

**MINUTES OF THE
ECONOMIC DEVELOPMENT COMMITTEE**

MONDAY, NOVEMBER 19, 2012

At a meeting of the **Economic Development Committee**, held Monday, November 19, 2012, in the Board Room, on the 9th Floor of the Administration Building, Mount Clemens, the following members were present:

Carabelli-Co-Chair, Flynn-Co-Chair, Gralewski, Miller, Mocerri, Sabatini, Smith, Tocco and Vosburg (ex-officio).

Other Commissioners Also Present:

Brown, DiMaria, Frascchetti and Sauger.

There being a quorum of the committee present, Chair Brown called the meeting to order at 9:06 a.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

AGENDA

MOTION

A motion was made by Gralewski, supported by Smith, to adopt the agenda, as presented. **The Motion Carried.**

MINUTES

MOTION

A motion was made by Gralewski, supported by Smith, to approve the August 29 (special), September 12 and 26 (special), and October 10 and 24 (special), 2012 minutes of this committee, as written. **The Motion Carried.**

EDUCATION AND TRAINING

Quarterly Report from John Bierbusse, Macomb/St. Clair Workforce Development Board

John Bierbusse summarized his report. He stated that the federal Extended Unemployment Benefits will expire on December 31, 2012, which will affect between 8,000-8,500 Macomb County unemployed. He noted that the unemployment rate remains above the statewide average for the past eight years.

The following commissioners spoke: Flynn.

MOTION

A motion was made by Smith, supported by Gralewski, to receive and file the quarterly report submitted by John Bierbusse, Macomb/St. Clair Workforce Development Board. **The Motion Carried.**

Review of 2013 Budget for Michigan Works

John Bierbusse explained that their budget is the result of a contract they have with the County to provide services in their Michigan Works service centers. He said money is passed through from the Workforce Development Board and primarily covers the wages of the individuals hired under the contract.

The following commissioners spoke: Flynn and Mocerri.

MOTION

A motion was made by Mocerri, supported by Miller, to receive and file the 2013 budget review for Michigan Works. **The Motion Carried.**

DEPARTMENT OF ROADS

Approve 2012/2013 Budget Increase/Department of Roads

Bob Hoepfner overviewed the budget transfer request to complete repairs to the elevator at the 117 South Groesbeck building.

MOTION

A motion was made by Smith, supported by Sabatini, to approve and forward to the Finance Committee the request to amend the FY 2012/2013 budget for the Macomb County Department of Roads to transfer \$70,000 from the fund balance to complete repairs to the elevator at 117 South Groesbeck building (fund balance of \$41,926,999 estimated for FY end on 9/30/13). National Elevator Consultants, Inc., the County's elevator consultant, will prepare bid specifications and monitor repairs at a cost of \$7,200; the project will be publicly advertised and bid, with award to the lowest qualified bidder; the estimated cost of the repair is \$60,653 (estimate submitted by Thyssen Krupp, with whom Department of Roads has a contract with for elevator maintenance); Further, these budget actions address budgetary issues only. They do not constitute the Commission's approval of any County contract. If a contract requires Commission approval under the County's Contracting Policy or the County's Procurement Ordinance, such approval must be sought separately. **The Motion Carried.**

Approve 2012/2013 Budget Increase/Department of Roads

Bob Hoepfner overviewed their request for a budget amendment to recognize an audit adjustment. He said they will use the money to prepare for additional equipment or for winter road maintenance.

The following commissioners spoke: Carabelli, Tocco and Miller.

MOTION

A motion was made by Smith, supported by Sabatini, to approve and forward to the Finance Committee the request to amend the FY 2012/2013 budget for the Macomb County Department of Roads in the amount of \$1,342,432 to recognize audit adjustment to FY 2010 state maintenance contract (\$500,000 in capital equipment line item and \$842,432 in construction and maintenance expenditure line item; Further, these budget actions address budgetary issues only. They do not constitute the Commission's approval of any County contract. If a contract requires Commission approval under the County's Contracting Policy or the County's Procurement Ordinance, such approval must be sought separately. **The Motion Carried.**

PLANNING & ECONOMIC DEVELOPMENT

Approve 2012 Budget Increase/Planning & Economic Development Dept. for NSP3

MOTION

A motion was made by Smith, supported by Mocerri, to approve and forward to the Finance Committee the request to increase the 2012 budgeted revenues and expenditures in the Macomb County Department of Planning & Economic Development as a result of the need to expend the entire NSP3 grant allocation of \$2,536,817 in 2013; the project will be completed by July 2013 and the County must have access to the entire amount of funding available in order to pay for these costs; Further, these budget actions address budgetary issues only. They do not constitute the Commission's approval of any County contract. If a contract requires Commission approval under the County's Contracting Policy or the County's Procurement Ordinance, such approval must be sought separately.

The following commissioners spoke: Carabelli, Tocco, Sabatini and Smith.

Co-Chair Flynn spoke about the possibility of including in the current Procurement Policy or a Grant Ordinance a requirement that some of these projects must go out for competitive bid. Mr. Brumbaugh said he will work with the Department of Planning and also review the grant requirements, etc., to determine if that is possible.

Co-Chair Flynn called for a vote on the motion and **The Motion Carried with Carabelli and Sabatini voting "No."**

Update on Solid Ground

Mike Rozny and Carrie Fortune were present and provided an overview on the history and development of Solid Ground, the current situation of the facility and some of the options that have been considered through the Home Consortium.

The following commissioners spoke: Smith, Carabelli, Mocerri, Smith, Sauger and Fraschetti.

Co-Chair Carabelli suggested that Mr. Provenzano meet with the Office of County Executive and report back on solutions.

Co-Chair Flynn suggested sending a request to the Office of the County Executive to look at developing recommendations to increase efficiencies for some of the grant projects under the Department of Planning. There were no objections.

MOTION

A motion was made by Mocerri, supported by Miller, to receive and file the update provided on Solid Ground. **The Motion Carried.**

Review of 2013 Budget for Planning & Economic Development Dept.

Pete Provenzano summarized the budget. He stated that after some internal reorganizing, they were able to include a reduction of one position. He said they were able to trim operating expenses and the only increase is for advertising and marketing.

The following commissioners asked questions of Don Morandini: Carabelli, Tocco and Mocerri, Smith and Flynn.

The following information was requested to be provided for the December 4th Board Operations Committee meeting:

- Breakdown of funds for advertising
- Breakdown for the following line items due to large increases from the last budget: Supplies & Services and Contract Services
- Breakdown of projects under each category in the Community Development Block Grant; what are the special projects

MOTION

A motion was made by Tocco, supported by Mocerri, to receive and file the 2013 budget review for the Department of Planning and Economic Development. **The Motion Carried.**

ADJOURNMENT

MOTION

A motion was made by Tocco, supported by Sabatini, to adjourn the meeting at 10:55 a.m. **The Motion Carried.**

A handwritten signature in cursive script that reads "Corinne Bedard".

Corinne Bedard
Committee Reporter