

**MINUTES OF THE  
ADMINISTRATIVE SERVICES COMMITTEE  
WEDNESDAY, AUGUST 19, 2009**

At a meeting of the **Administrative Services Committee**, held Wednesday, August 19, 2009, in the Board Room, on the 9<sup>th</sup> Floor of the Administration Building, Mount Clemens, the following members were present:

Vosburg-Chair, Accavitti, Brown, Camphous-Peterson, J. Flynn, Lampar, Mijac and Sauger.

Absent and excused was Szczepanski.

There being a quorum of the committee present, Chair Vosburg called the meeting to order at 9:02 a.m.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**AGENDA**

**MOTION**

A motion was made by Lampar, supported by Camphous-Peterson, to adopt the agenda, as presented. **The Motion Carried.**

**MINUTES**

**MOTION**

A motion was made by J. Flynn, supported by Camphous-Peterson, to approve the July 15, 2009 minutes of this committee, as written. **The Motion Carried.**

**REPORT ON PLACEMENT OF COUNTY'S GENERAL LIABILITY, PROPERTY, FIDUCIARY AND CRIME POLICIES WITH SELECTED CARRIERS**

**MOTION**

A motion was made by Camphous-Peterson, supported by J. Flynn, to receive and file the report regarding placement of the County's General Liability, Property, Fiduciary and Crime Policies with the selected carriers beginning August 1, 2009 through July 31, 2010. **The Motion Carried.**

**AUTHORIZE CLERK/REGISTER OF DEEDS TO ENTER INTO CONTRACT WITH ACS TO BACK SCAN BIRTH RECORDS**

**COMMITTEE RECOMMENDATION – MOTION**

A MOTION WAS MADE BY SAUGER, SUPPORTED BY J. FLYNN, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS AUTHORIZE CLERK/REGISTER OF DEEDS TO ENTER INTO A CONTRACT WITH ACS TO BACK SCAN BIRTH RECORDS AT 16 CENTS PER PIECE AT A TOTAL COST NOT TO EXCEED \$16,000; FUNDING IS AVAILABLE IN THE CLERK AND REGISTER OF DEEDS SPECIAL PROJECTS ACCOUNTS.

The following commissioners spoke: Accavitti and Lampar.

Chair Vosburg called for a vote on the motion and **THE MOTION CARRIED WITH ACCAVITTI VOTING “NO.”**

**REQUEST TO FILL FIVE CO-OP POSITIONS IN CLERK/REGISTER OF DEEDS OFFICES**

**COMMITTEE RECOMMENDATION – MOTION**

A MOTION WAS MADE BY BROWN, SUPPORTED BY SAUGER, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS AUTHORIZE THE FILLING OF FIVE CO-OP POSITIONS IN THE CLERK/REGISTER OF DEEDS OFFICES AT A COST NOT TO EXCEED \$41,100 ANNUALLY AS CURRENTLY BUDGETED FROM CLERK AND REGISTER OF DEEDS ACCOUNTS 70203 (BUDGET PART-TIME). **THE MOTION CARRIED WITH ACCAVITTI VOTING “NO.”**

**AUTHORIZE FUNDING FOR A COUNTYWIDE ELECTION ON TUESDAY, NOVEMBER 3 FOR SUBMISSION OF A PROPOSED COUNTY CHARTER**

**MOTION**

A motion was made by Accavitti, supported by Lampar, to authorize funding for a countywide election to be conducted on Tuesday, November 3, 2009 for submission of a proposed County Charter to the electorate at a cost not to exceed \$420,000. The County shall not reimburse municipalities already conducting a regularly scheduled election on November 3, 2009. Those municipalities include: Center Line, Eastpointe, Fraser, Memphis, Mount Clemens, New Baltimore, Richmond City, Roseville, St. Clair Shores, Sterling Heights and Utica. The County shall reimburse municipalities not conducting a regularly scheduled election on November 3, 2009 for the reasonable cost of the election. Those municipalities include: Grosse Pointe Shores, Warren, Armada Township, Bruce Township, Chesterfield Township, Clinton Township, Harrison Township, Lenox Township, Macomb Township, Ray Township, Richmond Township, Shelby Township and Washington Township. If a municipality not conducting a regularly scheduled election places a local proposal on the ballot at the November 3,

2009 election the County shall pay for ballots, tabulator programming and precinct kits only. The remainder of the election related expenses would be paid for by the local municipality; further, to refer this to the Budget Committee. **The Motion Carried.**

**ADOPT RESOLUTION COMMENDING ST. MALACHY ON ITS 30<sup>TH</sup> ANNUAL  
SUMMER FESTIVAL (OFFERED BY J. FLYNN)**

**COMMITTEE RECOMMENDATION – MOTION**

A MOTION WAS MADE BY CAMPHOUS-PETERSON, SUPPORTED BY J. FLYNN, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS ADOPT A RESOLUTION COMMENDING ST. MALACHY ON ITS 30<sup>TH</sup> ANNUAL SUMMER FESTIVAL. **THE MOTION CARRIED.**

**ADJOURNMENT**

Chair Vosburg adjourned the meeting at 9:08 a.m.

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**Corinne Bedard**  
**Committee Reporter**