residents: [PDF](#)
- What You Need to Know About Coronavirus Disease – [\(COVID-19\)](#)
- Social distancing, self-monitoring, quarantine and isolation: [PDF](#)
- [Prevention and Treatment](#) (includes prevention strategies, use of facemasks, and handwashing recommendations)
- [Stop the Spread of Germs](#)
- [How To Be Prepared for Coronavirus](#)
- [Hand Washing/Clean Hands Save Lives](#)
- [Stop Germs! Wash Your Hands](#)
- [Symptoms of Coronavirus Disease 2019](#)
- [What to Do if You are Sick with Coronavirus Disease 2019](#) (COVID-19)
- [Coronavirus 2019 Fact Sheet](#) (MDHHS)
- [COVID-19 and Older Adults](#)

Planning Resources

- Planning: [Family Emergency Preparedness Plan Template](#)
- Planning: [Macomb County Community Emergency Preparedness Guide](#)
- Planning: [Small Business Administration' Preparing for Emergencies](#)

DEPARTMENTS

ANIMAL CONTROL DIVISION

21417 Dunham, Clinton Township, MI 48036

Phone: 586-469-5115; Fax: 586-783-0906

animalcontrol.macombgov.org

For the safety of our employees and the public we serve, the following is a proactive plan of action for Macomb County Animal Control (MCAC). MCAC is advising the public and all employees to take extra measures to mitigate the short and long-term effects of the COVID-19 pandemic. These measures include protecting themselves properly and to follow the CDC Guidelines to reduce the risk of spreading the virus, as well as working to manage our current animal population and minimize the number of new animals and residents entering our facility.

As members of the public safety community we have an obligation to perform our duties during disasters. In accordance with the CDC recommendations in reducing the spread of COVID-19 and to limit personal interactions, the facility gates will remain closed and we are requesting residents to call upon arrival. Effective immediately, the following safeguards are being implemented:

- Limited Public Access to the facility
- High Priority\Emergency Calls Only
- Remote Pet Licensing
- Pre-approved adoptions by appointments
- Owner requested euthanasia by appointment
- Temporary suspension of our Community Cat Program (TNR)
- Removal of deceased domestic animals only
- Defer non-emergency owner surrender intakes

Updated Hours During COVID-19 Pandemic

In accordance with the CDC recommendations in reducing the spread of COVID-19 and to limit personal interactions, the facility gates will remain closed and we are requesting residents to call upon arrival.

Office & Adoption Center Hours: Monday - Friday 10 a.m. - 4 p.m.
Saturday - Sunday - Closed to Public

Phone Hours: Monday - Friday 8 a.m. - 5 p.m.

Macomb County Animal Control does not handle wildlife cases. Residents must contact the DNR or a Pest Control company. We will only be accepting calls for sick or injured wildlife if there is a bite involved.

BOARD OF COMMISSIONERS

1 South Main, 9th Floor, Mount Clemens, MI 48043

Phone: 586-469-5125; Fax: 586-469-5993

www.macombBOC.com

The Board of Commissioners is maintaining virtual office hours. Please visit our website for information or contact us at bocadmin@macombgov.org or via phone at 586-469-5125. Due to the current State of Emergency and with everyone's health and safety in mind, we are currently holding our public meetings available via teleconference. All meeting dates and times are posted and updated on our website.

To join our virtual meetings, please visit our website, agenda postings, social media pages or call the office to receive the current meeting's call-in number and pin. All meetings are open to the public.

To view previous meetings, please visit our [YouTube Channel](#). Closed captions are available by clicking 'CC' in the play bar of the video.

DEPARTMENTS

CLERK'S OFFICE

120 North Main Street, 1st Floor, Mount Clemens, MI 48043
Phone: 586-469-5120; Fax: 877-443-9505

clerk.macombgov.org

Pursuant to the recent Emergency Declaration made by the Macomb County Executive and the State of Michigan in response to the COVID-19 pandemic as well as the most recent public advisory issued by the White House to avoid groups of more than 10 people, the following service adjustments for the Macomb County Clerk & Register of Deeds Office effective Tuesday, March 17, 2020:

Macomb County Register of Deeds Office - CLOSED to the public.

