

**MINUTES OF THE
FINANCE COMMITTEE
THURSDAY, DECEMBER 12, 2013**

At a meeting of the **Finance Committee**, held Thursday, December 12, 2013, in the Board Room, on the 9th Floor of the Administration Building, Mount Clemens, the following members were present:

Miller-Chair, Mocerri-Vice-Chair, Boyle, Brown, Carabelli, Flynn, Klinefelt,
Mijac, Sabatini, Sauger, Smith, Tocco and Vosburg.

There being a quorum of the committee present, Chair Miller called the meeting to order at 9:02 a.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

AGENDA

MOTION

A motion was made by Carabelli, supported by Flynn, to adopt the agenda, as amended, to include #15a and b, Budget Amendments/County Clerk. **The Motion Carried.**

CHAIRMAN'S COMMENTS

Chair Miller noted information that was provided regarding the introduction of HB 4001 to modernize and standardize the procedures for Freedom of Information Act requests.

He said he stood with fast food workers last Thursday as part of a 109 city, nation-wide strike and said it was inspiring to hear stories from the workers.

He also offered some historical facts

MINUTES

MOTION

A motion was made by Vosburg, supported by Tocco, to approve the August 19 (special) and 21 (special), September 12 and 18, and October 10 and 29, 2013, minutes of this committee, as written. **The Motion Carried.**

RECOMMENDATIONS FROM 11-5-13 JUSTICE & PUBLIC SAFETY COMMITTEE MEETING

BUDGET AMENDMENT/EMERGENCY MANAGEMENT/FUND 350

COMMITTEE RECOMMENDATION – MOTION

A motion was made by Tocco, supported by Carabelli, to recommend that the Board of Commissioners approve a budget transfer request in the amount of \$250,000 in Fund 350 for the 2011 UASI Grant by increasing Capital Outlay by \$250,000 and decreasing Supplies and Services by \$250,000; further, this budget action addresses budgetary issues only. It does not constitute the Commission's approval of any County contract. If a contract requires Commission approval under the County's Contracting Policy or the County's Procurement Ordinance, such approval must be sought separately; further, a copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive. **THE MOTION CARRIED.**

BUDGET AMENDMENT/FINANCE/DISTRICT COURT 3RD CLASS BUDGET

COMMITTEE RECOMMENDATION – MOTION

A motion was made by Brown, supported by Smith, to recommend that the Board of Commissioners approve an increase in the 2013 Supplies and Services line item in the District Court 3rd Class Budget Center and decrease the 2013 Contingency Account in the amount of \$12,152 in order to pay witness fees for the remainder of the year; further, this budget action addresses budgetary issues only. It does not constitute the Commission's approval of any County contract. If a contract requires Commission approval under the County's Contracting Policy or the County's Procurement Ordinance, such approval must be sought separately; further, a copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive. **THE MOTION CARRIED.**

RECOMMENDATION FROM 11-7-13 INFRASTRUCTURE COMMITTEE MEETING

CONTRACT WITH TELTOW CONTRACTING, INC./DEPARTMENT OF ROADS

COMMITTEE RECOMMENDATION – MOTION

A motion was made by Brown, supported by Carabelli, to recommend that the Board of Commissioners approve the contract between the Macomb County Department of Roads and Teltow Contracting, Inc. for the Russ Road culvert replacement and 27 Mile Road bridge removal at a cost of \$278,404; further, a copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

The following commissioners asked questions of Department of Roads Director Bob Hoepfner: Carabelli, Miller and Flynn.

Chair Miller called for a vote on the motion and **THE MOTION CARRIED.**

RECOMMENDATIONS FROM 11-7-13 HEALTH & HUMAN SERVICES COMMITTEE MEETING

BUDGET AMENDMENT/CSA/EMERGENCY SOLUTIONS GRANT

COMMITTEE RECOMMENDATION – MOTION

A motion was made by Mocerri, supported by Sauger, to recommend that the Board of Commissioners approve an amendment to the previously approved Community Services Agency budget with an increase in the amount of \$115,000 for Fiscal Year 2013/2014 (Emergency Solutions Grant); further, this budget action addresses budgetary issues only. It does not constitute the Commission's approval of any County contract. If a contract requires Commission approval under the County's Contracting Policy or the County's Procurement Ordinance, such approval must be sought separately; further, a copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

Joe Cook, Assistant Director, was present and gave an overview.

The following commissioners spoke: Mocerri, Miller and Brown.

Chair Miller called for a vote on the motion and **THE MOTION CARRIED.**

CONTRACT AMENDMENT/CSA/MORNING STAR-EARLY HEAD START

COMMITTEE RECOMMENDATION – MOTION

A motion was made by Mocerri, supported by Tocco, to recommend that the Board of Commissioners approve a contract amendment with Morning Star Early Learning Center for center-based services for Community Services Agency's Head Start 0-5; further, this budget action addresses budgetary issues only. It does not constitute the Commission's approval of any County contract. If a contract requires Commission approval under the County's Contracting Policy or the County's Procurement Ordinance, such approval must be sought separately; further, a copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

The following commissioners spoke: Carabelli and Miller.

Chair Miller called for a vote on the motion and **THE MOTION CARRIED.**

BUDGET AMENDMENT/HEALTH/INFANT SAFE SLEEP MINI-GRANT

COMMITTEE RECOMMENDATION – MOTION

A motion was made by Mocerri, supported by Flynn, to recommend that the Board of Commissioners approve an increase in budgeted revenues and expenditures of \$22,500 for the Health Department Grant Fund supporting the Infant Safe Sleep Mini-Grant; further, this budget action addresses budgetary issues only. It does not constitute the Commission's approval of any County contract. If a contract requires Commission approval under the County's Contracting Policy or the County's Procurement Ordinance, such approval must be sought separately; further, a copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

Bill Ridella, Director/Health Officer, was present and provided an explanation.

