

**MINUTES OF THE
ADMINISTRATIVE SERVICES COMMITTEE
WEDNESDAY, MAY 13, 2009**

At a meeting of the **Administrative Services Committee**, held Wednesday, May 13, 2009, in the Board Room, on the 9th Floor of the Administration Building, Mount Clemens, the following members were present:

Vosburg-Chair, Accavitti, Brown, Camphous-Peterson, J. Flynn, Lampar, Mijac, Sauger and Szczepanski.

Other Commissioners Also Present:

Commissioner Crouchman

There being a quorum of the committee present, Chair Vosburg called the meeting to order at 9:04 a.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

AGENDA

MOTION

A motion was made by Mijac, supported by Lampar, to adopt the agenda, as amended to include #7. **The Motion Carried.**

AUTHORIZE REGISTER OF DEEDS TO PURCHASE A PLAT SCANNER

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY CAMPHOUS-PETERSON, SUPPORTED BY SAUGER, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS AUTHORIZE THE REGISTER OF DEEDS TO PURCHASE A PLAT SCANNER AT AN AMOUNT NOT TO EXCEED \$41,731.30; THE ANNUAL MAINTENANCE AGREEMENT OF \$3,250 PER YEAR WILL BEGIN IN THE SECOND YEAR FROM PURCHASE; FUNDING IS AVAILABLE IN THE REGISTER OF DEEDS TECHNOLOGY FUND, WHICH BY STATE LAW MUST BE USED FOR REGISTER OF DEEDS TECHNOLOGICAL IMPROVEMENTS.

The following commissioners spoke: Accavitti and Vosburg.

Chair Vosburg called for a vote on the motion and **THE MOTION CARRIED.**

REPORT FROM TECHNOLOGY WORK GROUP

Commissioner Brown spoke about various options and costs involved.

The following commissioners spoke: Szczepanski, Brown, J. Flynn and Sauger.

MOTION

A motion was made by Szczepanski, supported by Camphous-Peterson, to receive and file the report from Commissioner Brown.

The following commissioners spoke: Brown, Lampar and Accavitti.

Chair Vosburg called for a vote on the motion and **The Motion Carried.**

ADOPT RESOLUTION COMMENDING MICHAEL NOLL – EAGLE SCOUT (OFFERED BY VOSBURG)

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY CAMPHOUS-PETERSON, SUPPORTED BY J. FLYNN, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS ADOPT A RESOLUTION COMMENDING MICHAEL NOLL – EAGLE SCOUT. **THE MOTION CARRIED.**

NEW BUSINESS

Commissioner J. Flynn referred to the recent Full Board meeting where cameras were present and asked that the Board be informed when meetings are going to be filmed and who will be doing the filming.

ADJOURNMENT

MOTION

A motion was made by Brown, supported by Lampar, to adjourn the meeting at 9:34 a.m. **The Motion Carried.**

**Corinne Bedard
Committee Reporter**