- Real estate recordings and requests for certified copies will be accepted through the U.S. Mail and via drop box.
 - Additionally, Land Records search and requests for copies of real estate recorded documents are available [HERE](#).
- EXCEPTION: Instances involving Sheriff Deeds and payoff letter requests can be made by appointment over the phone or through the office's website.*

Macomb County Vital Records Division - CLOSED to the public.

- Notarized DBA Applications (Sole Proprietorship, Co-Partnership, Dissolution) can be submitted through the U.S. Mail.
- Requests for copies of birth, death, marriage and business records can be submitted either through the U.S. Mail or online through the office website.
- Marriage license and Notary Public applications can also be mailed. For more information, call 586-469-5205.
- Customers seeking CPL renewals will be directed to the [MSP website](#). First-time CPL applications cannot be processed at this time as the Records Office is not conducting fingerprinting for this purpose through March 30, 2020.

The Macomb County Election Department - CLOSED to the public (email elections@macombgov.org with questions).

Campaign Finance late fees will not be assessed during the closure. Notarized Candidates' Affidavits of Identity can be submitted by mail as well as voter registrations, absent voter ballot requests, candidate and committee filings (which can also be emailed).

The Macomb County Clerk Court Section, including the Jury Room, in following the directive issued by Hon. Biernat, will remain open on a limited basis subject to the needs of the Court:

- Over-the-counter requests of the Records Division (File Room) will not be entertained except by phone or email. In-person inspection of public records will be available by appointment only for the duration of the emergency.
- The Clerk's Office Court Section will be accepting filings via U.S. mail, via e-filing (<https://circuitcourt.macombgov.org/CircuitCourt-eFilingResources>), via e-mail, or via fax filing. Convenience fees are waived until April 3, 2020.
- The Clerk's Office Court Section will only accept filings in person by appointment until April 3, 2020. It will be closed to the public without an appointment. [CLICK HERE](#) to request an appointment.
- The Court will require a minimal number of jurors to report to jury duty over the next several weeks, subject to the needs of the court. Customers are presented options for conducting business with the Court remotely including fax filing, the fees for which will be waived for the extent of the emergency. Any document that is not required to be e-filed may be filed by U.S. Mail or facsimile.

Virtual Office - During the State of Emergency, the Macomb County Clerk and Register of Deeds offices are operating a 'Virtual Clerk's Office' during regular business hours. [CLICK HERE](#) to contact the Virtual Clerk's Office.

Mobile Office - [CLICK HERE](#)

Senior Hotline - For help finding a Clerk's Office service of filling out record request forms, please call 586-469-5347.

These measures are not taken lightly but are proposed to best protect the health of customers and employees alike. Proactive measures to enact social distancing have been adopted at the counter and lobby. Staff resources will be redeployed to add capacity to field email/phone inquiries from the public and to provide for continuity of services throughout this time.

FRIEND OF THE COURT

10 North Main, 2nd Floor, Mount Clemens, MI 48043
Phone: 586-469-5160; Fax: 586-469-7941
Email: friendofthecourt@macombgov.org
foc.macombgov.org

Due to Covid-19, the Court is taking steps to minimize the possibility of further spread of the virus to protect all members of our community:

- Due to Governor Whitmer's Stay at Home Order issues on March 23, 2020, Friend of the Court will have limited staff operating under essential functions only. Phone calls are available on a limited basis between the hours of 10:00 a.m. to 3:00 p.m. Monday through Friday. Please be advised that, due to limited staff, wait times may be longer than usual. Questions about your case can still be submitted and resolved via email, fax and regular mail.
- All non-immediate and/or non-emergency parenting time questions or concerns should be submitted in writing through our online submission form or email submissions to friendofthecourt@macombgov.org.
- If you have a bench warrant and would like to resolve it instead of coming in person, please call our office at 586-469-5756.
- [CLICK HERE](#) for contact information regarding hearing and child support related matters.
- [CLICK HERE](#) to view live court proceedings and Zoom instructions.
- [Stimulus Payment FAQs](#)
- [Custody and Parenting Time during the COVID-19 outbreak FAQs](#)
- [Unemployment benefits FAQs](#)