The following commissioners spoke: Mocerri, Miller and Klinefelt.

Chair Miller called for a vote on the motion and **THE MOTION CARRIED.**

CONTRACT AMENDMENT/HEALTH/ACCESS AMENDMENT #2-WIC PROGRAM

COMMITTEE RECOMMENDATION – MOTION

A motion was made by Mijac, supported by Sauger, to recommend that the Board of Commissioners approve amendment #2 to the existing WIC Program services contract between the Arab Community Center for Economic & Social Services (ACCESS) and the Macomb County Health Department which will extend the contract for one year, from January 1, 2014 to December 31, 2014, for a total contract amount not to exceed \$192,000; further, this budget action addresses budgetary issues only. It does not constitute the Commission's approval of any County contract. If a contract requires Commission approval under the County's Contracting Policy or the County's Procurement Ordinance, such approval must be sought separately; further, a copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

The following commissioners asked questions of Bill Ridella: Carabelli, Boyle and Smith.

Chair Miller called for a vote on the motion and **THE MOTION CARRIED.**

APPOINTMENT OF LAW FIRM

John Schapka, Interim Corporation Counsel, gave an overview of the lawsuit.

COMMITTEE RECOMMENDATION – MOTION

A motion was made by Tocco, supported by Smith, to recommend that the Board of Commissioners concur in the appointment of Kevin L. Moffatt of Martin Bacon & Martin, P.C., to represent the County of Macomb and Macomb Sheriff's Deputy Jeffrey McPherson in litigation entitled Leslie A. Roberts v. County of Macomb and Jeffrey Allen McPherson, 16th Circuit Court Case No. 13-4404-NI; further, a copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive. **THE MOTION CARRIED.**

REPORT ON MACOMB COUNTY VETERANS NEEDS ASSESSMENT PROJECT

The following individuals from the University of Michigan Gerald R. Ford School of Public Policy were present and provided an overview of the report: Professor Elizabeth Gerber, Caitlin Carmedelle, Ryne Peterson and Lauren Sheram.

The following commissioners spoke: Vosburg, Boyle, Carabelli, Mijac, Klinefelt, Sauger, Smith and Mocerri.

Chair Miller thanked them for their work and stated that the report will help commissioners in their decision making process.

MOTION

A motion was made by Carabelli, supported by Sauger, to receive and file the report provided on the Macomb County Veterans Needs Assessment Project. **The Motion Carried.**

CORRESPONDENCE

No correspondence was provided.

ADOPT PROCLAMATION COMMENDING MARY SOLOMON – RETIREMENT FROM COMMUNITY SERVICES AGENCY (OFFERED BY BOARD)

COMMITTEE RECOMMENDATION – MOTION

A motion was made by Tocco, supported by Mocerri, to recommend that the Board of Commissioners adopt a proclamation commending Mary Solomon – retirement from Community Services Agency. **THE MOTION CARRIED.**

EXECUTIVE SESSION TO DISCUSS LABOR NEGOTIATIONS

MOTION

A motion was made by Carabelli, supported by Sabatini, to enter into Executive Session for the purpose of discussing labor negotiations. **The Motion Carried.**

In accordance with the motion, committee entered Executive Session at 9:59 a.m., with it concluding at 11:46 a.m.

ITEMS WAIVED BY GOVERNMENT OPERATIONS COMMITTEE CHAIR

BUDGET AMENDMENT/COUNTY CLERK/ROD/QMATIC/VIRTUAL QUEUING SYSTEM

COMMITTEE RECOMMENDATION – MOTION

A motion was made by Flynn, supported by Mijac, to recommend that the Board of Commissioners approve a budget amendment that will enable the County Clerk/Register of Deeds to reinvent the way the public waits in line for county government services by purchasing a virtual queuing system at a cost not to exceed \$170,434, which includes \$42,055 for a five-year maintenance agreement; funding is available as follows: \$28,184-County Clerk Salaries and Fringe Benefits, \$78,000-County Clerk Capital Outlay, \$34,311-Register of Deeds Salaries and Fringe Benefits, \$8,900-Register of Deeds Supplies and Services and \$21,039-Register of Deeds Automation Fund Capital Outlay; further, this budget action addresses budgetary issues only. It does not constitute the Commission's approval of any County contract. If a contract requires Commission approval under the County's Contracting Policy or the County's Procurement Ordinance, such approval must be sought separately; further, a copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive. **THE MOTION CARRIED WITH BROWN AND SABATINI VOTING "NO."**

BUDGET AMENDMENT/COUNTY CLERK/ROD/IDENTISYS/MAINTENANCE AGREEMENT FOR VIRTUAL QUEUING SYSTEM

COMMITTEE RECOMMENDATION – MOTION

A motion was made by Mijac, supported by Klinefelt, to recommend that the Board of Commissioners approve a five-year maintenance contract with Identisys, Inc., for the Clerk/Register of Deeds' virtual queuing system, which is proposed in a concurrent resolution, at a one-time cost not to exceed \$42,054.75 for the entire five-year period; funds are available in the Clerk's Capital Outlay account per a budget adjustment in a concurrent resolution; further, a copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

The following commissioners spoke: Vosburg and Sabatini.

Chair Miller called for a vote on the motion and **THE MOTION CARRIED WITH BROWN AND SABATINI VOTING "NO."**

ADJOURNMENT

MOTION

A motion was made by Carabelli, supported by Flynn, to adjourn the meeting at 11:55 a.m. **The Motion Carried.**

A handwritten signature in cursive script that reads "Corinne Bedard".

Corinne Bedard
Committee Reporter