

**MINUTES OF THE
BUDGET COMMITTEE**

TUESDAY, DECEMBER 14, 2010

At a meeting of the **Budget Committee**, held Tuesday, December 14, 2010, in the Board Room, on the 9th Floor of the Administration Building, Mount Clemens, the following members were present:

Brdak-Chair, Accavitti, Boyle, Brown, Bruley, Camphous-Peterson, Carabelli, Crouchman, DiMaria, Doherty, Duzyj, D. Flynn, J. Flynn, Gielegem, Lampar, Mocerri, Rengert, Rocca, Sauger, Szczepanski, Tocco, Torrice and Vosburg.

Absent and excused were Kepler, Mijac and Sprys.

There being a quorum of the committee present, Chair Brdak called the meeting to order at 9:05 a.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

AGENDA

Chair Brdak removed agenda item #7 at the request of Lynn Arnott-Bryks.

MOTION

A motion was made by DiMaria, supported by Duzyj, to adopt the agenda, as amended (to include items #6A and #6B). **The Motion Carried.**

MINUTES

MOTION

A motion was made by Rocca, supported by Carabelli, to approve the November 23, 2010 minutes of this committee, as written. **The Motion Carried.**

**RECOMMENDATION FROM TECHNOLOGY AND COMMUNICATIONS COMMITTEE
MEETING OF 12-06-10**

Approve Purchase of Integrated Application Software Package for Senior Services Resource Advocacy Program and a Subsequent Annual Maintenance Cost

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY DOHERTY, SUPPORTED BY CAMPHOUS-PETERSON, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE THE PURCHASE OF AN INTEGRATED APPLICATION SOFTWARE PACKAGE FOR THE SENIOR CITIZEN SERVICES' RESOURCE ADVOCACY PROGRAM WITH A TOTAL PROJECT COST NOT TO EXCEED \$8,678.37 AND A SUBSEQUENT ANNUAL MAINTENANCE COST OF \$1,416. **THE MOTION CARRIED.**

RECOMMENDATION FROM ADMINISTRATIVE SERVICES COMMITTEE MEETING OF 12-08-10

Funding for Account Clerk IV in Register of Deeds

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY SZCZEPANSKI, SUPPORTED BY DUZYJ, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE SHIFTING THE FUNDING SOURCE FOR 50% OF THE ANNUAL SALARY, FRINGE BENEFITS AND ASSOCIATED COSTS OF A REGISTER OF DEEDS ACCOUNT CLERK IV FROM THE REGISTER OF DEEDS REMONUMENTATION PROGRAM TO THE REGISTER OF DEEDS AUTOMATION FUND AT AN ANNUAL COST NOT TO EXCEED \$19,218.50 AND SHIFTING THE FUNDING SOURCE FOR ANNUAL SUPPLIES, POSTAGE, PRINTING, MAINTENANCE AGREEMENTS AND TELEPHONE SERVICE AS LISTED IN THE ATTACHED DOCUMENTATION AT A CURRENT COST OF \$2,680 FROM THE REMONUMENTATION PROGRAM TO THE AUTOMATION FUND. FUNDS ARE AVAILABLE IN THE MACOMB COUNTY REGISTER OF DEEDS AUTOMATION FUND WHICH IS FUNDED THROUGH RECORDING FEES AND BY STATE LAW IS REQUIRED TO BE USED SOLELY TO IMPROVE THE REGISTER OF DEEDS OFFICE. **THE MOTION CARRIED.**

RECOMMENDATION FROM PLANNING AND ECONOMIC DEVELOPMENT COMMITTEE MEETING OF 12-08-10

Request Extension of Temporary Assignment of Office Clerk to Business Counselor

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY CARABELLI, SUPPORTED BY CAMPHOUS-PETERSON, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE THE REQUEST TO EXTEND THE TEMPORARY RECLASSIFICATION OF SUSAN BATES FROM ACCOUNT CLERK IV TO BUSINESS COUNSELOR IN THE PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT THROUGH 2011. PARTIAL FUNDING IS AVAILABLE FROM THE SBTDC. **THE MOTION CARRIED.**

APPROVE FY 2010 BUDGET ADJUSTMENT FOR PROBATE COURT – MENTAL DIVISION RE: DEFENSE ATTORNEY FEES

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY DOHERTY, SUPPORTED BY DUZYJ, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS INCREASE THE BUDGET FOR DEFENSE ATTORNEY FEES IN THE MENTAL DIVISION OF THE PROBATE COURT BY \$30,000 FOR FISCAL YEAR 2010, AS OUTLINED IN THE ATTACHED CORRESPONDENCE FROM THE FINANCE DEPARTMENT. FUNDING IS AVAILABLE FROM CONTINGENCY.

The following commissioner spoke: Vosburg.

Chair Brdak called for a vote on the motion and **THE MOTION CARRIED.**

ADOPTION OF PAY RESOLUTIONS FOR ELECTED OFFICIALS FOR 2011 AND 2012

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY CAMPHOUS-PETERSON, SUPPORTED BY J. FLYNN, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS ADOPT A RESOLUTION ESTABLISHING SALARIES AND COMPENSATION IN LIEU OF FEES FOR ELECTED COUNTY-WIDE OFFICIALS, PER DIEM RATES FOR COUNTY BOARDS AND COMMISSIONS AND PROVIDE FOR COUNTY SUPPLEMENTARY PAY BENEFITS FOR CIRCUIT COURT, PROBATE COURT AND CERTAIN DISTRICT COURT JUDGES AND TO PROVIDE PAYMENT FOR SAME OUT OF THE GENERAL FUND FOR THE YEARS 2011 AND 2012.

The following commissioners spoke: Bruley and Vosburg.

A **friendly amendment** by Commissioner Vosburg was accepted as follows: Eliminate the words "or permitted" in paragraph C. Therefore, paragraph C will start out as follows: Where required by State statute, ...

Chair Brdak called for a vote on the motion, as amended, and **THE MOTION CARRIED.**

2010 CONTINGENCY REPORT UPDATE

MOTION

A motion was made by Duzyj, supported by Brown, to receive and file the 2010 Contingency Report update. **The Motion Carried.**

NEW BUSINESS

Chair Brdak thanked all commissioners for serving on this committee. He then thanked Board Chair Gielegem for appointing him to be chair of this committee. He individually thanked members who served on the Budget Work Group. Lastly, he thanked John Foster, Dave Diegel (who has retired), Gil Chang and Denise Jacks for their support and hard work over the last two years.

ADJOURNMENT

MOTION

A motion was made by Duzyj, supported by J. Flynn, to adjourn the meeting at 9:17 a.m.
The Motion Carried.

**Denise M. Jacks
Committee Reporter**