Until further notice, beginning March 23rd, 2020 we will no longer be taking payments in our cashiers office. Please make payments electronically via the MISDU.com website or by mailing your payment to MISDU, P.O. Box 30351, Lansing, Michigan 48909-7851. Be sure to include your case number, name, county code 50 and FIPS code 26099 on your check or money order. Payment coupons can be printed from MISDU.com. You can also make payments online using credit card or debit card through govpay.net at 1-888-604-7888 Macomb County Friend of the Court account code is 1441. Additional information on making payments can be found on our [website](#).

HEALTH DEPARTMENT

43525 Elizabeth, Mount Clemens, MI 48043
Phone: 586-469-5235; Fax: 586-469-5885
health.macombgov.org

COVID-19 Helpline: 586-463-3750

Helpline available seven days a week

The Macomb County Health Department has expanded the operation of its COVID-19 Helpline to include weekend hours of operation. The Helpline is now open 8:30 A.M. – 5:00 P.M. seven days a week.

The Helpline is an easy to access resource for Macomb County residents, businesses and other organizations to receive timely, accurate information related to COVID-19.

In addition, the Health Department also has a page on its website that includes the latest information and guidance related to COVID-19: [CLICK HERE](#).

DEPARTMENTS

MACOMB/ST. CLAIR MICHIGAN WORKS!

Phone: 586-469-5220; Fax: 586-469-7448

Toll Free: 800-285-WORKS

macomb-stclairworks.org/covid19

Centers open by appointment ONLY

Unemployment benefit claims can be filed online at Michigan.gov/UIA or by calling 866-500-0017.

Appointments can be made by phone at the following locations:

Clinton Township Career Center
586-263-1501 | 586-263-8377
Hours: 8 a.m. – 5 p.m.

Port Huron Career Center
810-966-3300 | 810-966-3316
Hours: 8 a.m. – 3 p.m.

Warren Career Center
586-574-2170 | 586-574-2177
Hours: 8 a.m. – 5 p.m.

Mt. Clemens Career Center
586-783-8700 | 586-783-8704
Hours: 8 a.m. – 5 p.m.

Roseville Career Center
586-447-9200 | 586-447-9226
Hours: 8 a.m. – 5 p.m.

All workshops, job fairs, orientation sessions and other group activities at service centers are suspended until further notice.

PUBLIC WORKS OFFICE

21777 Dunham, Clinton Township, MI 48036

Phone: 586-469-5325; Email: public.works@macombgov.org

publicworks.macombgov.org

24-Hour Toll Free Emergency Hotline: 877-679-4337

Please remember to not flush any type of sanitary wipe. They may be labeled 'flushable,' but they are not safe to flush.

SHERIFF'S OFFICE

43565 Elizabeth, Mount Clemens, MI 48043

Phone: 586-469-5151; Fax: 586-307-9621

Sheriff's Enforcement Team: 586-493-4861

macombsheriff.com

As of March 24, 2020, and in conjunction with a statewide order issued by the Governor, several services will be suspended due to health concerns for the public, our staff and our inmates. At this time, these services will be suspended for at least three weeks. Our lobby will be limited to posting bonds and adding funds to inmate accounts. We strongly urge those wishing to make a police report to call first. If you do not wish to make a report at your home, we can arrange to meet you elsewhere. It is also possible a deputy may call you to take your report.

The Records Office will be closed to the public. Fingerprinting and weapon purchase will be suspended at this time. If you have a pistol sales record that needs to be submitted, please mail it to our office - Attn: Records Office. Information on FOIA requests and copies of police or crash reports, please visit our website or call 586-307-9393 for additional information.

Visiting in the Annex has been suspended and personal visits will now be remote visits only. The Sheriff's Office is waiving the fee for remote visiting at this time. For information and scheduling visitors, please visit our website or call 888-506-8407.

TREASURER'S OFFICE

1 South Main, 2nd Floor, Mount Clemens, MI 48043

Phone: 586-463-5190; Fax: 586-463-6770

Mount Clemens, MI 48043

treasurer.macombgov.org

CLOSED to the public

Please call the office or visit our website for additional details.

16th JUDICIAL CIRCUIT COURT

Circuit Court Building, 40 North Main, Mount Clemens, MI 48043
Phone: 586-469-5208
circuitcourt.macombgov.org

PROBATE COURT

21885 Dunham Road, Mount Clemens, MI 48043
Phone: 586-469-5290; Fax: 586-783-0971
probatecourt.macombgov.org

42nd DISTRICT COURT (DIVISION I)

Armada Twp, Village of Armada, Bruce Twp, Memphis, Ray Twp,
Richmond, Richmond Twp, Romeo and Washington Twp
14713 33 Mile, Romeo, 48065
Phone: 586-752-9679; Fax: 586-752-1906

42nd DISTRICT COURT (DIVISION II)

Chesterfield Twp, Lenox Twp, New Baltimore & New Haven
35071 23 Mile Road, New Baltimore, 48047
Phone: 586-725-9500; Fax: 586-725-1404

The 16th Judicial Circuit Court, Macomb County Probate Court and 42nd District Courts are operating in accordance with the Michigan Supreme Court's Administrative Order 2020-2. It provides that access to courtrooms and other spaces is now limited to more than 10 persons, including staff, effective immediately. The Courts are closed to the general public except for essential functions involving health and safety and Constitutional rights. Additionally, dockets will be reassigned to designated judges in order to efficiently handle these matters. **For additional details on the Implementation of Administrative Order 2020-2, please [CLICK HERE](#) or contact the court directly.**

LOCAL CLOSURES

LOCAL MUNICIPALITIES

[Armada Township](#): Senior Center closed

[Village of Armada](#): Village offices closed until further notice, police department fully operational

[Bruce Township](#): Township offices closed to the public until further notice

[Center Line](#): City Hall, Recreation Center and Library closed to the public until further notice

[Chesterfield Township](#): Senior Center, Leisure Services Programming, passport services and Township facility rentals closed until further notice

[Clinton Township](#): Township Civic Center closed to the public until June 1, 2020. Essential services provided via phone, on-line services, email and regular mail

[Eastpointe](#): City Hall, Library & DPW closed to the public

[Fraser](#): City Hall, Library, Recreation and Senior Center and DPW closed through May 28, 2020

[Harrison Township](#): Offices closed to the public until further notice

[Lenox Township](#): Township Hall temporarily closed

[Macomb Township](#): All Macomb Township buildings closed to the public

[Mount Clemens](#): All City buildings closed to the public until further notice

[New Baltimore](#): City Hall and all associated buildings (library, parks and recreation and DPW) closed until further notice

[New Haven](#): Municipal offices closed to the public until further notice

[Ray Township](#): Township offices closed to the public

[Richmond](#): All City buildings closed to the public until further notice

[Richmond Township](#): Municipal buildings closed until further notice

[Roseville](#): City Hall closed to the public until further notice

[Shelby Township](#): All non-emergency buildings, facilities and offices closed to the public until further notice.

[St. Clair Shores](#): All City buildings, including the golf course and civic arena are closed to the public until further notice.

[Sterling Heights](#): Municipal offices closed until at least May 28, 2020

[Utica](#): City Hall and the Library closed to the public until further notice

[Warren](#): City Hall and libraries are closed to the public

[Washington Township](#): Township buildings closed to the public until further notice.

OTHER CLOSURES IN MACOMB COUNTY

[Macomb County Public Schools](#) - All districts will remain closed for the remainder of the 2019-2020 school year.

[Businesses](#) - Through May 28, 2020, restaurants, cafes, coffee houses, bars, taverns, brewpubs, distilleries, clubs, movie theaters, indoor and outdoor performance venues, gymnasiums, fitness centers, recreation centers, indoor sports facilities, indoor exercise facilities, exercise studios, spas and casinos will remain closed (carry-out and delivery options are available at certain establishments).

Please be advised these closures are subject to be change and many municipalities, schools and businesses have online options for certain services. Please check with each location directly for more information.